



**Community  
Development District**

**August 18, 2022**

**Regular Meeting  
Agenda**



**OFFICE OF THE DISTRICT MANAGER**  
**250 International Parkway, Suite 208 • Lake Mary, Florida 32746**  
**Phone: (321) 263-0132 • Toll-free: (877) 276-0889**

August 11, 2022

**ATTENDEES:**

**Meetings/Workshops are now held in person. During public comments, please state your name and address.**

Residents may view via Zoom using the information below:

Link:

<https://vestapropertyservices.zoom.us/j/7055714830?pwd=dUFTN091cjVHZzluYUN0blEwUUYYdz09>

Meeting ID: 7055714830

District Website: <https://www.grandhavencdd.org/>

**Board of Supervisors**  
**Grand Haven Community Development District**

Dear Board Members:

The Board of Supervisors of the Grand Haven Community Development District will hold a Regular Meeting on Thursday, August 18, 2022, at 3:00 p.m., and a Budget Public Hearing at 5:00 p.m., in the Grand Haven Room, at the Grand Haven Village Center, located at 2001 Waterside Parkway, Palm Coast, Florida 32137.

**I. Call to Order/ Roll Call**

**II. Pledge of Allegiance**

**III. Audience Comments** – *(For non-agenda items-limited up to 3 minutes per individual)*

**IV. Staff Reports**

A. Amenity Manager: John Lucansky

[Exhibit 1](#)

B. District Engineer: David Sowell

C. Operations Manager: Barry Kloptosky

1. Presentation of Capital Project Plan Tracker

[Exhibit 2](#)

2. Monthly Report

[Exhibit 3](#)

D. District Counsel: Scott Clark

E. District Manager: David McInnes

1. Meeting Matrix

[Exhibit 4](#)

2. Action Item Report

[Exhibit 5](#)



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- V. **Consent Agenda Items**
  - A. **Consideration for Acceptance – The July 2022 Unaudited Financial Report** [Exhibit 6](#)
  - B. Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting Held July 21, 2022 [Exhibit 7](#)
- VI. **Business Items**
  - A. Consideration of Celera Proposals – *To Be Distributed*
    - 1. *(Proposals Forthcoming)*
    - 2. *(Proposals Forthcoming)*
    - 3. *(Proposals Forthcoming)*
  - B. Consideration of Restrictions on Gate Access
  - C. **Discussion of Update on Resident Survey**
- VII. **Presentations**
  - A. Chairman’s Comments on Board Activities Including Long Term Planning Process
  - B. Operation’s Manager Comments on Recently Completed Projects
- VIII. **Rules, Policies, & Fees Public Hearing at 5:00 PM**
  - A. **Rules, Policies, & Fees Public Hearing**
    - 1. Open the Public Hearing
    - 2. **Presentation of Rules, Policies, & Fees Draft** [Exhibit 8](#)
    - 3. Public Comments – *limited to up to 3 minutes per individual*
    - 4. Close the Public Hearing
  - B. **Consideration & Adoption of Resolution 2022-09, Adopting Rules, Policies, & Fees Amendment** [Exhibit 9](#)
- IX. **FY 2023 Budget & Assessment Public Hearings at 5:00 PM**
  - A. **Fiscal Year 2022-2023 Budget Public Hearing**
    - 1. Open the Public Hearing
    - 2. Presentation of FY 2022-2023 Budget [Exhibit 10](#)
    - 3. Public Comments - *limited to up to 3 minutes per individual*
    - 4. Close the Public Hearing
  - B. **Consideration & Adoption of Resolution 2022-10, Adopting the Fiscal Year 2022-2023 Budget** [Exhibit 11](#)
  - C. **Fiscal Year 2022-2023 Assessment Public Hearing**
    - 1. Open the Public Hearing
    - 2. Public Comments - *limited to up to 3 minutes per individual*
    - 3. Close the Public Hearing



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**IX. FY 2023 Budget & Assessment Public Hearings at 5:00 PM – continued**

- D. **Consideration & Adoption of Resolution 2022-11, Providing for the Collection & Enforcement of Special Assessments for Fiscal Year 2022-2023** [Exhibit 12](#)

**X. Supervisors Requests**

**XI. Action Item Summary**

**XII. Next Meeting Quorum Check: September 1<sup>st</sup>, 9:00 AM**

John Polizzi	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO
Dr. Merrill Stass-Isern	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO
Kevin Foley	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO
Michael Flanagan	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO
Chip Howden	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO

**XIII. Adjournment**

Should you have any questions regarding the agenda, please email me at [dmcinnes@dpfgmc.com](mailto:dmcinnes@dpfgmc.com).

Sincerely,

*David McInnes*

David McInnes  
District  
Manager

# EXHIBIT 1



## Monthly Amenity Update

*Date of report: 8-10-2022*

*Submitted by John Lucansky*

Supervisors,

Tiki hut luau was a nice success with over 125 residents attending. The tiki hut was open the first weekend in August and we will keep it open on the weekends with the continued support of the residents.

Jimmy Buffet "Cheeseburgers in Paradise" event scheduled at the water side café August 13<sup>th</sup> from 5:00pm – 8:00pm. Live music provided by Jordan Profit. A special burger menu will be introduced include 10 different specialty burgers. The top selling burgers will be put on the menu. Reservations full for this event.

September will bring Labor Day and with that we will have BBQ specials offered from the café on Saturday the 3<sup>rd</sup>. Also, in Sept we will have another great singer-songwriter performing on September 17<sup>th</sup>—more info TBA.

The facilitators are providing fresh cold water daily at the croquet courts until the water fountains are installed.

We are working closely with Larry Wolfe of CERT to ensure everything they need is available and ready to go in case of an emergency.

July was a very busy month for out-of-town guest. School is going back the week of Aug 8<sup>th</sup> and now we are gearing up for the snowbirds to return. Monthly events will continue to grow with the emphasis on music, karaoke, and specialty nights.

If you have any questions, feel free to give me a call.

John

## E-Mail System-Constant Contact Update

\*\*\*Constant Contact does not suspend contacts for not opening the emails-no time limit—only when the users Unsubscribe, and some user emails systems filter out and remove what they think is spam emails

## Titi Hut Events

Tiki hut will be open in August on Saturdays and Sundays 11:00am-7:00pm with continued support

### *Teen Day*

- a. 12-4pm
- b. Includes games, music, and fun



### *Caribbean Day at the Tiki hut*

- a. More info TBA

## **Café Events**

1. Trivia Night every 3<sup>rd</sup> Wednesday of each month, 6:00-7:30 in the Waterside Café
  - a. *Inside and outside seating available*
  - b. Prizes are Café gift cards for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place.
  - c. No charge for the residents
  - d. Four dinner specials are available to trivia contestants. The full menu and specials are available for residents dining.
2. Bingo
  - a. Every 4<sup>th</sup> Tuesday of the month, 4-6pm in the Grand Haven room
  - b. 100 reservations max

## **Parking lot open spaces checks**

We are continuing to collect the data for a couple months.

## **Amenity Facility Checklist Management**

**QR Code Readers:** This process will allow for instantaneous reporting from the Facilitators to management for each amenity (tot lots, bocce courts, restrooms, pickleball courts, etc.) and provides electronic validation that the amenity location was checked at the stamped date and time. The system uses QR codes that will be placed at each amenity (tennis, pickleball, basketball courts, restrooms, bocce, spas, pools, tot lots, croquet courts....)

1. The facilitator must go to each amenity and scan the codes, complete their inspection of relevant checklist items, their name, and write any comments needed (such as issues they could not immediately remedy).
2. The comments are immediately available to the amenity manager so that any issues can be resolved; any appropriate issues can be reported to the Operation Manager without delay.
3. *These amenity location checks will be done multiple times per day.*
4. *Major areas (restrooms, and high traffic areas) will be checked every 3 hours (5 times a day) and slower traffic areas every 6 hours (3 times a day)*



Creekside bathroom checklist:

These are the excel spreadsheets that I observe to make sure the facilitators are completing the task

Timestamp	Showers Checked?	Toilet and Urinals Clean	Mirrors and vanity clean	Soap and paper products	Waste containers empty	Floor clean and dry?	Facilitator name and Comments
6/26/2022 18:42:12	Yes	Yes	Yes	Yes	Yes	Yes	Mike
6/27/2022 5:15:36	Yes	Yes	Yes	Yes	Yes	Yes	Gordon Rice
6/27/2022 9:00:10	Yes	Yes	Yes	Yes	Yes	Yes	Gordon Rice
6/27/2022 11:49:28	Yes	Yes	Yes	Yes	Yes	Yes	Gordon Rice
6/27/2022 14:33:31	Yes	Yes	Yes	Yes	Yes	Yes	Mike
6/27/2022 16:26:53	Yes	Yes	Yes	Yes	Yes	Yes	Mike
6/27/2022 19:14:35	Yes	Yes	Yes	Yes	Yes	Yes	Mike
6/28/2022 5:23:53	Yes	Yes	Yes	Yes	Yes	Yes	Mark Sedlak
6/28/2022 9:43:15	Yes	Yes	Yes	Yes	Yes	Yes	Mark Sedlak
6/28/2022 11:48:55	Yes	Yes	Yes	Yes	Yes	Yes	Mark Sedlak
6/29/2022 5:34:35	Yes	Yes	Yes	Yes	Yes	Yes	Mark Sedlak
6/29/2022 11:39:13	Yes	Yes	Yes	Yes	Yes	Yes	Mark Sedlak
6/30/2022 5:16:12	Yes	Yes	Yes	Yes	Yes	Yes	Gordon Rice
6/30/2022 8:33:42	Yes	Yes	Yes	Yes	No	Yes	Gordon rice
6/30/2022 11:48:33	Yes	Yes	Yes	Yes	No	Yes	Gordon Rice
7/3/2022 5:26:11	Yes	Yes	Yes	Yes	Yes	Yes	Mark Sedlak
7/3/2022 8:53:05	Yes	Yes	Yes	Yes	Yes	Yes	Mark Sedlak
7/3/2022 11:46:27	Yes	Yes	Yes	Yes	Yes	Yes	Mark Sedlak
7/4/2022 5:13:20	Yes	Yes	Yes	Yes	Yes	Yes	Gordon rice
7/4/2022 8:53:41	Yes	Yes	Yes	Yes	No	Yes	Gordon rice
7/4/2022 11:43:10	Yes	Yes	Yes	Yes	No	Yes	Gordon Rice
7/5/2022 5:43:27	Yes	Yes	Yes	Yes	Yes	Yes	Mark Sedlak
7/5/2022 8:27:14	Yes	Yes	Yes	Yes	Yes	Yes	Mark Sedlak
7/5/2022 12:04:19	Yes	Yes	Yes	Yes	Yes	Yes	Mark Sedlak
7/6/2022 5:31:09	Yes	Yes	Yes	Yes	Yes	Yes	Mark Sedlak
7/6/2022 11:39:52	Yes	Yes	Yes	Yes	Yes	Yes	Mark Sedlak
7/6/2022 15:02:47	Yes	Yes	Yes	Yes	Yes	Yes	Fred owen
7/7/2022 5:21:11	Yes	Yes	Yes	Yes	Yes	Yes	Gordon Rice
7/7/2022 8:36:22	Yes	Yes	Yes	Yes	No	Yes	Gordon rice
7/7/2022 11:27:50	Yes	Yes	Yes	Yes	Yes	Yes	Gordon Rice
7/7/2022 15:32:11	Yes	Yes	Yes	Yes	Yes	Yes	Fred owen

We continue to monitor the survey and questionnaires

Café and Amenities surveys/questionnaires

*I review the results and feedback weekly; this ensures the amenities and cafe stay up to the excellent standard we expect*

*No new feedback the past month*

Pool Guest passes:

1. Over 1284 **guest passes** have been issued by 8-10-2022. All passes are numbered and registered by the resident, with a 2-week term limit.
2. Passes are logged and tracked at each amenity center.

Website Directory:

1. 889 registered residents as of 8/10/2022.

CDD Revenues:

**Tennis and ball machine rental monies are now taken by CDD office**

# EXHIBIT 2

GRAND HAVEN  
COMMUNITY DEVELOPMENT DISTRICT  
FY2021/2022 CAPITAL IMPROVEMENT PLAN PROJECT TRACKER  
8/11/2022

Line	Type	Description	Location	Budgeted Cost	Approved Cost	Additional Change \$ (+/-)	Invoiced Amount	Comments/Notes
1	E	Concrete Curbing Replacement Plan	Community Wide	100,000	137,952	37,952	137,952	Current list of repairs complete.
2	C	Sidewalk Replacement Plan	Community Wide	50,000	15,207	-	15,207	Project delayed due to supply chain issues. Waiting for alternate contractor to provide scheduled start date.
3	RES	Paving Project: The Crossings, Village Center South Parking Lot	Village Center	272,000	198,950	(73,050)	198,950	Project complete. Final inspection approved by engineer.
4	E	Village Center North-Parking Lot Expansion - 1x cost to construct	Village Center	250,000	-	-	-	Project currently on hold.
5	E	Phase 3 Bathroom Renovation	Village Center	150,000	212,700	62,700	200,276	Ladies' bathroom 95% complete and currently open as unisex bathroom. Men's room closed for demolition and tile installation. Plumbing installation in progress.
6	E	Additional Trailer	Maintenance Equipment	5,000	4,696	(304)	4,696	Complete. Trailer in use.
7	E	Planned-Pool Heater Replacements (4)	Creekside/Village Center	45,000	25,940	(19,060)	25,940	4 units replaced at Village Center.
8	E	Planned-Street Light Replacement (10)	Community Wide	60,000	60,000	-		Priority list for FY 2022 complete. Materials ordered.
9	E	High Speed Commercial Copier / Scanner / Printer-Replacement	Village Center	11,425	1,073	(10,352)	1,073	Printer delivered and installed at Village Center office.
10	E	Landscape Projects	Community Wide	100,000	41,298		41,298	In progress.
11	C	Firewise Projects	Community Wide	30,000	16,200		16,200	Emergency permit issued by SJRWMD for the Crossings and Southlake areas. Firewise mowing in progress.
12		Aeration Installation - Pond 37			10,888	10,888	11,647	Installation of power source complete. Currently waiting for FPL to install a meter.
13		Pond Bank Reinforcement - Coquina			61,800	61,800	61,800	All 8 locations complete.
14		Crosswalk Safety Project			24,788	24,788	10,351	Creekside & Marlin Dr intersection curb/gutter and sidewalk concrete work complete. Village Center crosswalk delayed due to suppl chain issues.
15		Manhole Cover Asphalt Repairs					6,195	6 locations in Wild Oaks and 2 locations on Osprey Cir complete. Currently seeking proposals for additional repairs in Wild Oaks.
16			<b>Total Capital Projects for FY 2022</b>	<b>1,073,425</b>	<b>786,703</b>	<b>70,574</b>	<b>725,390</b>	
17								
18	<b>FY2020/2021 Carryover Projects</b>							
19	E	Croquet Court Expansion - Cost for Shade Canopies, etc.		20,000	29,050	9,050	29,050	Canopies installed. Final inspection complete.
20	E	Pickleball Expansion		30,000	40,170	5,020	40,170	Canopy installed. Currently waiting for final inspections to be completed.
21	RES	Rubber Tile Flooring - Creekside Fitness Center		8,600	8,600	(8,600)	-	-
22	E	Phase 2 Village Center Bathroom Renovation			9,366	9,366	9,366	Waiting for 4 remaining interior doors.
23	C	Crossings Curb and Gutter Repair			84,547	84,547	84,547	Complete.
24			<b>Total Carryover Projects from prior year</b>	<b>58,600</b>	<b>171,733</b>	<b>99,382.85</b>	<b>163,133</b>	
25			<b>GRAND HAVEN Total</b>	<b>1,132,025</b>	<b>958,436</b>	<b>169,956.78</b>	<b>888,523</b>	

**Type**  
C Critical  
E Essential  
R Request  
RES Reserve Study

Budgeted cost	This amount is adopted at the public hearing, Board must approve projects
Approved cost	This amount is a refined/actual number based upon either estimates or proposals
	This could involve a contingency amount, usually a NTE amount.
Change \$ (+/-)	This is an amount above or below the approved amount. Sometimes referred to as a change order amount.
Invoiced Amount	This is the actual invoiced amount and should match the Approve/Change amount

# EXHIBIT 3



## **Operations Manager's Report – August 18th, 2022**

- **CROSSWALK SAFETY PROJECT**
  - District Engineer has provided drawings for the traffic safety crosswalks at The Village Center and Creekside.
  - Parts and materials have been delivered. (Pole bases on backorder. Tentative ship date 7/29/2022.)
  - Staff has cleared areas for new connecting sidewalks at the Village Center and Creekside locations.
  - Staff has found an alternative contractor. The project has been started.
  - The Creekside and Marlin Drive intersection curb, gutter, and sidewalk concrete work has been completed.
  - Staff is preparing to begin installation of the stop sign poles at the Creekside intersection.
  - The sidewalk and curb/gutter work for the Village Center crosswalk has been delayed due to supply chain issues. The work is tentatively scheduled to begin at the end of August.
  
- **CURB AND GUTTER REPAIRS**
  - Current list of repairs complete.
  - This project was delayed to due supply chain issues. Asphalt was unavailable. Per the District Engineer and the contractor, there is no adequate asphalt substitute being used for road repairs.

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○ **SIDEWALK REPLACEMENT PLAN**

- Contractor's proposal was signed to repair multiple sidewalk deflections on Waterside Parkway.
- Project was delayed because existing contractor had staffing issues.
- Multiple contractors have informed us that due to limited staffing and limited supplies of raw materials, concrete deliveries have been delayed. Any available concrete has been rationed between numerous contractors.
- CDD staff found an alternate contractor.
- Proposals have been signed. We are currently waiting for the new contractor to provide a scheduled start date.

○ **CDD OFFICE NETWORK/SECURITY UPGRADES**

- Phase 1 upgrades nearing completion. The new operating software has been fully implemented in the guard house.
- Phase 2 upgrades in progress.
- This project has been discussed in great detail during the Board meeting presentation done by the IT company.

○ **CONSTRUCTION OF TWO NEW PICKLEBALL COURTS AT VILLAGE CENTER**

- Courts complete and open for resident use.
- Canopy installed.
- Currently waiting for final inspections to be completed.

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# GRAND HAVEN



## COMMUNITY DEVELOPMENT DISTRICT

- **CONSTRUCTION OF NEW CROQUET COURTS AT CREEKSIDE**
  - Courts complete and open for resident use.
  - Canopies installed.
  - Final inspections complete.
  
- **PHASE II VILLAGE CENTER BATHROOM RENOVATIONS**
  - Project has been completed with the exception of the 4 interior doors.
  - The doors had to be returned and reordered because they were incorrect.
  - Door trim and jambs have been installed.
  - 4 backordered interior doors will not interfere with the progress of the Village Center renovation project.
  
- **PHASE III VILLAGE CENTER BATHROOM RENOVATIONS**
  - Ladies' bathroom renovation is 95% complete.
  - Ladies' bathroom is now open for resident use as a unisex bathroom.
  - The men's bathroom has been closed for demolition and tile installation.
  - Demolition and tile installation has been completed.
  - Installation of plumbing fixtures in progress.
  - Both bathrooms are on schedule for completion by 09/30/2022.

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- **POND 37 AERATION INSTALLATION**
  - The contract has been fully executed.
  - Installation of power source to the aeration equipment is complete.
  - Currently waiting for FPL to install a meter.
  - Once meter is installed and operational, aeration contractor will provide an installation date for aeration equipment.
  
- **ASPHALT REPAIRS AROUND MANHOLE COVERS**
  - 6 locations in Wild Oaks and 2 locations on Osprey Circle are complete.
  - Additional locations in Wild Oaks have been identified.
  - Currently seeking proposals for the additional repairs.

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# EXHIBIT 4

# GRAND HAVEN MEETING AGENDA MATRIX

<i>August</i>	<p><i>Regular Meeting: 08/18 Starts at 3 PM</i></p>	<p><b>Regular Meeting Agenda Items:</b></p> <ul style="list-style-type: none"> <li>• <b>Staff Reports</b></li>   <li>• <b>Consent Agenda Items:</b> <ul style="list-style-type: none"> <li>○ Meeting Minutes                             <ul style="list-style-type: none"> <li>▪ 7/21/2022 Regular Meeting</li> </ul> </li> <li>○ Unaudited Financials (July, 2022)</li> </ul> </li>   <li>• <b>Business Items:</b> <ul style="list-style-type: none"> <li>○ Consideration of 3 proposals from Celera</li> <li>○ Consideration of Restrictions for Gate Access</li> <li>○ Rules, Policies and Fees Public Hearing (starts at 5PM)</li> <li>○ Budget and Assessment Public Hearing (starts at 5 PM)</li> </ul> </li>   <li>• <b>Presentations:</b> <ul style="list-style-type: none"> <li>○ Chairman’s comments on Board activities including Long Term Planning Process.</li> <li>○ Operations Manager’s comments on recently completed projects</li> </ul> </li> </ul>	
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# GRAND HAVEN MEETING AGENDA MATRIX

September 2022	<p><b>Workshop</b> <b>09/01</b></p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Communication Needs: Follow-up from 1/20/2022 Regular Board Meeting               <ul style="list-style-type: none"> <li>○ Review Communication Matrix</li> <li>○ Review prior Board discussion</li> </ul> </li> <li>• Spring leaf collection in non-common and non-PLM areas</li> </ul>	
	<p><b>Regular Meeting:</b> <b>09/15</b></p>	<p><b>Regular Meeting Agenda Items:</b></p> <ul style="list-style-type: none"> <li>• <b>Staff Reports</b></li> <li>• <b>Consent Agenda Items:</b> <ul style="list-style-type: none"> <li>○ Meeting Minutes               <ul style="list-style-type: none"> <li>▪ 8/4/2022 Workshop</li> <li>▪ 8/18/2022 Regular Meeting</li> </ul> </li> <li>○ Unaudited Financials (August, 2022)</li> </ul> </li> <li>• <b>Business Items:</b></li> </ul>	

## GRAND HAVEN MEETING AGENDA MATRIX

<b>October 2022</b>	<b>Workshop: 10/6</b>	<ul style="list-style-type: none"> <li>• <i>Presentations</i></li> <li>• <i>Discussions</i></li> </ul>	
	<b>Regular Meeting: 10/20</b>	<p><b>Regular Meeting Agenda Items:</b></p> <ul style="list-style-type: none"> <li>• <i>Staff Reports</i></li> <li>• <i>Consent Agenda Items</i> <ul style="list-style-type: none"> <li>○ Meeting Minutes                             <ul style="list-style-type: none"> <li>▪ 9/1/2022 Workshop</li> <li>▪ 9/15/2022 Regular Meeting</li> </ul> </li> <li>○ Unaudited Financials (September, 2022)</li> </ul> </li> <li>• <i>Business Items</i></li> </ul>	

**GRAND HAVEN MEETING AGENDA MATRIX**

<p><i>November 2022</i></p>	<p><i>Regular Meeting: 11/3</i></p>	<p><i>Regular Meeting Agenda Items</i></p> <ul style="list-style-type: none"><li>• <i>Staff Reports</i></li> <li>• <i>Consent Agenda Items</i><ul style="list-style-type: none"><li>○ Meeting Minutes<ul style="list-style-type: none"><li>▪ 10/1/2022 Workshop</li><li>▪ 10/15/2022 Regular Meeting</li></ul></li><li>○ Unaudited Financials (October, 2022)</li></ul></li> <li>• <i>Discussion:</i><ul style="list-style-type: none"><li>○ Preliminary review of resident survey results</li></ul></li> <li>• <i>Business Items:</i></li></ul>	
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## GRAND HAVEN MEETING AGENDA MATRIX

BOARD OF SUPERVISOR'S TOP 10 BUSINESS GOALS	NOTES
1. Board Accountability, Code of Conduct, Meeting Efficiency	Continue to work on Board's roles and responsibilities, meeting efficiency
2. Staffing Levels for Future Needs, Job Descriptions-Field Workers	Should be addressed in 2023
3. Budget, Debt and Assessments	Will be completed in August 2022
4. Improve Communications	Established townhall style meetings; increased E-blasts; additional information added to District's website.
5. 2-5-year Capital Planning	10-year Long Term Capital Plan scheduled to be completed Fall, 2022
6. Health, Safety and Security of Grand Haven Residents	A work in progress, Board continues discussions Summer and Fall, 2022
7. External District Resources, Consultants, Intergovernmental Relations	City/County Relations, Enforcement Agencies, Chairman, DM, Ops. Mgr.
8. Stormwater/Pond Management	Discussions after DE's storm water assessment analysis report
9. Other Funding Sources, Grants	Grant Writing Consultant has been discussed, no further action at this time
10. Update Technology / Access Control, Resident Directory, CRM	Website upgrades, project management, gate cell access

# EXHIBIT 5



<b>Date of Action Item</b>	<b>Action Item</b>	<b>Status</b>
12/2/2021	Place parking lot expansion plans on CDD website and provide copy to resident Bob Badger	3/28: Confirmed with DE that Board has not approved final plan that includes add'l ADA compliance parking.
3/17/2022	DM to work with Chair in contacting Troy @ Southern States regarding vendor used for the Oak Tree publication and distribution	8/2: Done
4/7/2022	Mac to provide Board with general comparative salary rates in Flagler and St. Johns County (including health care) for comparison with GHCCD employees by end of calendar year	7/21: Mac indicated he would work on getting this to Board prior to the end of the year as originally targeted
5/19/2022	DM to provide draft budget presentation to Board by July for review and comment	7/21: Done
5/19/2022	DM (for July workshop) provide L-T Capital Plan w/o highlights; 10-year projections showing road improvements and \$500K floor & 10 year assessment	7/21: Done
6/16/2022	DM is to work with OM regarding resident's tree replanting issue	8/5: Meeting held on-site with residents---email sent to residents to confirm the matters discussed at meeting. Pending reply to email.
6/16/2022	DM to work with Chair to arrange meeting outline on security based on input from Supervisors and OM	8/4: Done
<del>6/16/2022</del>	<del>DM to send updated version of resident survey to Supervisors</del>	<del>6/17: Done</del>
<del>6/16/2022</del>	<del>DM to send claims info to Supervisors</del>	<del>6/17: Done</del>
7/21/2022	DM and OM to provide Board with status report from Louise (based on her June email) on project status and YTD dollars spent on each project.	7/21: Vanessa sent email to Louise and she acknowledged on same date.

7/21/2022	DM and OM to work on compensation issue to address employee turnover (5% of current salary dollars = \$30,366.00)	8/5: Done
7/21/2022	DM to send out an E-Blast when VC drafts communications to residents regarding Board's priorities, about issues with the supply chain and about issues with the lack of employees and inform them of what the Board will be addressing, first will be and safety or security issues in the community and secondly the list of projects worked on over the last year.	8/8: Done
7/21/2022	DM to provide list generated by Supervisor Flanagan concerning Board needs on technology processes to give to Celera	8/1: Info sent to Supervisor Flanagan. Supervisor Flanagan working on list.
7/21/2022	DM to send Board a draft of the revised DM Summary for Budget Presentation prior to August Board meeting.	7/27: Done
7/21/2022	DM to work with Supervisor Polizzi on E-Blast language and Posters regarding resident survey	
7/21/2022	DM to follow up with OM on Solitude	7/21: Done
8/4/2022	DM to provide Will Hinton (Solitude) with Dr. Clark's documents and Louise Leister's contact information	8/5: Done
XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
3/17/2022	OM to report to Board on approximate amount of money left expected to be left over on capital projects for current FY	6/9: Unable to determine at this time
3/17/2022	OM to report back to Board how many street light poles are in poor condition	6/9: To be done
4/21/2022	OM to speak with guard supervisor about gate guards letting people into community	Done

	for café use (by telling them it is opened to the public)	
4/21/2022	OM to send out an E-blast regarding overnight parking at VC and Creekside parking lots	Done
5/5/2022	OM staff to work with VCIO to address concerns raised during workshop and to identify immediate concerns that need to be rectified	6/9: Underway
5/5/2022	OM to look into possibility of lighting for basketball court at Village Center	6/9: Awaiting info from electrician
6/2/2022	OM is to look into correct type of signage on eastbound Egret at round about	6/9: Awaiting reply from DE
6/2/2022	OM is to check with DE on color combinations for crosswalk for higher visibility & to see if the word "YIELD" can be painted on the roadway before the crosswalk	6/9: Awaiting reply from DE
6/2/2022	OM is to check on signage for bikes on the Esplanade	6/9: OM needs wording once rules finally are adopted
6/2/2022	OM is to set up a FPL energy audit for all structures in community including pumphouse.	6/9: To be scheduled
6/16/2022	OM is to work with DM regarding resident's tree replanting issue	8/5: Meeting held on-site with residents
6/16/2022	OM is to provide DM list of items he would like discussed at security workshop	7/26: Done
6/16/2022	OM to review walking path issue in Wild Oaks	
6/16/2022	OM to speak with John Lucansky for his observations regarding amenity use of parking lot/parking on street	
7/21/2022	OM and DM to provide Board with status report from Louise (based on her June	7/21: Vanessa sent email to Louise and she acknowledged on same date.

	email) on project status and YTD dollars spent on each project.	
7/21/2022	OM and DM to work on compensation issue to address employee turnover (5% of current salary dollars = \$30,366.00)	8/5: Done
7/21/2022	OM to work with Guard 1 for implementation date for guards using new systems and training for new system's use	
8/4/2022	OM to get Board proposals from Celera on 3 additional modules	
XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
4/7/2022	Chairman to work with OM regarding getting information out to residents regarding crosswalk project	Done
4/21/2022	Vice Chair Foley to meet with DM and DC to address DC legal fees	
6/16/2022	Supervisors are to provide DM list of items each would like discussed at security workshop	6/27: Done
6/16/2022	Supervisor Polizzi to send DM most recent copy of resident survey to distribute to Board	6/17: Done
7/21/2022	VC to draft communications to residents regarding Board's priorities, about issues with the supply chain and about issues with the lack of employees and inform them of what the Board will be addressing, first will be and safety or security issues in the community and secondly the list of projects worked on over the last year, and given to the DM to be put out in the form of an E-Blast to residents.	Done

7/21/2022	Supervisor Flanagan to provide DM with list of Board needs on technology processes to give to Celera	8/1: Info sent to Supervisor Flanagan. Supervisor Flanagan working on list.
7/21/2022	Supervisor Polizzi to work with DM on E-Blast language and Posters regarding resident survey	
7/21/2022	Chair Howden to speak with OM to look at possibility of aeration for Pond #11	8/11: Confirmed its on OM's list for Solitude's evaluation
7/21/2022	Chair Howden to speak with John Lucansky regarding flooding issues near Bocce Ball courts	8/11: OM is evaluating the drainage.
8/4/2022	Supervisors to get DM comments on their ideas on immediate fixes for security related vendors	8/5: Reminder email sent to Supervisors
XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
5/20/2022	DC to provide redraft of rules for June workshop	6/16: Done
5/20/2022	DC to provide memo on gate issue	6/16: Done
6/16/2022	DC will advertise rule change for Public Hearing in August	7/21: Done
6/16/2022	DC will work on contract proposal for Kimley-Horn	7/21: Done

# EXHIBIT 6

# Grand Haven Community Development District

Financial Statements  
(Unaudited)

Period Ending  
July 31, 2022

**Grand Haven CDD  
Balance Sheet  
July 31, 2022**

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Total</u>
BU OPERATING	\$ 1,137,989	\$ 1,767,005	\$ 2,904,994
BU DEBIT CARD	-		-
SUNTRUST OPERATING	8,266		8,266
SBA 161601A	7,015		7,015
BU - SRF	1,921,228	-	1,921,228
IBERIA BANK MMA	127		127
ON ROLL ASSESSMENTS RECEIVABLE	-	-	-
ACCOUNTS RECEIVABLE	7,352		7,352
A/R WATER BILLS	671		671
DUE FROM OTHER	-	11,238	11,238
DEPOSITS	110		110
<b>TOTAL ASSETS</b>	<b><u>\$ 3,082,758</u></b>	<b><u>\$ 1,778,243</u></b>	<b><u>\$ 4,861,001</u></b>
<b><u>LIABILITIES:</u></b>			
ACCTS PAYABLE	\$ 50,756	\$ 310	\$ 51,066
DUE TO OTHER	11,238		11,238
DEFERRED REVENUE	-		-
DEFERRED REVENUE WATER / INFRASTRUCTURE	3,150	-	3,150
<b><u>FUND BALANCE:</u></b>			
NONSPENDABLE:			
PREPAID AND DEPOSITS	110		110
ASSIGNED:			
3 MONTH WORKING CAPITAL	945,505	356,637	1,302,142
DISASTER	750,000		750,000
FUTURE CAPITAL IMPROVEMENTS	-	1,069,910	1,069,910
UNASSIGNED:	1,322,108	351,387	1,673,495
TOTAL FUND BALANCE	3,017,613	1,777,934	4,795,547
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b><u>\$ 3,082,758</u></b>	<b><u>\$ 1,778,243</u></b>	<b><u>\$ 4,861,001</u></b>

**No Transfers For July**



**GRAND HAVEN CDD**  
**General Fund**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**For the period from October 1, 2021 through July 31, 2022**

	Adopted Budget	Year To Date	Current Month	% of Budget
<b>REVENUES</b>				
ASSESSMENT ON-ROLL (Net)	\$ 3,559,266	\$ 3,587,337	\$ 36,766	101%
REUSE WATER	23,166	84,286	3,667	364%
GATE & AMENITY GUEST	8,000	12,673	1,404	158%
TENNIS	500	261	26	52%
ROOM RENTALS	500	3,216	150	643%
INTEREST & MISCELLANEOUS	23,676	11,484	66	49%
ASSESSMENT LEVY - ESCALANTE FUND	8,281	8,347	86	101%
<b>TOTAL REVENUES</b>	<b>3,623,389</b>	<b>3,707,604</b>	<b>42,165</b>	<b>102.32%</b>
<b>EXPENDITURES</b>				
<b>ADMINISTRATIVE</b>				
Supervisors - regular meetings	12,000	10,000	1,000	83%
Supervisor - workshops	9,000	7,800	-	87%
District Management Services				
District management	39,125	32,604	3,260	83%
Administrative	10,400	8,667	867	83%
Accounting	21,475	17,896	1,790	83%
Assessment roll preparation	9,450	7,875	788	83%
Disclosure report				
Arbitrage rebate calculation				
Office supplies	1,000	2,636	-	264%
Postage	3,000	-	-	0%
Trustee				
Audit	11,300	-	-	0%
Legal - general counsel	103,000	79,990	11,999	78%
Engineering	30,000	37,998	5,951	127%
Legal advertising	5,200	1,762	-	34%
Bank fees	1,500	1,120	302	75%
Dues & licenses	175	175	-	100%
Property taxes	2,400	2,087	-	87%
Tax collector				
Contingencies	500	901	-	180%
<b>TOTAL ADMINISTRATIVE</b>	<b>259,525</b>	<b>211,511</b>	<b>25,956</b>	<b>81%</b>
<b>INFORMATION AND TECHNOLOGY</b>				
IT support	26,670	32,895	2,803	123%
Village Center and Creekside telephone & fax	6,546	5,686	551	87%
Cable/internet-village center/creekside	9,782	10,439	1,274	107%
Wi-Fi for gates	4,894	1,528	-	31%
Landlines/hot spots for gates and cameras	26,400	8,257	221	31%
Cell phones	7,282	6,610	622	91%
Website hosting & development	1,515	1,515	379	100%
ADA website compliance	210	210	-	100%
Communications: e-blast	500	419	-	84%
<b>TOTAL INFORMATION AND TECHNOLOGY</b>	<b>83,799</b>	<b>67,559</b>	<b>5,848</b>	<b>81%</b>
<b>INSURANCE</b>				
Insurance: general liability & public officials	11,935	11,935	-	100%
Insurance: property	76,435	76,613	-	100%
Insurance: auto general liability	3,153	3,153	-	100%
Flood insurance	3,600	-	-	0%
<b>TOTAL INSURANCE</b>	<b>95,123</b>	<b>91,701</b>	<b>-</b>	<b>96%</b>
<b>UTILITIES</b>				
Electric				
Electric services - #12316, 85596, 65378	5,200	8,273	3,997	159%
Electric- Village Center - #18308	31,500	23,183	-	74%

**GRAND HAVEN CDD**  
**General Fund**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**For the period from October 1, 2021 through July 31, 2022**

	Adopted Budget	Year To Date	Current Month	% of Budget
Electric - Creekside - #87064, 70333	21,500	19,173	1,405	89%
Street lights <sup>1</sup>	20,000	18,957	2,091	95%
Propane - spas/café	40,600	32,514	-	80%
Garbage - amenity facilities	15,200	8,520	277	56%
Water/sewer				
Water services <sup>2</sup>	115,000	94,846	-	82%
Water - Village Center - #324043-44997	13,500	9,214	-	68%
Water - Creekside - #324043-45080	7,300	4,976	-	68%
Pump house shared facility	15,500	3,316	-	21%
<b>TOTAL UTILITIES</b>	<b>285,300</b>	<b>222,972</b>	<b>7,771</b>	<b>78%</b>
<b>FIELD OPERATIONS</b>				
Stormwater system				
Aquatic contract	51,438	46,360	4,626	90%
Aquatic contract: lake watch	4,076	3,639	374	89%
Aquatic contract: aeration maintenance	4,000	1,617	365	40%
Lake bank spraying	6,128	-	-	0%
Stormwater system repairs & maintenance	15,000	-	-	0%
Property maintenance				
Horticultural consultant	9,600	8,000	800	83%
Landscape enhancement				
Landscape repairs & replacement	20,000	45,688	3,831	
Landscape maintenance contract services	585,814	488,178	48,818	83%
Landscape maintenance: croquet	50,800	41,544	4,033	82%
Tree maintenance (Oak tree pruning)	35,000	48,700	-	139%
Optional flower rotation	20,000	23,127	-	116%
Irrigation repairs & replacement	22,000	15,804	-	72%
Roads & bridges repairs	15,000	-	-	0%
Sidewalk repairs & replacement				
Street light maintenance	15,000	616	60	4%
Vehicle repairs & maintenance	5,000	7,277	-	146%
Office supplies: field operations	14,000	9,597	806	69%
Holiday lights	9,000	3,568	-	40%
CERT operations	500	234	120	47%
Community maintenance	98,040	73,365	2,020	75%
Storm clean-up	26,000	-	-	0%
Miscellaneous contingency	4,000	-	-	0%
<b>TOTAL FIELD OPERATIONS</b>	<b>1,010,396</b>	<b>817,314</b>	<b>65,854</b>	<b>81%</b>
<b>STAFF SUPPORT</b>				
Payroll	607,333	438,673	40,468	72%
Merit pay/bonus	25,000	6,029	-	24%
Payroll taxes	79,257	32,985	3,598	42%
Health insurance	106,000	73,341	5,570	69%
Insurance: workers' compensation	30,000	12,055	-	40%
Payroll services	6,250	4,656	448	74%
Mileage reimbursement	2,750	4,860	580	177%
Vehicle Allowance	14,000	-	-	0%
<b>TOTAL STAFF SUPPORT</b>	<b>870,590</b>	<b>572,597</b>	<b>50,664</b>	<b>66%</b>
<b>AMENITY OPERATIONS</b>				
Amenity Management	592,786	489,988	49,399	83%
A/C maintenance and service	3,900	-	-	0%
Fitness equipment service	7,500	805	-	11%
Music licensing	3,520	3,757	-	107%
Pool/spa permits	875	875	-	100%
Pool chemicals	15,500	13,300	2,824	86%

**GRAND HAVEN CDD**  
**General Fund**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**For the period from October 1, 2021 through July 31, 2022**

	<u>Adopted Budget</u>	<u>Year To Date</u>	<u>Current Month</u>	<u>% of Budget</u>
Pest control	3,900	1,460	130	37%
Amenity maintenance	110,000	185,118	5,534	168%
Special events	10,000	8,793	6,723	88%
<b>TOTAL AMENITY</b>	<b>747,981</b>	<b>704,095</b>	<b>64,611</b>	<b>94%</b>
<b>SECURITY</b>				
Gate access control staffing	204,375	175,140	16,291	86%
Additional guards	8,000	2,341	-	29%
Guardhouse facility maintenance	16,000	19,019	146	119%
Gate communication devices	21,000	10,152	3,488	48%
Gate operating supplies	16,000	55,131	12,121	345%
Fire & security system	5,300	4,491	826	85%
<b>TOTAL SECURITY</b>	<b>270,675</b>	<b>266,274</b>	<b>32,871</b>	<b>98%</b>
<b>TOTAL EXPENDITURES</b>	<b>3,623,389</b>	<b>2,954,024</b>	<b>253,574</b>	<b>82%</b>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		753,580		
FUNDS TRANSFER EXPENSE		(3,642,439)		
FUNDS TRANSFER INCOME		1,926,024		
FUND BALANCE - BEGINNING		3,980,448		
<b>FUND BALANCE ENDING</b>		<b>3,017,613</b>		
<b>ANALYSIS OF FUND BALANCE</b>				
DISASTER		750,000		
3 MONTHS WORKING CAPITAL		945,505		
UNASSIGNED		1,322,108		
<b>FUND BALANCE - ENDING</b>		<b>\$ 3,017,613</b>		

**GRAND HAVEN CDD**  
**SPECIAL REVENUE FUND - INFRASTRUCTURE REINVESTMENT**  
**Statement of Revenue, Expenses and Changes in Fund Balance**  
**For the period from October 1, 2021 through July 31, 2022**

	<b>Adopted Budget</b>	<b>Year To Date</b>	<b>Current Month</b>	<b>% of Budget</b>
<b>REVENUE</b>				
SPECIAL ASSESSMENTS - ON ROLL (NET)	\$ 781,860	\$ 788,026	\$ 8,076.33	101%
DISCOUNT (ASSESSMENTS)	-	-		
INTEREST REVENUE	5,500	-	-	
<b>TOTAL REVENUE</b>	<b>787,360</b>	<b>788,026</b>	<b>8,076.33</b>	<b>101%</b>
<b>EXPENDITURES</b>				
GENERAL INFRASTRUCTURE REPLACEMENT	1,082,025	726,508	57,450	67%
<b>TOTAL EXPENDITURES</b>	<b>1,082,025</b>	<b>726,508</b>	<b>57,450</b>	<b>67%</b>
<b>EXCESS OF REVENUE OVER (UNDER) EXP.</b>	<b>(294,665)</b>	<b>61,519</b>	<b>(49,373)</b>	
<b>OTHER FINANCING SOURCES (USES)</b>				
TRANSFER OUT	-	(1,926,024)	\$ -	
TRANSFER IN	1,721,211	3,642,439	-	
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>1,721,211</b>	<b>1,716,415</b>	<b>-</b>	
FUND BALANCE BEGINNING	-	-		
NET CHANGE IN FUND BALANCE	1,426,546	1,777,934		
<b>FUND BALANCE - ENDING</b>	<b>\$ 1,426,546</b>	<b>\$ 1,777,934</b>		
Analysis of Fund Balance				
Committed: Future Capital Improvements		1,069,910		
Assigned: 3 months working capital		356,637		
Unassigned		351,387		
<b>FUND BALANCE - ENDING</b>		<b>\$ 1,777,934</b>		

## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check		07/01/2022	Amazon Business	1101000 · Cash- Operating Account		0.00
TOTAL					0.00	0.00
Check		07/03/2022		1101000 · Cash- Operating Account		-216.91
				1513035 · Misc-Bank Charges	-216.91	216.91
TOTAL					-216.91	216.91
Check		07/21/2022		1101003 · SunTrust Operating		-60.46
				1513035 · Misc-Bank Charges	-60.46	60.46
TOTAL					-60.46	60.46
Check		07/31/2022		2152000 · BU SRF		-25.00
				1513035 · Misc-Bank Charges	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pmt -Check	072922ACH1	07/29/2022	ADP	1101000 · Cash- Operating Account		-4,448.95
Bill	072922	07/29/2022		572.910 · Payroll Expense	-2,894.13	2,894.13
				572.302 · Payroll Taxes	-1,554.82	1,554.82
TOTAL					-4,448.95	4,448.95
Bill Pmt -Check	70822ACH1	07/08/2022	ADP	1101000 · Cash- Operating Account		-148.41
Bill	609161389	07/01/2022		1511002 · Payroll Services	-148.41	148.41
TOTAL					-148.41	148.41
Bill Pmt -Check	71122ACH1	07/11/2022	ADP	1101000 · Cash- Operating Account		-543.56
Bill	990700280279	07/11/2022		572.302 · Payroll Taxes	-543.56	543.56
TOTAL					-543.56	543.56

## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>71522ACH1</b>	<b>07/15/2022</b>	<b>Barry Kloptosky</b>	<b>1101000 · Cash- Operating Account</b>		<b>-3,348.61</b>
Bill	71522	07/15/2022		572.910 · Payroll Expense	-3,348.61	3,348.61
TOTAL					-3,348.61	3,348.61
<b>Bill Pmt -Check</b>	<b>72922ACH1</b>	<b>07/29/2022</b>	<b>Barry Kloptosky</b>	<b>1101000 · Cash- Operating Account</b>		<b>-3,348.61</b>
Bill	72922	07/29/2022		572.910 · Payroll Expense	-3,348.61	3,348.61
TOTAL					-3,348.61	3,348.61
<b>Bill Pmt -Check</b>	<b>71522ACH2</b>	<b>07/15/2022</b>	<b>Bryon C. Lenhart</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,452.29</b>
Bill	71522	07/15/2022		572.910 · Payroll Expense	-1,452.29	1,452.29
TOTAL					-1,452.29	1,452.29
<b>Bill Pmt -Check</b>	<b>72922ACH2</b>	<b>07/29/2022</b>	<b>Bryon C. Lenhart</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,452.29</b>
Bill	72922	07/29/2022		572.910 · Payroll Expense	-1,452.29	1,452.29
TOTAL					-1,452.29	1,452.29
<b>Bill Pmt -Check</b>	<b>71522ACH3</b>	<b>07/15/2022</b>	<b>Daniela Teixeira</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,185.02</b>
Bill	71522	07/15/2022		572.910 · Payroll Expense	-1,185.02	1,185.02
TOTAL					-1,185.02	1,185.02
<b>Bill Pmt -Check</b>	<b>72922ACH3</b>	<b>07/29/2022</b>	<b>Daniela Teixeira</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,185.02</b>
Bill	72922	07/29/2022		572.910 · Payroll Expense	-1,185.02	1,185.02
TOTAL					-1,185.02	1,185.02
<b>Bill Pmt -Check</b>	<b>71522ACH4</b>	<b>07/15/2022</b>	<b>Donna Conforti</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,275.59</b>
Bill	71522	07/15/2022		572.910 · Payroll Expense	-1,275.59	1,275.59
TOTAL					-1,275.59	1,275.59

## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>72922ACH4</b>	<b>07/29/2022</b>	<b>Donna Conforti</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,275.57</b>
Bill	72922	07/29/2022		572.910 · Payroll Expense	-1,275.57	1,275.57
TOTAL					-1,275.57	1,275.57
<b>Bill Pmt -Check</b>	<b>71522ACH5</b>	<b>07/15/2022</b>	<b>Edward Weyant</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,311.84</b>
Bill	71522	07/15/2022		572.910 · Payroll Expense	-1,311.84	1,311.84
TOTAL					-1,311.84	1,311.84
<b>Bill Pmt -Check</b>	<b>72922ACH5</b>	<b>07/29/2022</b>	<b>Edward Weyant</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,311.84</b>
Bill	72922	07/29/2022		572.910 · Payroll Expense	-1,311.84	1,311.84
TOTAL					-1,311.84	1,311.84
<b>Bill Pmt -Check</b>	<b>71522ACH6</b>	<b>07/15/2022</b>	<b>Jeremey Wilson</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,913.20</b>
Bill	71522	07/15/2022		572.910 · Payroll Expense	-1,913.20	1,913.20
TOTAL					-1,913.20	1,913.20
<b>Bill Pmt -Check</b>	<b>72922ACH6</b>	<b>07/29/2022</b>	<b>Jeremey Wilson</b>	<b>1101000 · Cash- Operating Account</b>		<b>-2,025.38</b>
Bill	72922	07/29/2022		572.910 · Payroll Expense	-2,025.38	2,025.38
TOTAL					-2,025.38	2,025.38
<b>Bill Pmt -Check</b>	<b>71522ACH7</b>	<b>07/15/2022</b>	<b>Joseph Osborne</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,394.81</b>
Bill	71522	07/15/2022		572.910 · Payroll Expense	-1,394.81	1,394.81
TOTAL					-1,394.81	1,394.81
<b>Bill Pmt -Check</b>	<b>72922ACH7</b>	<b>07/29/2022</b>	<b>Joseph Osborne</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,346.85</b>
Bill	72922	07/29/2022		572.910 · Payroll Expense	-1,346.85	1,346.85
TOTAL					-1,346.85	1,346.85

## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>71522ACH8</b>	<b>07/15/2022</b>	<b>Ken Brokaw</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,387.90</b>
Bill	71522	07/15/2022		572.910 · Payroll Expense	-1,387.90	1,387.90
TOTAL					-1,387.90	1,387.90
<b>Bill Pmt -Check</b>	<b>72922ACH8</b>	<b>07/29/2022</b>	<b>Ken Brokaw</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,290.90</b>
Bill	72922	07/29/2022		572.910 · Payroll Expense	-1,290.90	1,290.90
TOTAL					-1,290.90	1,290.90
<b>Bill Pmt -Check</b>	<b>71522ACH9</b>	<b>07/15/2022</b>	<b>Leroy Mitchell</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,317.31</b>
Bill	71522	07/15/2022		572.910 · Payroll Expense	-1,317.31	1,317.31
TOTAL					-1,317.31	1,317.31
<b>Bill Pmt -Check</b>	<b>72922ACH9</b>	<b>07/29/2022</b>	<b>Leroy Mitchell</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,304.84</b>
Bill	72922	07/29/2022		572.910 · Payroll Expense	-1,304.84	1,304.84
TOTAL					-1,304.84	1,304.84
<b>Bill Pmt -Check</b>	<b>71522ACH10</b>	<b>07/15/2022</b>	<b>Vanessa Stepniak</b>	<b>1101000 · Cash- Operating Account</b>		<b>-2,108.87</b>
Bill	71522	07/15/2022		572.910 · Payroll Expense	-2,108.87	2,108.87
TOTAL					-2,108.87	2,108.87
<b>Bill Pmt -Check</b>	<b>72922ACH10</b>	<b>07/29/2022</b>	<b>Vanessa Stepniak</b>	<b>1101000 · Cash- Operating Account</b>		<b>-2,108.89</b>
Bill	72922	07/29/2022		572.910 · Payroll Expense	-2,108.89	2,108.89
TOTAL					-2,108.89	2,108.89
<b>Bill Pmt -Check</b>	<b>71522ACH11</b>	<b>07/15/2022</b>	<b>ADP</b>	<b>1101000 · Cash- Operating Account</b>		<b>-4,340.05</b>
Bill	071522	07/15/2022		572.910 · Payroll Expense 572.302 · Payroll Taxes	-2,840.78 -1,499.27	2,840.78 1,499.27
TOTAL					-4,340.05	4,340.05



## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>72922ACH11</b>	<b>07/29/2022</b>	<b>Barry Kloptosky</b>	<b>1101000 · Cash- Operating Account</b>		<b>-718.29</b>
Bill	072922	07/29/2022		572.910 · Payroll Expense	-718.29	718.29
TOTAL					-718.29	718.29
<b>Bill Pmt -Check</b>	<b>72222ACH12</b>	<b>07/22/2022</b>	<b>ADP</b>	<b>1101000 · Cash- Operating Account</b>		<b>-148.41</b>
Bill	610111576	07/15/2022		1511002 · Payroll Services	-148.41	148.41
TOTAL					-148.41	148.41
<b>Bill Pmt -Check</b>	<b>1947</b>	<b>07/01/2022</b>	<b>AmeriGas</b>	<b>1101000 · Cash- Operating Account</b>		<b>-259.99</b>
Bill	3138099498	06/22/2022		532.306 · Propane	-259.99	259.99
TOTAL					-259.99	259.99
<b>Bill Pmt -Check</b>	<b>1948</b>	<b>07/01/2022</b>	<b>AT&amp;T</b>	<b>1101000 · Cash- Operating Account</b>		<b>-680.56</b>
Bill	386 445-2376...	06/22/2022		529.736 · Gate Operating Supplies	-680.56	680.56
TOTAL					-680.56	680.56
<b>Bill Pmt -Check</b>	<b>1949</b>	<b>07/01/2022</b>	<b>Blue Ribbon Pools</b>	<b>1101000 · Cash- Operating Account</b>		<b>-980.00</b>
Bill	846879	06/23/2022		572.780 · Amenity Maintenance	-195.00	195.00
Bill	846878	06/23/2022		572.780 · Amenity Maintenance	-135.00	135.00
Bill	846877	06/23/2022		572.780 · Amenity Maintenance	-650.00	650.00
TOTAL					-980.00	980.00
<b>Bill Pmt -Check</b>	<b>1950</b>	<b>07/01/2022</b>	<b>Guard One Protective Services</b>	<b>1101000 · Cash- Operating Account</b>		<b>-8,030.24</b>
Bill	127140	06/28/2022		529.306 · Gate Access Control Staffing	-8,030.24	8,030.24
TOTAL					-8,030.24	8,030.24
<b>Bill Pmt -Check</b>	<b>1951</b>	<b>07/01/2022</b>	<b>Jason Shaw</b>	<b>1101000 · Cash- Operating Account</b>		<b>-2,800.00</b>
Bill	062322	06/23/2022		539.659 · Landscape Projects	-2,800.00	2,800.00
TOTAL					-2,800.00	2,800.00

## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>1952</b>	<b>07/01/2022</b>	<b>Kimley-Horn</b>	<b>1101000 · Cash- Operating Account</b>		<b>-4,669.57</b>
Bill	21026706	04/30/2022		519.320 · Engineering	-1,653.75	1,653.75
Bill	21547750	05/31/2022		519.320 · Engineering	-1,653.75	1,653.75
Bill	142434000-0...	05/31/2022		519.320 · Engineering	-1,362.07	1,362.07
TOTAL					-4,669.57	4,669.57
<b>Bill Pmt -Check</b>	<b>1953</b>	<b>07/01/2022</b>	<b>NetFortris</b>	<b>1101000 · Cash- Operating Account</b>		<b>-542.07</b>
Bill	IN-US1178710	06/29/2022		572.707 · Village Center Phone & Fax	-542.07	542.07
TOTAL					-542.07	542.07
<b>Bill Pmt -Check</b>	<b>1954</b>	<b>07/01/2022</b>	<b>Oakley Woods</b>	<b>1101000 · Cash- Operating Account</b>		<b>-724.63</b>
Bill	V133195	06/28/2022		572.780 · Amenity Maintenance	-724.63	724.63
TOTAL					-724.63	724.63
<b>Bill Pmt -Check</b>	<b>1955</b>	<b>07/01/2022</b>	<b>Spectrum</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,273.65</b>
Bill	09604570106...	06/24/2022		572.709 · Cable Internet VS/CS	-1,273.65	1,273.65
TOTAL					-1,273.65	1,273.65
<b>Bill Pmt -Check</b>	<b>1956</b>	<b>07/01/2022</b>	<b>Sprint</b>	<b>1101000 · Cash- Operating Account</b>		<b>-588.67</b>
Bill	757386291-164	06/23/2022		529.740 · Cell Phones	-588.67	588.67
TOTAL					-588.67	588.67
<b>Bill Pmt -Check</b>	<b>1957</b>	<b>07/01/2022</b>	<b>Waste Management</b>	<b>1101000 · Cash- Operating Account</b>		<b>-909.49</b>
Bill	8531735-014...	06/24/2022		534.305 · Garbage - Recreation Facility	-277.29	277.29
Bill	8531430-014...	06/24/2022		534.305 · Garbage - Recreation Facility	-632.20	632.20
TOTAL					-909.49	909.49

## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>1958</b>	<b>07/01/2022</b>	<b>Amazon Business</b>	<b>1101000 · Cash- Operating Account</b>		<b>-898.31</b>
Bill	14TP-RTVC-...	06/25/2022		572.780 · Amenity Maintenance	-477.54	649.94
Bill	16HD-VW4J-...	06/27/2022		572.702 · Office Supplies Field Ops	-10.72	10.72
Bill	1NMG-3KQV-...	06/28/2022		572.780 · Amenity Maintenance	-278.07	278.07
Bill	1JGX-N1QK-...	06/28/2022		572.780 · Amenity Maintenance	-131.98	131.98
TOTAL					-898.31	1,070.71
<b>Bill Pmt -Check</b>	<b>1959</b>	<b>07/01/2022</b>	<b>Poolsure</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,412.20</b>
Bill	111295600497	07/01/2022		572.744 · Pool Chemicals	-1,412.20	1,412.20
TOTAL					-1,412.20	1,412.20
<b>Bill Pmt -Check</b>	<b>1960</b>	<b>07/01/2022</b>	<b>Welch Tennis Courts, Inc.</b>	<b>1101000 · Cash- Operating Account</b>		<b>-467.68</b>
Bill	67426	06/24/2022		572.780 · Amenity Maintenance	-467.68	467.68
TOTAL					-467.68	467.68
<b>Bill Pmt -Check</b>	<b>1961</b>	<b>07/06/2022</b>	<b>Barry Kloptosky</b>	<b>1101000 · Cash- Operating Account</b>		<b>-254.48</b>
Bill	060122 Mileage	07/06/2022		572.304 · Mileage Reimbursement	-254.48	254.48
TOTAL					-254.48	254.48
<b>Bill Pmt -Check</b>	<b>1962</b>	<b>07/06/2022</b>	<b>Bryon C. Lenhart</b>	<b>1101000 · Cash- Operating Account</b>		<b>-228.15</b>
Bill	060122 Mileage	07/06/2022		572.304 · Mileage Reimbursement	-228.15	228.15
TOTAL					-228.15	228.15
<b>Bill Pmt -Check</b>	<b>1963</b>	<b>07/06/2022</b>	<b>Jeremey Wilson</b>	<b>1101000 · Cash- Operating Account</b>		<b>-240.44</b>
Bill	060122 Mileage	07/06/2022		572.785 · Community Maintenance	-240.44	240.44
TOTAL					-240.44	240.44

## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>1964</b>	<b>07/06/2022</b>	<b>Ken Brokaw</b>	<b>1101000 · Cash- Operating Account</b>		<b>-97.46</b>
Bill	060122 Mileage	07/06/2022		572.304 · Mileage Reimbursement	-97.46	97.46
TOTAL					-97.46	97.46
<b>Bill Pmt -Check</b>	<b>1965</b>	<b>07/06/2022</b>	<b>Barry Kloptosky</b>	<b>1101000 · Cash- Operating Account</b>		<b>-169.05</b>
Bill	Add tlns	07/06/2022		572.910 · Payroll Expense	-169.05	169.05
TOTAL					-169.05	169.05
<b>Bill Pmt -Check</b>	<b>1966</b>	<b>07/11/2022</b>	<b>Amazon Business</b>	<b>1101000 · Cash- Operating Account</b>		<b>-64.70</b>
Bill	11TX-KR69-1...	06/30/2022		572.780 · Amenity Maintenance	-14.99	14.99
Bill	16D9-6PJ4-3...	07/03/2022		572.702 · Office Supplies Field Ops	-34.85	34.85
Bill	1Q4K-XD4J-3...	07/03/2022		572.702 · Office Supplies Field Ops	-14.86	14.86
TOTAL					-64.70	64.70
<b>Bill Pmt -Check</b>	<b>1967</b>	<b>07/11/2022</b>	<b>Amenity Management</b>	<b>1101000 · Cash- Operating Account</b>		<b>-49,398.80</b>
Bill	400192	07/01/2022		572.305 · Amenity Management	-49,398.80	49,398.80
TOTAL					-49,398.80	49,398.80
<b>Bill Pmt -Check</b>	<b>1968</b>	<b>07/11/2022</b>	<b>B&amp;B Fastener &amp; Supply</b>	<b>1101000 · Cash- Operating Account</b>		<b>-136.27</b>
Bill	218683	06/20/2022		541.613 · Street Light Maint	-97.37	97.37
				572.785 · Community Maintenance	-38.90	38.90
TOTAL					-136.27	136.27
<b>Bill Pmt -Check</b>	<b>1969</b>	<b>07/11/2022</b>	<b>Bug-Guard Services, Inc.</b>	<b>1101000 · Cash- Operating Account</b>		<b>-50.00</b>
Bill	215042	07/05/2022		572.765 · Pest Control	-25.00	25.00
Bill	215041	07/05/2022		572.765 · Pest Control	-25.00	25.00
TOTAL					-50.00	50.00

## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>1970</b>	<b>07/11/2022</b>	<b>Celera IT Services, Inc.</b>	<b>1101000 · Cash- Operating Account</b>		<b>-2,452.50</b>
Bill	1495	07/01/2022		519.952 · IT Support	-2,452.50	2,452.50
TOTAL					-2,452.50	2,452.50
<b>Bill Pmt -Check</b>	<b>1971</b>	<b>07/11/2022</b>	<b>City of Palm Coast</b>	<b>1101000 · Cash- Operating Account</b>		<b>-15,476.64</b>
Bill	15206731	06/24/2022		536.304 · Water - Village Center	-829.18	829.18
Bill	15206793	06/24/2022		536.309 · Water - Creekside	-552.48	552.48
Bill	15207520	06/24/2022		536.301 · Water Services	-7.52	7.52
Bill	15207521	06/24/2022		536.301 · Water Services	-23.66	23.66
Bill	15207522	06/24/2022		536.301 · Water Services	-7.52	7.52
Bill	15207523	06/24/2022		536.301 · Water Services	-7.52	7.52
Bill	15207524	06/24/2022		536.301 · Water Services	-599.25	599.25
Bill	15207525	06/24/2022		536.301 · Water Services	-978.62	978.62
Bill	15204241	06/24/2022		536.301 · Water Services	-9,166.96	9,166.96
Bill	15207396	06/24/2022		536.301 · Water Services	-7.52	7.52
Bill	15207187	06/24/2022		536.301 · Water Services	-209.07	209.07
Bill	15207188	06/24/2022		536.301 · Water Services	-9.59	9.59
Bill	15207765	06/24/2022		536.301 · Water Services	-9.59	9.59
Bill	15208907	06/24/2022		536.301 · Water Services	-258.61	258.61
Bill	15208908	06/24/2022		536.301 · Water Services	-287.64	287.64
Bill	15207156	06/24/2022		536.301 · Water Services	-389.15	389.15
Bill	15206726	06/24/2022		536.301 · Water Services	-9.59	9.59
Bill	15206727	06/24/2022		536.301 · Water Services	-23.15	23.15
Bill	15206728	06/24/2022		536.301 · Water Services	-9.59	9.59
Bill	15206732	06/24/2022		536.301 · Water Services	-38.40	38.40
Bill	15206733	06/24/2022		536.301 · Water Services	-71.49	71.49
Bill	15206735	06/24/2022		536.301 · Water Services	-21.95	21.95
Bill	15206736	06/24/2022		536.301 · Water Services	-89.11	89.11
Bill	15206737	06/24/2022		536.301 · Water Services	-50.95	50.95
Bill	15206738	06/24/2022		536.301 · Water Services	-47.98	47.98
Bill	15206739	06/24/2022		536.301 · Water Services	-22.12	22.12
Bill	15206740	06/24/2022		536.301 · Water Services	-9.59	9.59
Bill	1506741	06/24/2022		536.301 · Water Services	-22.86	22.86
Bill	15206742	06/24/2022		536.301 · Water Services	-35.79	35.79
Bill	15206743	06/24/2022		536.301 · Water Services	-45.85	45.85
Bill	15206745	06/24/2022		536.301 · Water Services	-133.42	133.42
Bill	15206746	06/24/2022		536.301 · Water Services	-9.59	9.59
Bill	15206748	06/24/2022		536.301 · Water Services	-17.14	17.14
Bill	15206749	06/24/2022		536.301 · Water Services	-14.05	14.05
Bill	15206750	06/24/2022		536.301 · Water Services	-15.20	15.20
Bill	15206751	06/24/2022		536.301 · Water Services	-18.91	18.91
Bill	15206752	06/24/2022		536.301 · Water Services	-9.59	9.59
Bill	15206754	06/24/2022		536.301 · Water Services	-9.59	9.59
Bill	15206755	06/24/2022		536.301 · Water Services	-21.83	21.83

## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	15206758	06/24/2022		536.301 · Water Services	-9.59	9.59
Bill	15209147	06/24/2022		536.301 · Water Services	-616.88	616.88
Bill	15209169	06/24/2022		536.301 · Water Services	-442.61	442.61
Bill	15209170	06/24/2022		536.301 · Water Services	-9.59	9.59
Bill	15206774	06/24/2022		536.301 · Water Services	-29.90	29.90
Bill	15206775	06/24/2022		536.301 · Water Services	-9.59	9.59
Bill	15206776	06/24/2022		536.301 · Water Services	-16.91	16.91
Bill	15206778	06/24/2022		536.301 · Water Services	-9.59	9.59
Bill	15206784	06/24/2022		536.301 · Water Services	-44.08	44.08
Bill	15206785	06/24/2022		536.301 · Water Services	-139.78	139.78
Bill	15206788	06/24/2022		536.301 · Water Services	-42.45	42.45
Bill	15206744	06/24/2022		536.301 · Water Services	-14.05	14.05
TOTAL					-15,476.64	15,476.64
<b>Bill Pmt -Check</b>	<b>1972</b>	<b>07/11/2022</b>	<b>Coastal Supplies</b>	<b>1101000 · Cash- Operating Account</b>		<b>-102.09</b>
Bill	60838	07/06/2022		572.702 · Office Supplies Field Ops	-102.09	102.09
TOTAL					-102.09	102.09
<b>Bill Pmt -Check</b>	<b>1973</b>	<b>07/11/2022</b>	<b>FPL</b>	<b>1101000 · Cash- Operating Account</b>		<b>-6,897.37</b>
Bill	19787-21338 ...	06/27/2022		531.307 · Street Lights	-71.44	71.44
Bill	04372-49345 ...	06/27/2022		531.307 · Street Lights	-32.51	32.51
Bill	05037-89539 ...	06/27/2022		531.307 · Street Lights	-27.71	27.71
Bill	12154-81233 ...	06/27/2022		531.307 · Street Lights	-30.29	30.29
Bill	23753-67154 ...	06/27/2022		531.307 · Street Lights	-63.20	63.20
Bill	32277-12316 ...	06/27/2022		531.301 · Electric Services	-32.95	32.95
Bill	46892-40333 ...	06/27/2022		531.307 · Street Lights	-25.96	25.96
Bill	61848-75257 ...	06/27/2022		531.307 · Street Lights	-26.59	26.59
Bill	69630-56590 ...	06/27/2022		531.307 · Street Lights	-26.92	26.92
Bill	75081-99150 ...	06/27/2022		531.307 · Street Lights	-26.98	26.98
Bill	94837-67167 ...	06/27/2022		531.301 · Electric Services	-104.91	104.91
Bill	70187-87064 ...	06/27/2022		531.309 · Electric - Creekside	-2,043.87	2,043.87
Bill	96687-18308 ...	06/27/2022		531.304 · Electric - Village Center	-3,643.80	3,643.80
Bill	02759-70333 ...	06/27/2022		531.309 · Electric - Creekside	-740.24	740.24
TOTAL					-6,897.37	6,897.37
<b>Bill Pmt -Check</b>	<b>1974</b>	<b>07/11/2022</b>	<b>FPL Summary</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,991.05</b>
Bill	06.2022	06/30/2022		531.301 · Electric Services	-405.12	405.12
				531.307 · Street Lights	-1,585.93	1,585.93
TOTAL					-1,991.05	1,991.05

## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>1975</b>	<b>07/11/2022</b>	<b>Louise Leister</b>	<b>1101000 · Cash- Operating Account</b>		<b>-800.00</b>
Bill	01524	07/06/2022		539.600 · Horticultural Consultant	-800.00	800.00
TOTAL					-800.00	800.00
<b>Bill Pmt -Check</b>	<b>1976</b>	<b>07/11/2022</b>	<b>Massey Services Inc.</b>	<b>1101000 · Cash- Operating Account</b>		<b>-50.00</b>
Bill	48633696	06/23/2022		572.765 · Pest Control	-50.00	50.00
TOTAL					-50.00	50.00
<b>Bill Pmt -Check</b>	<b>1977</b>	<b>07/11/2022</b>	<b>Mid Florida Directional Drilling</b>	<b>1101000 · Cash- Operating Account</b>		<b>-3,600.00</b>
Bill	1544	07/01/2022		539.755 · Unbudgeted Cap Project	-3,600.00	3,600.00
TOTAL					-3,600.00	3,600.00
<b>Bill Pmt -Check</b>	<b>1978</b>	<b>07/11/2022</b>	<b>Snap Surveys</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,267.50</b>
Bill	06220031	06/29/2022		519.510 · Office Supplies	-1,267.50	1,267.50
TOTAL					-1,267.50	1,267.50
<b>Bill Pmt -Check</b>	<b>1979</b>	<b>07/11/2022</b>	<b>Solitude Lake Management</b>	<b>1101000 · Cash- Operating Account</b>		<b>-250.00</b>
Bill	PI-A00841596	07/06/2022		538.602 · Aquatic Contract	-250.00	250.00
TOTAL					-250.00	250.00
<b>Bill Pmt -Check</b>	<b>1980</b>	<b>07/11/2022</b>	<b>TEM Systems</b>	<b>1101000 · Cash- Operating Account</b>		<b>-2,862.25</b>
Bill	INV22664	06/29/2022		529.700 · Guardhouse/Gate Facility Maint.	-2,862.25	2,862.25
TOTAL					-2,862.25	2,862.25
<b>Bill Pmt -Check</b>	<b>1981</b>	<b>07/11/2022</b>	<b>The Gate Store, Inc.</b>	<b>1101000 · Cash- Operating Account</b>		<b>-5,226.94</b>
Bill	19909	07/05/2022		529.736 · Gate Operating Supplies	-500.00	500.00
Bill	19894	07/14/2022		529.736 · Gate Operating Supplies	-4,726.94	4,726.94
TOTAL					-5,226.94	5,226.94

## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>1982</b>	<b>07/11/2022</b>	<b>TUI</b>	<b>1101000 · Cash- Operating Account</b>		<b>-92.71</b>
Bill	AR35806	06/30/2022		572.702 · Office Supplies Field Ops	-92.71	92.71
TOTAL					-92.71	92.71
<b>Bill Pmt -Check</b>	<b>1983</b>	<b>07/11/2022</b>	<b>Vector Security, Inc.</b>	<b>1101000 · Cash- Operating Account</b>		<b>-89.95</b>
Bill	70309827	06/25/2022		572.907 · Fire & Security System	-89.95	89.95
TOTAL					-89.95	89.95
<b>Bill Pmt -Check</b>	<b>1984</b>	<b>07/11/2022</b>	<b>VerdeGo</b>	<b>1101000 · Cash- Operating Account</b>		<b>-84,720.32</b>
Bill	8709	06/30/2022		539.609 · Irrigation Repairs/Replacement	-1,200.00	1,200.00
Bill	8708	06/30/2022		539.621 · Optional Flower Rotation	-23,127.00	23,127.00
Bill	8707	06/30/2022		539.608 · Landscape Repairs & Replace...	-2,822.50	2,822.50
Bill	8705	06/30/2022		539.608 · Landscape Repairs & Replace...	-2,028.00	2,028.00
Bill	8596	06/30/2022		539.609 · Irrigation Repairs/Replacement	-615.00	615.00
Bill	8595	06/30/2022		539.609 · Irrigation Repairs/Replacement	-695.00	695.00
Bill	8594	06/30/2022		539.609 · Irrigation Repairs/Replacement	-315.00	315.00
Bill	8630	07/01/2022		539.604 · Landscape Maint. Contract	-48,817.82	48,817.82
Bill	8706	06/30/2022		539.608 · Landscape Repairs & Replace...	-5,100.00	5,100.00
TOTAL					-84,720.32	84,720.32
<b>Bill Pmt -Check</b>	<b>1985</b>	<b>07/13/2022</b>	<b>AmeriGas</b>	<b>1101000 · Cash- Operating Account</b>		<b>-910.13</b>
Bill	3138133872	06/23/2022		532.306 · Propane	-591.69	591.69
Bill	3138133875	06/23/2022		532.306 · Propane	-318.44	318.44
TOTAL					-910.13	910.13
<b>Bill Pmt -Check</b>	<b>1986</b>	<b>07/13/2022</b>	<b>Home Depot</b>	<b>1101000 · Cash- Operating Account</b>		<b>-3,226.95</b>
Bill	3182771	06/03/2022		572.780 · Amenity Maintenance	-118.72	118.72
				572.785 · Community Maintenance	-18.96	18.96
				539.755 · Unbudgeted Cap Project	-1,579.40	1,579.40
Bill	0011338	06/06/2022		539.654 · Phase 3 Bathroom Renovation	-126.39	126.39
Bill	901360	06/06/2022		539.654 · Phase 3 Bathroom Renovation	-250.00	250.00
Bill	217862	06/08/2022		539.654 · Phase 3 Bathroom Renovation	-128.35	128.35
Bill	7023100	06/09/2022		539.654 · Phase 3 Bathroom Renovation	-103.96	103.96
Bill	7063450	06/09/2022		572.780 · Amenity Maintenance	-77.88	77.88
Bill	4063714	06/12/2022		572.780 · Amenity Maintenance	-276.68	276.68
Bill	3902250	06/13/2022		572.785 · Community Maintenance	-150.00	150.00



## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	2063955	06/14/2022		572.780 · Amenity Maintenance	-40.91	40.91
Bill	1042694	06/15/2022		572.785 · Community Maintenance	-14.98	14.98
				572.780 · Amenity Maintenance	-26.82	26.82
Bill	9064883	06/27/2022		572.785 · Community Maintenance	-60.36	60.36
				572.780 · Amenity Maintenance	-11.78	11.78
				529.700 · Guardhouse/Gate Facility Maint.	-217.94	217.94
Bill	6024674	06/30/2022		539.654 · Phase 3 Bathroom Renovation	-23.82	78.37
TOTAL					-3,226.95	3,281.50
<b>Bill Pmt -Check</b>	<b>1988</b>	<b>07/15/2022</b>	<b>Allied Administrators</b>	<b>1101000 · Cash- Operating Account</b>		<b>-395.36</b>
Bill	08.2022	07/12/2022		572.913 · Health Insurance	-395.36	395.36
TOTAL					-395.36	395.36
<b>Bill Pmt -Check</b>	<b>1989</b>	<b>07/15/2022</b>	<b>Amazon Business</b>	<b>1101000 · Cash- Operating Account</b>		<b>-61.20</b>
Bill	1Y61-4WJ3-4...	07/11/2022		539.654 · Phase 3 Bathroom Renovation	-61.20	61.20
TOTAL					-61.20	61.20
<b>Bill Pmt -Check</b>	<b>1990</b>	<b>07/15/2022</b>	<b>Amenity Management</b>	<b>1101000 · Cash- Operating Account</b>		<b>-6,473.25</b>
Bill	07042022RAE	07/04/2022		574.775 · Special Holiday Events	-6,473.25	6,473.25
TOTAL					-6,473.25	6,473.25
<b>Bill Pmt -Check</b>	<b>1991</b>	<b>07/15/2022</b>	<b>AT&amp;T</b>	<b>1101000 · Cash- Operating Account</b>		<b>-232.82</b>
Bill	386 446-0940...	07/01/2022		529.736 · Gate Operating Supplies	-232.82	232.82
TOTAL					-232.82	232.82
<b>Bill Pmt -Check</b>	<b>1992</b>	<b>07/15/2022</b>	<b>Celera IT Services, Inc.</b>	<b>1101000 · Cash- Operating Account</b>		<b>-75.00</b>
Bill	1516	07/12/2022		572.702 · Office Supplies Field Ops	-75.00	75.00
TOTAL					-75.00	75.00

## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>1993</b>	<b>07/15/2022</b>	<b>Community Controls</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,743.80</b>
Bill	AAAO597710	07/06/2022		529.103 · Gate Communication Devices	-1,743.80	1,743.80
TOTAL					-1,743.80	1,743.80
<b>Bill Pmt -Check</b>	<b>1994</b>	<b>07/15/2022</b>	<b>DoorKing Inc.</b>	<b>1101000 · Cash- Operating Account</b>		<b>-32.95</b>
Bill	1840064	07/10/2022		529.736 · Gate Operating Supplies	-32.95	32.95
TOTAL					-32.95	32.95
<b>Bill Pmt -Check</b>	<b>1995</b>	<b>07/15/2022</b>	<b>Guard One Protective Services</b>	<b>1101000 · Cash- Operating Account</b>		<b>-8,270.72</b>
Bill	127861	07/12/2022		529.306 · Gate Access Control Staffing	-8,270.72	8,270.72
TOTAL					-8,270.72	8,270.72
<b>Bill Pmt -Check</b>	<b>1996</b>	<b>07/15/2022</b>	<b>Jordan Proffitt</b>	<b>1101000 · Cash- Operating Account</b>		<b>-250.00</b>
Bill	07082022	07/08/2022		574.775 · Special Holiday Events	-250.00	250.00
TOTAL					-250.00	250.00
<b>Bill Pmt -Check</b>	<b>1997</b>	<b>07/15/2022</b>	<b>The Gate Store, Inc.</b>	<b>1101000 · Cash- Operating Account</b>		<b>-2,445.70</b>
Bill	19983	07/12/2022		529.736 · Gate Operating Supplies	-2,445.70	2,445.70
TOTAL					-2,445.70	2,445.70
<b>Bill Pmt -Check</b>	<b>1998</b>	<b>07/15/2022</b>	<b>UnitedHealthcare</b>	<b>1101000 · Cash- Operating Account</b>		<b>-171.73</b>
Bill	167078677762	07/09/2022		572.913 · Health Insurance	-171.73	171.73
TOTAL					-171.73	171.73
<b>Bill Pmt -Check</b>	<b>1999</b>	<b>07/15/2022</b>	<b>Vanessa Stepniak</b>	<b>1101000 · Cash- Operating Account</b>		<b>-42.60</b>
Bill	286916	07/12/2022		572.785 · Community Maintenance	-42.60	42.60
TOTAL					-42.60	42.60

## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>2000</b>	<b>07/15/2022</b>	<b>WebstaurantStore</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,716.87</b>
Bill	75528259	06/02/2022		572.780 · Amenity Maintenance	-922.73	922.73
Bill	75638854	06/06/2022		572.780 · Amenity Maintenance	-118.70	118.70
Bill	75677071	06/07/2022		572.780 · Amenity Maintenance	-129.99	129.99
Bill	75990232	06/17/2022		572.780 · Amenity Maintenance	-179.43	179.43
Bill	76181089	06/24/2022		572.780 · Amenity Maintenance	-366.02	366.02
TOTAL					-1,716.87	1,716.87
<b>Bill Pmt -Check</b>	<b>2001</b>	<b>07/18/2022</b>	<b>DPFG</b>	<b>1101000 · Cash- Operating Account</b>		<b>-6,704.17</b>
Bill	400586	07/01/2022		513.100 · District Management	-3,260.42	3,260.42
				1513010 · Administrative Services	-866.67	866.67
				1513060 · Accounting Services	-1,789.58	1,789.58
				1511004 · Assessment Roll Preparation	-787.50	787.50
TOTAL					-6,704.17	6,704.17
<b>Bill Pmt -Check</b>	<b>2002</b>	<b>07/20/2022</b>	<b>DPFG</b>	<b>1101000 · Cash- Operating Account</b>		<b>-7,054.17</b>
Bill	339725	05/19/2022		579.799 · Misc. Contingency	-350.00	350.00
Bill	399723	06/01/2022		513.100 · District Management	-3,260.42	3,260.42
				1513010 · Administrative Services	-866.67	866.67
				1513060 · Accounting Services	-1,789.58	1,789.58
				1511004 · Assessment Roll Preparation	-787.50	787.50
TOTAL					-7,054.17	7,054.17
<b>Bill Pmt -Check</b>	<b>2003</b>	<b>07/20/2022</b>	<b>DPFG</b>	<b>1101000 · Cash- Operating Account</b>		<b>-59.81</b>
Bill	400794	06/30/2022		1100000 · Administrative	-59.81	59.81
TOTAL					-59.81	59.81
<b>Bill Pmt -Check</b>	<b>2004</b>	<b>07/22/2022</b>	<b>Sean Kelley</b>	<b>1101000 · Cash- Operating Account</b>		<b>-500.00</b>
Bill	Paycheck	07/22/2022		572.910 · Payroll Expense	-500.00	500.00
TOTAL					-500.00	500.00

## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>2005</b>	<b>07/25/2022</b>	<b>Chip Howden</b>	<b>1101000 · Cash- Operating Account</b>		<b>-200.00</b>
Bill	072122	07/25/2022		1511001 · P/R - Board of Supervisors	-200.00	200.00
TOTAL					-200.00	200.00
<b>Bill Pmt -Check</b>	<b>2006</b>	<b>07/25/2022</b>	<b>Dr. Merrill Stass-Isern</b>	<b>1101000 · Cash- Operating Account</b>		<b>-200.00</b>
Bill	072122	07/25/2022		1511001 · P/R - Board of Supervisors	-200.00	200.00
TOTAL					-200.00	200.00
<b>Bill Pmt -Check</b>	<b>2007</b>	<b>07/25/2022</b>	<b>John Polizzi</b>	<b>1101000 · Cash- Operating Account</b>		<b>-200.00</b>
Bill	07212022	07/25/2022		1511001 · P/R - Board of Supervisors	-200.00	200.00
TOTAL					-200.00	200.00
<b>Bill Pmt -Check</b>	<b>2008</b>	<b>07/25/2022</b>	<b>Kevin Foley</b>	<b>1101000 · Cash- Operating Account</b>		<b>-200.00</b>
Bill	072122	07/25/2022		1511001 · P/R - Board of Supervisors	-200.00	200.00
TOTAL					-200.00	200.00
<b>Bill Pmt -Check</b>	<b>2009</b>	<b>07/25/2022</b>	<b>Michael Flanagan</b>	<b>1101000 · Cash- Operating Account</b>		<b>-200.00</b>
Bill	072122	07/25/2022		1511001 · P/R - Board of Supervisors	-200.00	200.00
TOTAL					-200.00	200.00
<b>Bill Pmt -Check</b>	<b>ACH 070122</b>	<b>07/01/2022</b>	<b>Lowe's</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,607.16</b>
Bill	902861	05/26/2022		572.780 · Amenity Maintenance	-97.23	97.23
Bill	923174	06/02/2022		572.785 · Community Maintenance	-17.06	17.06
				572.780 · Amenity Maintenance	-176.54	176.54
				572.785 · Community Maintenance	-103.36	103.36
				539.755 · Unbudgeted Cap Project	-4.73	4.73
Bill	902278	06/09/2022		539.654 · Phase 3 Bathroom Renovation	-169.31	169.31
Bill	345.60	06/16/2022		572.780 · Amenity Maintenance	-345.60	345.60
Bill	261.74	06/16/2022		531.307 · Street Lights	-146.90	146.90
				572.785 · Community Maintenance	-70.22	70.22
				539.654 · Phase 3 Bathroom Renovation	-44.62	44.62
Bill	901673	06/17/2022		572.785 · Community Maintenance	-98.77	98.77
Bill	923155	06/23/2022		572.780 · Amenity Maintenance	-30.24	30.24
				572.785 · Community Maintenance	-69.11	69.11

## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	909316	06/24/2022		541.613 · Street Light Maint	-26.52	26.52
				572.780 · Amenity Maintenance	-85.50	85.50
				572.785 · Community Maintenance	-21.81	21.81
Bill	901673	06/28/2022		572.780 · Amenity Maintenance	-34.12	34.12
				541.615 · Vehicles Repair & Maint	-65.52	65.52
TOTAL					-1,607.16	1,607.16
<b>Bill Pmt -Check</b>	<b>070522 Appl</b>	<b>07/05/2022</b>	<b>Debit Card Purchases</b>	<b>1101000 · Cash- Operating Account</b>		<b>-2.99</b>
Bill	2178	07/05/2022		572.702 · Office Supplies Field Ops	-2.99	2.99
TOTAL					-2.99	2.99
<b>Bill Pmt -Check</b>	<b>070622 ASE</b>	<b>07/06/2022</b>	<b>Debit Card Purchases</b>	<b>1101000 · Cash- Operating Account</b>		<b>-560.67</b>
Bill	0392	07/06/2022		529.736 · Gate Operating Supplies	-560.67	560.67
TOTAL					-560.67	560.67
<b>Bill Pmt -Check</b>	<b>072622EFT</b>	<b>07/26/2022</b>	<b>Florida Blue</b>	<b>1101000 · Cash- Operating Account</b>		<b>-4,900.80</b>
Bill	75881590	07/18/2022		572.913 · Health Insurance	-4,900.80	4,900.80
TOTAL					-4,900.80	4,900.80
<b>Bill Pmt -Check</b>	<b>100000</b>	<b>07/13/2022</b>	<b>AlarmPro Inc</b>	<b>1101000 · Cash- Operating Account</b>		<b>-348.00</b>
Bill	070122-6755	07/01/2022		572.907 · Fire & Security System	-204.00	204.00
Bill	070122-0688	07/01/2022		572.907 · Fire & Security System	-144.00	144.00
TOTAL					-348.00	348.00
<b>Bill Pmt -Check</b>	<b>100001</b>	<b>07/13/2022</b>	<b>Coastal Supplies</b>	<b>1101000 · Cash- Operating Account</b>		<b>-102.09</b>
Bill	60838	07/06/2022		529.700 · Guardhouse/Gate Facility Maint.	-102.09	102.09
TOTAL					-102.09	102.09
<b>Bill Pmt -Check</b>	<b>100002</b>	<b>07/13/2022</b>	<b>Innersync</b>	<b>1101000 · Cash- Operating Account</b>		<b>-378.75</b>
Bill	20549	07/01/2022		513.906 · Website Hosting & Management	-378.75	378.75
TOTAL					-378.75	378.75

## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>100003</b>	<b>07/13/2022</b>	<b>Precision Land Grading Inc</b>	<b>1101000 · Cash- Operating Account</b>		<b>-4,033.33</b>
Bill	429	07/01/2022		539.606 · Landscape Maintenance Croq...	-4,033.33	4,033.33
TOTAL					-4,033.33	4,033.33
<b>Bill Pmt -Check</b>	<b>100004</b>	<b>07/13/2022</b>	<b>Welch Tennis Courts, Inc.</b>	<b>1101000 · Cash- Operating Account</b>		<b>-467.68</b>
Bill	67426	06/24/2022		572.780 · Amenity Maintenance	-467.68	467.68
TOTAL					-467.68	467.68
<b>Bill Pmt -Check</b>	<b>100005</b>	<b>07/18/2022</b>	<b>A &amp; A Lock, Inc.</b>	<b>1101000 · Cash- Operating Account</b>		<b>-30.00</b>
Bill	104263	07/11/2022		572.785 · Community Maintenance	-30.00	30.00
TOTAL					-30.00	30.00
<b>Bill Pmt -Check</b>	<b>100006</b>	<b>07/25/2022</b>	<b>A &amp; A Lock, Inc.</b>	<b>1101000 · Cash- Operating Account</b>		<b>-90.00</b>
Bill	104271	07/11/2022		572.780 · Amenity Maintenance	-90.00	90.00
TOTAL					-90.00	90.00
<b>Bill Pmt -Check</b>	<b>100007</b>	<b>07/25/2022</b>	<b>Amazon Business</b>	<b>1101000 · Cash- Operating Account</b>		<b>-21.50</b>
Bill	1V7P-MXPT-...	07/14/2022		572.780 · Amenity Maintenance	-21.50	21.50
TOTAL					-21.50	21.50
<b>Bill Pmt -Check</b>	<b>100008</b>	<b>07/25/2022</b>	<b>AmeriGas</b>	<b>1101000 · Cash- Operating Account</b>		<b>-831.51</b>
Bill	3138286308	06/28/2022		532.306 · Propane	-831.51	831.51
TOTAL					-831.51	831.51
<b>Bill Pmt -Check</b>	<b>100009</b>	<b>07/25/2022</b>	<b>Celera IT Services, Inc.</b>	<b>1101000 · Cash- Operating Account</b>		<b>-484.55</b>
Bill	1520	07/16/2022		519.952 · IT Support	-350.00	350.00
Bill	1525	07/19/2022		572.702 · Office Supplies Field Ops	-134.55	134.55
TOTAL					-484.55	484.55

## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>100010</b>	<b>07/25/2022</b>	<b>Coastal Supplies</b>	<b>1101000 · Cash- Operating Account</b>		<b>-75.94</b>
Bill	60929	07/14/2022		572.785 · Community Maintenance	-75.94	75.94
TOTAL					-75.94	75.94
<b>Bill Pmt -Check</b>	<b>100011</b>	<b>07/25/2022</b>	<b>Community Controls</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,743.80</b>
Bill	AAAO597710	07/06/2022		529.103 · Gate Communication Devices	-1,743.80	1,743.80
TOTAL					-1,743.80	1,743.80
<b>Bill Pmt -Check</b>	<b>100012</b>	<b>07/25/2022</b>	<b>Culligan</b>	<b>1101000 · Cash- Operating Account</b>		<b>-254.70</b>
Bill	063022-	06/30/2022		572.780 · Amenity Maintenance	-254.70	254.70
TOTAL					-254.70	254.70
<b>Bill Pmt -Check</b>	<b>100013</b>	<b>07/25/2022</b>	<b>DoorKing Inc.</b>	<b>1101000 · Cash- Operating Account</b>		<b>-32.95</b>
Bill	1840064	07/10/2022		529.736 · Gate Operating Supplies	-32.95	32.95
TOTAL					-32.95	32.95
<b>Bill Pmt -Check</b>	<b>100014</b>	<b>07/25/2022</b>	<b>Jason Shaw</b>	<b>1101000 · Cash- Operating Account</b>		<b>-2,500.00</b>
Bill	052622	05/26/2022		539.608 · Landscape Repairs & Replace...	-2,500.00	2,500.00
TOTAL					-2,500.00	2,500.00
<b>Bill Pmt -Check</b>	<b>100015</b>	<b>07/25/2022</b>	<b>SE Cline</b>	<b>1101000 · Cash- Operating Account</b>		<b>-6,195.20</b>
Bill	9783	07/07/2022		539.755 · Unbudgeted Cap Project	-6,195.20	6,195.20
TOTAL					-6,195.20	6,195.20
<b>Bill Pmt -Check</b>	<b>100016</b>	<b>07/25/2022</b>	<b>Solitude Lake Management</b>	<b>1101000 · Cash- Operating Account</b>		<b>-738.98</b>
Bill	PI-A00847409	07/01/2022		538.605 · Aquatic Contract - Lake Watch	-374.48	374.48
Bill	PI-A00853775	07/18/2022		538.606 · Aquatic Contract - Aeration	-364.50	364.50
TOTAL					-738.98	738.98

## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>100017</b>	<b>07/25/2022</b>	<b>Sunshine State</b>	<b>1101000 · Cash- Operating Account</b>		<b>-49.00</b>
Bill	31524004	07/12/2022		572.780 · Amenity Maintenance	-49.00	49.00
TOTAL					-49.00	49.00
<b>Bill Pmt -Check</b>	<b>100018</b>	<b>07/25/2022</b>	<b>Thompson Awning</b>	<b>1101000 · Cash- Operating Account</b>		<b>-18,700.00</b>
Bill	16900	07/18/2022		539.751 · Pickleball	-5,150.00	5,150.00
Bill	16875	07/18/2022		539.750 · Croquet Court	-13,550.00	13,550.00
TOTAL					-18,700.00	18,700.00
<b>Bill Pmt -Check</b>	<b>100019</b>	<b>07/25/2022</b>	<b>W B Howden</b>	<b>1101000 · Cash- Operating Account</b>		<b>-119.88</b>
Bill	202039201978	07/10/2022		572.790 · CERT Radio Replacement	-119.88	119.88
TOTAL					-119.88	119.88
<b>Bill Pmt -Check</b>	<b>100020</b>	<b>07/25/2022</b>	<b>Welch Tennis Courts, Inc.</b>	<b>1101000 · Cash- Operating Account</b>		<b>-196.67</b>
Bill	67694	07/18/2022		572.780 · Amenity Maintenance	-196.67	196.67
TOTAL					-196.67	196.67
<b>Bill Pmt -Check</b>	<b>100021</b>	<b>07/27/2022</b>	<b>Amazon Business</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,298.25</b>
Bill	11PD-WW3T-...	07/13/2022		572.780 · Amenity Maintenance	-602.68	602.68
Bill	1LWQ-R9DV-...	07/13/2022		572.780 · Amenity Maintenance	-56.60	56.60
Bill	1V7P-MXPT-...	07/14/2022		572.780 · Amenity Maintenance	-111.98	111.98
Bill	1L99-P43Q-C...	07/16/2022		572.780 · Amenity Maintenance	-63.18	63.18
Bill	1JG9-1RPQ-...	07/17/2022		572.785 · Community Maintenance	-45.97	45.97
Bill	1DX9-NMVR-...	07/18/2022		572.780 · Amenity Maintenance	-171.10	171.10
Bill	1G7F-PNRR-...	07/20/2022		572.702 · Office Supplies Field Ops	-12.99	12.99
Bill	1NC3-GMQX-...	07/21/2022		572.780 · Amenity Maintenance	-39.98	39.98
				572.702 · Office Supplies Field Ops	-193.77	193.77
TOTAL					-1,298.25	1,298.25



## Grand Haven CDD Check Detail July 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>100022</b>	<b>07/27/2022</b>	<b>AT&amp;T</b>	<b>1101000 · Cash- Operating Account</b>		<b>-875.35</b>
Bill	070822-0564	07/08/2022		529.736 · Gate Operating Supplies	-227.11	227.11
Bill	070822-0567	07/08/2022		529.736 · Gate Operating Supplies	-648.24	648.24
TOTAL					-875.35	875.35
<b>Bill Pmt -Check</b>	<b>100023</b>	<b>07/27/2022</b>	<b>AT&amp;T Mobility</b>	<b>1101000 · Cash- Operating Account</b>		<b>-220.54</b>
Bill	28726221560...	07/06/2022		529.739 · Landlines / Hot Spots	-220.54	220.54
TOTAL					-220.54	220.54
<b>Bill Pmt -Check</b>	<b>100024</b>	<b>07/27/2022</b>	<b>Solitude Lake Management</b>	<b>1101000 · Cash- Operating Account</b>		<b>-4,376.42</b>
Bill	PI-A00847408	07/01/2022		538.602 · Aquatic Contract	-4,376.42	4,376.42
TOTAL					-4,376.42	4,376.42
<b>Bill Pmt -Check</b>	<b>100025</b>	<b>07/27/2022</b>	<b>Plantation Floors and Bath, L...</b>	<b>1101000 · Cash- Operating Account</b>		<b>-28,350.00</b>
Bill	253137-1	07/18/2022		539.654 · Phase 3 Bathroom Renovation	-28,350.00	28,350.00
TOTAL					-28,350.00	28,350.00
<b>Bill Pmt -Check</b>	<b>100026</b>	<b>07/27/2022</b>	<b>Poolsure</b>	<b>1101000 · Cash- Operating Account</b>		<b>-1,412.20</b>
Bill	111295600990	07/26/2022		572.744 · Pool Chemicals	-1,412.20	1,412.20
TOTAL					-1,412.20	1,412.20
<b>Bill Pmt -Check</b>	<b>100027</b>	<b>07/27/2022</b>	<b>Solitude Lake Management</b>	<b>1101000 · Cash- Operating Account</b>		<b>-374.00</b>
Bill	PI-A000854783	07/20/2022		572.785 · Community Maintenance	-374.00	374.00
TOTAL					-374.00	374.00
<b>Bill Pmt -Check</b>	<b>100028</b>	<b>07/27/2022</b>	<b>TUI</b>	<b>1101000 · Cash- Operating Account</b>		<b>-178.73</b>
Bill	AR36591	07/25/2022		572.702 · Office Supplies Field Ops	-178.73	178.73
TOTAL					-178.73	178.73

### Grand Haven CDD Check Detail July 2022

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Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	100029	07/27/2022	Vesta Property Services, Inc.	1101000 · Cash- Operating Account		-46.96
Bill	400658	06/30/2022		572.780 · Amenity Maintenance	-46.96	46.96
TOTAL					-46.96	46.96



250 International Parkway, Suite 280  
Lake Mary, FL 32746  
TEL: 321-263-0132

**Bill To**

Grand Haven Community Development District  
c/o DPFM Management & Consulting LLC  
250 International Parkway  
Suite 280  
Lake Mary FL 32746

**Invoice**

**Date** 7/1/2022  
**Invoice #** 400586

**In Reference To:**

Monthly contracted management fess, as follows:

**PLEASE REMIT PAYMENT TO CORPORATE HEADQUARTERS:**  
**DPFG M&C**  
**c/o Vesta Property Services, Inc.**  
**245 Riverside Avenue, Suite 300**  
**Jacksonville, FL 32202**

Description	Quantity	Rate	Amount
Professional Management Services	1		3,260.42
Administrative Services	1		866.67
Accounting Services	1		1,789.58
Assessment Roll & Revenue Collection Services	1		787.50

**Total** \$6,704.17



# Invoice

Date	Invoice #
6/30/2022	400794

**DPFG Management & Consulting LLC**  
**1060 Maitland Center Commons Blvd**  
**Suite 34**  
**Maitland FL 32751-7255**

<b>Bill To</b>
Grand Haven Community Development District c/o DPGF Management & Consulting LLC 250 International Parkway Suite 208 Lake Mary FL 32746

<b>Terms</b>	<b>Due Date</b>	<b>Project</b>	<b>PO #</b>
Net 30	7/30/2022		

Item	Quantity	Serial/Lot Numbers	Description	Rate	Amount	Tax ...
Billable Group			Billable Expenses			
			APRIL ODOM - VANESSA STEPNIAK		15.03	
			JACKIE LEGER - RON HOROWITZ		22.39	
			JACKIE LEGER - PAUL BORDONARO		22.39	
Subtotal			Total Billable Expenses		59.81	
End of Group					59.81	
				<b>Total</b>		<b>\$59.81</b>



400794

[Return to Agenda](#)

WORLDWIDE EXPRESS  
PO BOX 733360  
DALLAS TX 75373

## Remittance Advice

Your payment is due June 16, 2022  
Invoice Number: 2206010552  
Invoice Date: 06/01/2022  
Account Number: W021088396  
UPS Shipper Number: E10A79



Payments received by the Due Date	
Amount Due	\$ 139.59

Payments received after the Due Date	
Amount Due	\$ 167.31

VESTA PROPERTY SERVICES  
245 RIVERSIDE AVE STE 250  
JACKSONVILLE FL 32202

Remit To:  
**WORLDWIDE EXPRESS**  
**P.O. BOX 733360**  
**DALLAS TX 75373**

*To ensure proper credit, return this portion with your payment.  
Please make checks payable to Worldwide Express.  
To avoid late fees, allow 5 or more days for postal delivery.*



VESTA PROPERTY SERVICES  
250 INTERNATIONAL PKWY  
LAKE MARY FL 32746

**Invoice Number: 2206010552**  
Invoice Date: June 01, 2022  
Account/Shipper Number: W021088396/E10A79  
Amount Due: \$139.59

**Invoice Questions?**  
**Contact your Worldwide Express Office**  
Phone: 833-5WE-SHIP  
Fax: (904) 322-5058

### Summary of Charges

Gross Shipment Charges	\$	162.66
Earned Discounts	\$	(27.72)
Service Charges	\$	4.65

### Account Aging Summary

Balance Current	\$	252.56
1 - 30 Days	\$	-
Over 30 days	\$	-
Over 60 days	\$	-
Over 90 days	\$	-
Total Amount Outstanding	\$	252.56

Amount due by due date	\$	139.59
Amount due after due date	\$	167.31

Worldwide Express payment terms require payment of this invoice by June 16, 2022

Earned discounts apply only to invoices that are paid within payment terms.

Late fees may be assessed on past due balances, as allowed by law.

Where allowed by state law, credit card payments are subject to a surcharge of up to 3%, which will not be greater than the cost of acceptance.

The Worldwide Express mark is a trademark of Worldwide Express Operations, LLC, which provides UPS, LTL and FTL transportation services. For more information regarding Worldwide Express and our service offerings, please contact your local Worldwide Express office or visit our website, [www.wwex.com](http://www.wwex.com). Some Worldwide Express offices are individually owned and operated by franchisees of Worldwide Express Operations, LLC. Freight services connected to this document are provided by Worldwide Express in its capacity as a freight broker, pursuant to its property brokerage authority issued by the U.S. Department of Transportation Federal Motor Carrier Safety Administration. Worldwide Express is not a motor carrier. All prices are subject to change. Please see [wwex.com/legal](http://wwex.com/legal) for full terms and conditions.

For change of address, complete this form:

Name: \_\_\_\_\_

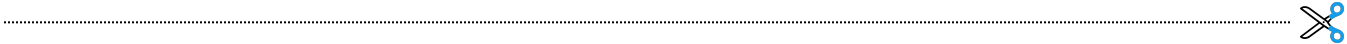
Address: \_\_\_\_\_ Apt/Suite: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

EBill Email: \_\_\_\_\_

\_\_\_\_\_  
Authorizing Signature



**Invoice No** 2206010552  
**Invoice Date** 06/01/2022  
**Account No** W021088396/E10A79  
**Account** VESTA PROPERTY SERVICES



**INVOICE SUMMARIES**

**REFERENCE CODE SUMMARY**

Reference Code	Items	List Price	Discount Price
ANTHEM PARK -NB	1	\$ 45.20	\$ 36.00
GRAND HAVEN CDD - B	2	\$ 52.42	\$ 44.78
GRAND HAVEN- B	1	\$ 18.52	\$ 15.03
PANTHER TRACE I - B	1	\$ 20.31	\$ 16.74
PANTHER TRACE II - B	1	\$ 26.21	\$ 22.39
Total Billed	6	\$ 162.66	\$ 134.94

**REFERENCE CODE 2 SUMMARY**

Reference Code 2	Items	List Price	Discount Price
DPFG MANAGEMENT AND CONSULTING	6	\$ 162.66	\$ 134.94
Total Billed	6	\$ 162.66	\$ 134.94

**Invoice No** 2206010552  
**Invoice Date** 06/01/2022  
**Account No** W021088396/E10A79  
**Account** VESTA PROPERTY SERVICES



## Original Charges

Invoice Detail				Billing	List Price	Discount Price
<b>UPS No:</b> 1ZE10A791392464156	Shipper	Receiver		Freight	30.71	23.62
<b>Pickup Date:</b> 05/20/2022	DPFG MANAGEMENT	MARIA AGOSRA		Fuel Surcharge	9.14	7.03
<b>Service Level:</b> Next Day Air Saver	CONSULTING	2738 DODDS LANE		Residential Surcharge	5.35	5.35
<b>Weight:</b> 1 lb	250 INTERNATIONAL PKWY	KISSIMMEE				
<b>Zone:</b> 132	LAKE MARY	FL 32743				
<b>Payer:</b> Shipper	FL 32746					
	APRIL ODOM	MARIA AGOSRA				
Bill Reference: Anthem Park -NB Bill Reference: DPGF Management and Consulting - Carrier has audited this shipment and it has been reweighed from its tendered weight of 1-lbs				<b>Total</b>	45.20	36.00
<b>UPS No:</b> 1ZE10A790395785171	Shipper	Receiver		Freight	12.17	9.36
<b>Pickup Date:</b> 05/23/2022	DPFG MANAGEMENT	GRAND HAVEN CDD		Delivery Area Surcharge	3.40	3.40
<b>Service Level:</b> Commercial Ground	CONSULTING	2 N. VILLAGE PARKWAY		Fuel Surcharge	2.95	2.27
<b>Weight:</b> 1 lb	250 INTERNATIONAL PKWY	PALM COAST				
<b>Zone:</b> 002	LAKE MARY	FL 32137				
<b>Payer:</b> Shipper	FL 32746					
	APRIL ODOM	VANESSA STEPNIAK				
Bill Reference: Grand Haven- B Bill Reference: DPGF Management and Consulting - Carrier has audited this shipment and it has been reweighed from its tendered weight of 1-lbs				<b>Total</b>	18.52	15.03
<b>UPS No:</b> 1ZE10A790392450573	Shipper	Receiver		Freight	12.17	9.36
<b>Pickup Date:</b> 05/23/2022	DPFG MANAGEMENT	GRAND HAVEN CDD		Residential Surcharge	4.85	4.85
<b>Service Level:</b> Residential Ground	CONSULTING	75 FRONT ST.		Delivery Area Surcharge	4.80	4.80
<b>Weight:</b> 1 lb	250 INTERNATIONAL PKWY	PALM COAST		Fuel Surcharge	4.39	3.38
<b>Zone:</b> 002	LAKE MARY	FL 32137				
<b>Payer:</b> Shipper	FL 32746					
	JACKIE LEGER	PAUL BORDONARO				
Bill Reference: Grand Haven CDD - B Bill Reference: DPGF Management and Consulting - Carrier has audited this shipment and it has been reweighed from its tendered weight of 1-lbs				<b>Total</b>	26.21	22.39
<b>UPS No:</b> 1ZE10A790394563564	Shipper	Receiver		Freight	12.17	9.36
<b>Pickup Date:</b> 05/23/2022	DPFG MANAGEMENT	GRAND HAVEN CDD		Residential Surcharge	4.85	4.85
<b>Service Level:</b> Residential Ground	CONSULTING	9 LAKESIDE DR.		Delivery Area Surcharge	4.80	4.80
<b>Weight:</b> 1 lb	250 INTERNATIONAL PKWY	PALM COAST		Fuel Surcharge	4.39	3.38
<b>Zone:</b> 002	LAKE MARY	FL 32137				
<b>Payer:</b> Shipper	FL 32746					
	JACKIE LEGER	RON HOROWITZ				
Bill Reference: Grand Haven CDD - B Bill Reference: DPGF Management and Consulting - Carrier has audited this shipment and it has been reweighed from its tendered weight of 1-lbs				<b>Total</b>	26.21	22.39
<b>UPS No:</b> 1ZE10A790394661181	Shipper	Receiver		Freight	12.17	9.36
<b>Pickup Date:</b> 05/23/2022	DPFG MANAGEMENT	MONICA VITALE		Residential Surcharge	4.85	4.85
<b>Service Level:</b> Residential Ground	CONSULTING	5334 SANDY SHELL DRIVE		Fuel Surcharge	3.29	2.53
<b>Weight:</b> 1 lb	250 INTERNATIONAL PKWY	APOLLO BEACH				
<b>Zone:</b> 002	LAKE MARY	FL 33572				
<b>Payer:</b> Shipper	FL 32746					
	APRIL ODOM	MONICA VITALE				
Bill Reference: Panther Trace I - B Bill Reference: DPGF Management and Consulting - Carrier has audited this shipment and it has been reweighed from its tendered weight of 1-lbs				<b>Total</b>	20.31	16.74



**Invoice No** 2206010552  
**Invoice Date** 06/01/2022  
**Account No** W021088396/E10A79  
**Account** VESTA PROPERTY SERVICES



Invoice Detail				Billing	List Price	Discount Price
<b>UPS No:</b> 1ZE10A790396970389	Shipper	Receiver	Freight	12.17	9.36	
<b>Pickup Date:</b> 05/27/2022	DPFG MANAGEMENT	SPICK SPAN CLEANING	Residential Surcharge	4.85	4.85	
<b>Service Level:</b> Residential Ground	CONSULTING	SERVICES	Delivery Area Surcharge	4.80	4.80	
<b>Weight:</b> 1 lb	250 INTERNATIONAL PKWY	5210 OAKLINE VIEW DR.	Fuel Surcharge	4.39	3.38	
<b>Zone:</b> 002	LAKE MARY	LITHIA				
<b>Payer:</b> Shipper	FL 32746	FL 33547				
	APRIL ODOM	ANNA RAMIREZ				
Bill Reference: Panther Trace II - B Bill Reference: DPFM Management and Consulting - Carrier has audited this shipment and it has been reweighed from its tendered weight of 1-lbs				<b>Total</b>	26.21	22.39



250 International Parkway, Suite 280  
Lake Mary, FL 32746  
TEL: 321-263-0132

**Bill To**

Grand Haven Community Development District  
c/o DPFM Management & Consulting LLC  
250 International Parkway  
Suite 208  
Lake Mary FL 32746

**Invoice**

**Date** 5/19/2022  
**Invoice #** 399725

**In Reference To:**

**Additional Board Meeting Overage Billing:**

**PLEASE REMIT PAYMENT TO CORPORATE HEADQUARTERS:**  
**DPFG M&C**  
**c/o Vesta Property Services, Inc.**  
**245 Riverside Avenue, Suite 300**  
**Jacksonville, FL 32202**

Description	Quantity	Rate	Amount
05/19/21 Board Meeting - meeting ran from 9:02 AM to 2:45 PM (2 hours exceeding the normal 4 hour meeting time)	2	175.00	350.00

**Total** \$350.00



250 International Parkway, Suite 280  
 Lake Mary, FL 32746  
 TEL: 321-263-0132

**Bill To**

Grand Haven Community Development District  
 c/o DPFM Management & Consulting LLC  
 250 International Parkway  
 Suite 280  
 Lake Mary FL 32746

**Invoice**

**Date** 6/1/2022  
**Invoice #** 399723

**In Reference To:**

Monthly contracted management fess, as follows:

**PLEASE REMIT PAYMENT TO CORPORATE HEADQUARTERS:**  
**DPFG M&C**  
*c/o Vesta Property Services, Inc.*  
 245 Riverside Avenue, Suite 300  
 Jacksonville, FL 32202

Description	Quantity	Rate	Amount
Professional Management Services	1		3,260.42
Administrative Services	1		866.67
Accounting Services	1		1,789.58
Assessment Roll & Revenue Collection Services	1		787.50

**Total** \$6,704.17

# EXHIBIT 7

1 **MINUTES OF MEETING**

2 **GRAND HAVEN**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of the Grand Haven Community Development  
5 District was held on Thursday, July 21, 2022 at 9:02 a.m. in the Grand Haven Room, at the Grand Haven  
6 Village Center, 2001 Waterside Parkway, Palm Coast, Florida 32137.

7 **FIRST ORDER OF BUSINESS – Call to Order/Roll Call**

8 Mr. McInnes called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10	Chip Howden	Board Supervisor, Chairman
11	Kevin Foley	Board Supervisor, Vice Chairman
12	Michael Flanagan	Board Supervisor, Assistant Secretary
13	John Polizzi	Board Supervisor, Assistant Secretary
14	Dr. Merrill Stass-Isern	Board Supervisor, Assistant Secretary

15 Also present were:

16	David McInnes	District Manager, DPFPG Management & Consulting
17	Howard McGaffney	District Manager, DPFPG Management & Consulting
18	Scott Clark	District Counsel, Clark & Albaugh, LLP
19	David Sowell	District Engineer, Kimley-Horn
20	Barry Kloptosky	CDD Operations Manager
21	Vanessa Stepniak	CDD Office Manager
22	John Lucansky	Amenity Manager, Vesta Property Services
23	Mark Rohrbeck <i>(via phone)</i>	Celera IT Services
24	Jake Kirkland <i>(via phone)</i>	Celera IT Services
25	Denise Gallo	Resident
26	Donna McGevna	Resident
27	David Hall	Resident
28	Marlene Hall	Resident
29	Barbara Craig	Resident
30	Bobbie Mehl	Resident

31 *The following is a summary of the discussions and actions taken at the July 21, 2022 Grand Haven CDD*  
32 *Board of Supervisors Regular Meeting.*

33 **SECOND ORDER OF BUSINESS – Pledge of Allegiance**

34 The Pledge of Allegiance was recited.

35 **THIRD ORDER OF BUSINESS – Audience Comments – *(for non-agenda items - limited to 3 minutes***  
36 *per individual)*

37 Ms. McGevna requested a timeframe for the letter that was to be sent out to the community,  
38 information on coquina rock that had been installed in more areas than what she had recalled being  
39 approved, cell phone access for the gates, and to view the variant budget. She additionally suggested  
40 bundling the timeframe for Mr. Clark’s presence at the meeting and asked what had prompted the  
41 discussion on Sunshine Law at the previous meeting. Mr. Howden stated that landlines would be a  
42 topic of discussion at the next meeting. He clarified that Mr. Clark was the District Attorney, not  
43 the District Engineer, and stated that Mr. Clark would address the discussion on Sunshine Law  
44 during his report.

45 Mr. Hall, Ms. Hall, Ms. Craig, and Ms. Mehl discussed an ongoing algae overgrowth issue in Pond  
46 24. Ms. Hall suggested aeration for the pond and noted that she had received a letter regarding a  
47 fine for mold on her roof. Ms. Mehl additionally expressed concerns regarding shoreline erosion in  
48 Pond 24. Mr. Howden clarified that the letter was an HOA matter. He explained that the District  
49 was restricted by law on how often and what could be used to treat the ponds but indicated that this  
50 issue would be discussed further.

51 **FOURTH ORDER OF BUSINESS – Staff Reports**

52 A. Exhibit 1: Amenity Manager: John Lucansky

53 Mr. Lucansky provided clarification on the parking lot data included in his report. Mr. Flanagan  
54 indicated that he would like to receive parking lot data for Creekside as well, but noted that this  
55 was not as urgent of a need as obtaining parking lot data for the Village Center.

56 Before moving on to the next item, Mr. Howden mentioned that Solitude would be attending the  
57 next meeting to provide a full report. He encouraged residents interested in the pond situation to  
58 attend the next meeting. Mr. Kloptosky clarified that Solitude had yet to confirm if they would be  
59 attending the next meeting. Mr. Howden stated that it would be confirmed on the agenda whether  
60 Solitude would be in attendance.

61 B. District Engineer: David Sowell

62 1. Exhibit 2: Presentation of Stormwater Needs Analysis Report

63 Mr. Sowell explained that the Stormwater Needs Analysis report would be required by  
64 every 5 years. He presented the report and indicated that the District's current stormwater  
65 needs were satisfied. He noted that a plan would need to be developed to address future  
66 stormwater needs, particularly in regards to infrastructure.

67 Following discussion, the Board reached a consensus to proceed with discussing  
68 stormwater needs with Mr. Sowell at a future Workshop Meeting. Mr. Foley additionally  
69 requested a general outline of topics to be addressed.

70 Mr. Flanagan noted an error in which the dollars budgeted were shown in actual amounts,  
71 rather than in thousands. Mr. Sowell stated that this had already been corrected with the  
72 County. Mr. McInnes indicated that the corrected report would be emailed to the  
73 supervisors. Mr. Flanagan additionally pointed out that page 12 appeared to be missing  
74 from the report. Mr. McInnes stated that he would check into the missing page.

75 C. Operations Manager: Barry Kloptosky

76 1. Exhibit 3: Presentation of Capital Project Plan Tracker

77 Mr. Kloptosky asked for any questions on the tracker. Mr. Polizzi requested clarification  
78 on Lines 7, 9, and 20. Mr. Kloptosky confirmed that Lines 7 and 9 had been completed and  
79 that Line 20 had been cancelled. In response to a question from Mr. Howden, Mr.  
80 Kloptosky clarified that Line 22 had been completed. Mr. Foley requested a list from Ms.  
81 Leister with more information on the projects. Mr. Flanagan asked to have the status of the  
82 projects and the amount spent on the projects to be included in the list. Mr. Kloptosky  
83 indicated that this list would be provided.

84 2. Exhibit 4: Monthly Report

85 Mr. Kloptosky informed the Board that the crosswalk safety project was currently on hold  
86 due to supply chain issues and issues with the contractor. He explained that a proposal had  
87 been signed with a new contractor that was more local to the area. Mr. Flanagan requested  
88 that Mr. Kloptosky look into whether aggregating the amount of concrete that the District  
89 would purchase that year would allow the District some flexibility with the contractors.

90 Mr. Kloptosky explained that the sidewalk replacement project was on hold as well, as this  
91 project was to be done by the same vendor originally contracted to work on the crosswalk  
92 safety project. He stated that the same replacement vendor for the crosswalk safety project  
93 had been contracted to work on this project. He anticipated a start date for both projects to  
94 begin in 2 to 3 weeks if the materials were able to be acquired.

95 Mr. Polizzi inquired about additional sidewalks in need of repair. Mr. Kloptosky indicated  
96 that he had staff prepare a projected list of sidewalks in need of repair. He stated that there  
97 was a total of 5,782 square feet of sidewalk repairs that would be necessary, which would  
98 cost approximately \$50,000.00. Mr. Polizzi asked if any of these areas were in Wild Oaks.  
99 Mr. Kloptosky indicated that he would check to confirm. In response to a question from  
100 Mr. Flanagan, Mr. Kloptosky confirmed that sidewalks that were considered hazardous  
101 would be ground down in order to prevent accidents.

102 Mr. Kloptosky mentioned that the canopies had been installed and were currently awaiting  
103 final inspections. He noted that the doors for the Phase II bathrooms were still on backorder  
104 at this point in time. He indicated that the Phase III bathroom renovations were in progress  
105 and that the women's bathroom was nearing completion. He estimated that the Phase III  
106 bathrooms would be open by the end of the fiscal year.

107 Mr. Kloptosky stated that the aeration for Pond 37 would be installed after the electrical  
108 wiring installation was completed. Mr. Foley asked if aeration would help reduce algae  
109 buildup. Mr. Kloptosky indicated that he would not expect a significant difference.

110 Mr. Kloptosky stated that an adjustment had been made to one of the outfalls and indicated  
111 that this modification appeared to have reduced the stormwater drainage issue. He informed  
112 the Board that a house being built on the corner of Creekside Ct. and Creekside Dr.  
113 appeared to be causing drainage and flooding issues. He stated that a resident affected by  
114 the flooding had requested that the CDD resolve the issue. He indicated that he believed  
115 this was not a CDD issue and stated that he had suggested that the resident speak with the  
116 HOA on the matter.

117 Mr. Kloptosky requested guidance from Mr. Clark on the drainage issue. Mr. Clark  
118 indicated that he would need to obtain more information but noted that he could send a  
119 letter to the builder if they were discharging soil into the District's stormwater system. Mr.  
120 Kloptosky added that he could reach out to the builder.

121 Mr. Kloptosky noted that the asphalt repairs around the manhole covers were nearing  
122 completion. He proceeded to discuss the ongoing issues with Pond 24 and communication  
123 issues with Solitude. He explained that a proposal for additional assessments for Pond 24  
124 had been signed two months ago but Solitude had only recently performed the assessments.  
125 He stated that he was currently waiting on more information on the results of the report  
126 from Solitude and noted that the pond was continuing to be treated.

127 Mr. Flanagan asked when Solitude's contract was up for renewal and requested that Mr.  
128 Kloptosky compile a list of alternative companies. Mr. Polizzi asked if another contractor  
129 could be brought in to resolve a specific problem. Mr. Clark indicated that contracts could  
130 generally be cancelled in part or in full. He noted that going through the RFP process would  
131 likely not be necessary.

132 Mr. Foley commented on an unpleasant smell that he believed came from a pond near the  
133 croquet court. Mr. Kloptosky stated that this may be from a chemical treatment that had  
134 been done on the court but indicated that he would look into the source of the smell to  
135 confirm.

136 Mr. Kloptosky informed the Board that the new Field Maintenance Supervisor that had  
137 been hired was no longer able to take the position. He stated that 2 other employees had  
138 left or would be leaving the District due to pay issues. Mr. Foley suggested allowing  
139 management more flexibility on compensation. Mr. Howden requested guidance from  
140 District Management and District Counsel on compensation. Mr. McGaffney  
141 recommended using the fund balance to increase the salary budget by a certain percentage  
142 and incentivizing through bonuses. Mr. Flanagan noted that the total compensation package  
143 should be considered, to which Dr. Merrill expressed agreement.

144 In response to a comment from Mr. Polizzi, Mr. Kloptosky advised against temporary  
145 employees. Mr. McGaffney stated that he would obtain localized information regarding  
146 salaries. He suggested authorizing Mr. Kloptosky to increase pay and making changes to  
147 the total compensation package. Discussion ensued regarding options for staff recruitment  
148 and retention.

149 Mr. Howden made a motion to authorize Mr. Kloptosky and District Management to adjust  
150 the salaries of current and future employees. Mr. Polizzi recommended requiring a monthly  
151 staffing report from Mr. Kloptosky. Dr. Merrill suggested amending the motion to make it  
152 clear this would be temporary until further information was provided to the Board to make  
153 a more permanent solution. Mr. Flanagan stated that he would like to include a “not to  
154 exceed” number in the motion. Mr. McGaffney suggested a 5% increase for all employees  
155 as a one-time incentive. Mr. Clark advised applying this increase individually. Mr.  
156 Kloptosky indicated that he agreed, as some employees had already recently received pay  
157 increases.

158 Mr. Howden revised his motion to authorize Mr. Kloptosky and Mr. McInnes to use no  
159 more than 5% of the current salary budget to recognize key employees and adjust salaries  
160 for future hires as a temporary solution, in addition to requiring the Operations and District  
161 Managers to report back to the Board.

162 On a MOTION by Mr. Howden, SECONDED by Mr. Foley, WITH ALL IN FAVOR, the Board authorized  
163 the Operations Manager and the District Manager to use no more than 5% of the current salary budget to  
164 recognize key employees and adjust salaries for future hires as a temporary solution, in addition to requiring  
165 the Operations and District Managers to report back to the Board, for the Grand Haven Community  
166 Development District.

167 Following the motion, Mr. Foley inquired about the plan for Waterside Pkwy. Mr.  
168 Kloptosky indicated that a list of repairs needed for this road had been compiled and  
169 explained that the contractor was waiting to obtain asphalt before providing a proposal. He  
170 asked if the Board would like to consider moving a section of Waterside Pkwy. up to be  
171 repaved. Mr. Foley expressed support for Mr. Kloptosky’s suggestion. He noted that he  
172 would like to revisit Waterside Pkwy in the 10-year plan to confirm that the numbers were  
173 still reasonable.

174 Mr. Howden reminded the Board to try to manage expectations. Mr. Polizzi suggested  
175 sending a formal communication out to residents regarding the Board’s priorities and  
176 current issues being experienced by the District. Mr. Howden indicated that he did not  
177 think this communication was necessary, to which Dr. Merrill expressed disagreement. Mr.  
178 Foley stated that he would be willing to write the communication. Mr. Howden indicated  
179 that overcommunication could be a problem and stated that he felt staff should write the  
180 communication.



181 On a MOTION by Dr. Merrill, SECONDED by Mr. Foley, with Dr. Merrill, Mr. Foley, Mr. Flanagan, and  
182 Mr. Polizzi voting “AYE”, and Mr. Howden voting “NAY”, the Board authorized the Vice Chair to write  
183 a communication to residents regarding the Board’s priorities, supply chain issues, and staffing issues to be  
184 sent out via e-blast by the District Manager for the Grand Haven Community Development District.

185 *(The Board recessed the meeting at 11:53 a.m. and reconvened at 12:06 p.m.)*

186 D. Exhibit 5: District Counsel: Scott Clark

187 Mr. Clark clarified that the election memo brought up by a resident earlier in the meeting  
188 had been done proactively. He clarified that the public road access memo was not included  
189 in the agenda or the website due to containing sensitive legal analysis. He asked if the  
190 Board would like for him to attend the August 4 workshop in person. The Board agreed  
191 that Mr. Clark’s attendance via Zoom would be sufficient. Mr. Howden requested to move  
192 up the District Engineer Contract on the agenda.

193 E. Exhibit 26: Consideration of District Engineer Contract

194 **This item, originally Item F under the Sixth Order of Business, Business Items, was presented**  
195 **out of order.**

196 Mr. Clark recommended that the Board adopt the contract with Kimley-Horn and authorize the  
197 Chair to sign. He provided clarification on the contract in response to questions from Mr. Polizzi.  
198 Mr. Polizzi additionally inquired about assigning Mr. Sowell to the District’s accounts. Mr. Clark  
199 explained that the District had hired a company and not a particular individual.

200 Mr. Flanagan requested for staffing information to be included in the lump sums. Mr. Clark  
201 indicated that he would communicate this with Mr. Sowell. Dr. Merrill suggested putting Mr.  
202 Sowell at the top of the agenda going forward.

203 On a MOTION by Mr. Polizzi, SECONDED by Mr. Foley, WITH ALL IN FAVOR, the Board approved  
204 the District Engineer Contract for the Grand Haven Community Development District.

205 Following the motion, Mr. Howden requested to move up Celera’s items on the agenda.

206 F. Presentation of Celera Virtual CIO – Follow-Up to May 2022 Workshop

207 **This item, originally Item A under the Sixth Order of Business, Business Items, was presented**  
208 **out of order.**

209 1. Exhibit 11: Board Meeting Summary

210 Mr. Rohrbeck noted that the access points had been installed the day prior. He stressed the  
211 importance of replacing the CRM software. Mr. Flanagan asked if Ms. Stepniak and staff  
212 had been provided the training curriculum for MFA. Mr. Kirkland explained that initial  
213 documentation and training videos had been provided but a time had not yet been set to  
214 meet and enforce the authentication for all users.

215 Mr. Polizzi requested clarification on why multi-factor authentication was necessary. Mr.  
216 Rohrbeck explained the process by which an attacker could access Microsoft 365 if only  
217 one factor of authentication was in place. Mr. Polizzi asked how long authentication  
218 remained active, and Mr. Rohrbeck clarified that multi-factor could be set up to be  
219 remembered for a 30- or 60-day period before reauthentication would be needed.

220 Mr. Howden asked how multi-factor authentication would work with personal devices  
221 logged into multiple accounts. Mr. Rohrbeck explained that multi-factor authentication  
222 would be applied specifically for CDD accounts on devices, and other accounts on the  
223 device would not be affected.

224 2. Exhibit 12: Gatehouse Project Summary

225 Mr. Flanagan asked about for clarification on the guard house firewall, and Mr. Rohrbeck  
226 explained that this was a firewall specific for the physical guard house, as its current  
227 internet system presented vulnerabilities. Mr. Flanagan asked whether the guard house  
228 network could be looped back into the central network and its firewall, rather than having  
229 its own separate firewall and associated cost to implement. Mr. Rohrbeck stated that there  
230 were devices that could offshoot from a network's main firewall, but suggested that this  
231 may be problematic and slow down network traffic. Mr. Flanagan commented that a high  
232 modern ethernet bandwidth would mitigate any latency time issues. Mr. Rohrbeck  
233 indicated that it was their standard process to place a firewall at each physical location a  
234 network had. Mr. Flanagan additionally noted that the bullet point related to rebuilding the  
235 network had been in the updates for a long time, and asked about the major challenges that  
236 they were facing with the rebuild. Mr. Kirkland and Mr. Rohrbeck gave a summary of  
237 challenges related to the CRM resident information database, with Mr. Rohrbeck indicating  
238 that because network updates would break the CRM, they could not proceed with  
239 rebuilding the network until the data was exported from the CRM to a new system, allowing  
240 for the CRM to be decommissioned. Mr. Kirkland noted that the CDD staff was currently  
241 working in both systems, with guards having been recently trained in the new system, and  
242 that they were at the final stages of no longer needing the CRM. In response to a question  
243 from Mr. Flanagan regarding the nature of the cost, Mr. Kirkland explained that this was  
244 due to staffing time rather than any specific equipment needs.

245 Dr. Merrill asked what the status of the \$1,350 amount for the implementation of  
246 GateHouse solutions and decommissioning CRM was. Mr. Rohrbeck stated that everything  
247 had been approved, but had not been billed yet because the work had not yet been  
248 completed. Mr. Rohrbeck additionally stated that they were waiting on hardware for the  
249 server warranty renewal item.

250 In response to a question from the Chair, Mr. Kirkland advised that the completion of the  
251 transition would shift guards away from paper logs, instead logging visitors into the system.  
252 Mr. Kirkland also alluded to expanded modules and more features that would be available  
253 to residents in the new system, suggesting that these would be covered in an upcoming  
254 workshop meeting. The Board and staff additionally discussed integration with the  
255 DoorKing access control software in place, and Ms. Stepniak provided some insight on the  
256 training and transition process for guards to using tablets to log entries. Dr. Merrill asked  
257 Ms. Stepniak to discuss with their gate guard supervisor to determine a reasonable date for  
258 the switch to occur.

259 Mr. Howden asked whether Celera had anything to report from a roadmap standpoint, and  
260 Mr. Kirkland stated that he did not, as the system was live and the modules could be  
261 implemented when decided.

262 Mr. Flanagan asked whether the Virtual CIO was on the call, which was confirmed. Mr.  
263 Flanagan suggested that the Virtual CIO provide insight from a business perspective on the  
264 operations changes that would take place, to give the Board additional guidance for  
265 decision-making. Mr. Flanagan additionally asked about encryption and security for guard  
266 house devices, and Mr. Kirkland explained that the computers would only work physically  
267 at the guard house location, and the tablets would have no readable information on residents  
268 if brought outside the workstation network.

269 3. Exhibit 13: Additional Module Descriptions

270 The Board asked Ms. Stepniak for input on what she felt the most useful and efficient  
271 modules would be to implement. Ms. Stepniak noted that the greatest level of frustration

272 came from potential inefficiencies at the guard house resulting in congestion in the  
273 mornings, and suggested that modules allowing for residents to call the guardhouse and  
274 have voicemails be entered directly to the tablet, as well as modules for automated  
275 attendants for the call boxes, would be the most helpful.

276 Mr. Howden requested for Celera to provide an overview of the automated attendant  
277 module. Mr. Kirkland explained that the automated attendant would be a specific phone  
278 number for registered residents to call, and the attendant would log the voicemail messages  
279 and attach it to the caller number's associated address for gatehouse guards to look up once  
280 the visitor arrived. Mr. Kirkland commented that this would free up guards from having to  
281 man the phone and voicemail log to manually put together the pen and paper visitor list for  
282 the day. Mr. Kirkland noted that the District could also implement a web version of the  
283 automated attendant system. The Board discussed mobile app solutions, with Mr. Howden  
284 stressing that efficiency, security, and convenience needed to be weighed.

285 Mr. Kirkland clarified that the modules being presented under the exhibit were the  
286 preliminary stages to other features. Mr. Polizzi noted that implementation of new systems  
287 would necessitate residents having accurate and up-to-date information on file, and Ms.  
288 Stepniak stated that she could send an e-blast requesting residents to verify their  
289 information. Ms. Stepniak asked whether permission was needed to send emails for the  
290 database directory purposes from a legal standpoint, and Mr. Clark stated that he would  
291 need to look into the matter further.

292 G. Exhibit 14: Consideration of Celera I.T. Services iPads Proposal - \$4,992.00

293 **This item, originally Item B under the Sixth Order of Business, Business Items, was presented**  
294 **out of order.**

295 Mr. Flanagan asked why the proposal was specific to iPads rather than tablets running on Android  
296 operating systems. Mr. Flanagan asked whether data entered into the tablets would substitute or  
297 support permanent records, and asked for clarification on how the process would work with the  
298 District Management team. Mr. Rohrbeck stated that this proposal had been brought in response to  
299 a request received from the Board for tablets. Mr. Rohrbeck opined that neither iPads nor Android  
300 devices would be ideal options in terms of Celera being able to remotely troubleshoot technical  
301 issues, and suggested possible consideration of Microsoft Surface devices because of greater PC  
302 type functionality. Mr. Howden recalled that the Board request was for tablets to be able to send  
303 documentation back and forth and for communications to be able to be captured on public record,  
304 as well as for Supervisor-specific notes to be made on the devices directly. Mr. Rohrbeck noted  
305 that the security stack could be installed on Surface tablets, though this would add to the District's  
306 monthly fee.

307 Mr. Howden noted that the Board members' CDD email addresses were listed publicly on the  
308 District website, and asked about security concerns that this may create. Mr. Rohrbeck noted that  
309 they had a spam filter and link protection for emails. In response to comments from the Chair  
310 regarding record retention, Mr. McInnes noted the process by which inboxes could be archived.  
311 Mr. Howden suggested that Mr. Flanagan discuss the Board's needs with respect to technology  
312 processes with the District Manager, who could then discuss with Celera which could provide  
313 recommendations and costs to the Board.

314 H. District Manager: David McInnes

315 1. Exhibit 6: Meeting Matrix

316 Mr. McInnes stated that the matrix was being provided for informational purposes, and  
317 asked the Board whether they had any questions.

318 Mr. Polizzi noted that a discussion on security and access was set for the workshop meeting  
319 on August 4, and asked for clarification on the planned format. Mr. Howden suggested that  
320 the discussion would start with public comments, then present the comments that had  
321 previously been submitted, then have Supervisors provide comment. Mr. Howden stated  
322 that some planned topics for discussion included gate-related security items such as the  
323 gates themselves and mobile devices; gate house guards and efficiency of work; non-gate  
324 security with the vegetative barrier, community call boxes, and waterfront park fencing;  
325 and general safety concerns such as stop signs, parking, and emergency generators for the  
326 Grand Haven Room. Mr. Howden acknowledged that they may not be able to thoroughly  
327 discuss everything planned as part of this workshop meeting, and explained that it was  
328 important for public comment to be taken first because of this. Mr. Howden additionally  
329 noted that he was in the process of writing up an overview on guard house operations for  
330 the attendees' benefit.

331 Mr. Polizzi stated that he generally approved of the format, but suggested that items other  
332 than security may need to be cut from discussions due to time constraints. Mr. Polizzi stated  
333 that he was in support for communicating what had been completed and what was currently  
334 in progress to directly address the community's concerns.

335 Dr. Merrill agreed that it would be helpful for residents to be made aware of what the  
336 District was working on. Dr. Merrill indicated that she felt it was particularly important to  
337 address limited public access, as she frequently heard feedback from residents regarding  
338 the access points not functioning to the effect of a true gated community. Mr. Howden  
339 recalled previous input from District Counsel regarding a process towards beginning to  
340 limit access, and asked Counsel for clarification. Mr. Clark stated that this would be related  
341 more to policy rather than being a legal matter.

342 Mr. Flanagan suggested having a set of slides which would provide a quick list of items  
343 that were underway to address concerns from residents, as well as items that the Board  
344 might specifically want to solicit resident input for.

345 Mr. Howden suggested that stop signs were not strictly a security matter and may not  
346 necessarily have to be part of these planned discussions. Mr. Howden requested input from  
347 Mr. Clark regarding the existing emergency generator at Grand Haven. He noted that an  
348 emergency generator had been installed at the Village Center to provide power for the ice  
349 machine and to charge cell phones. Mr. Clark provided background on special  
350 requirements official shelters needed to fulfill and advised against using the Grand Haven  
351 Room as a medical relief area.

352 Mr. Polizzi asked whether discussions with Solitude Lake Management were on the agenda  
353 for the August 4 workshop meeting, which Mr. Howden confirmed. Dr. Merrill noted that  
354 Mr. Kloptosky had reported difficulties in getting ahold of the vendor, and expressed  
355 concerns about their availability at the meeting. Mr. Howden suggested that the operations  
356 manager communicate to them that the Board had concerns about their performance in the  
357 community.

## 358 2. Exhibit 7: Action Item Report

359 Mr. McInnes stated that the action item report was up to date as of July 18, and that any  
360 lines in the table with a strikethrough would be removed in subsequent reports.

361 Dr. Merrill asked about the action item dated April 21, regarding the Operations Manager  
362 speaking with the guard supervisor about letting people into the community for café use.  
363 Mr. Kloptosky stated that he had talked to the guards and supervisor, and indicated that he  
364 could relay Board directives to them as needed. Dr. Merrill noted that the café was operated  
365 by Vesta but owned by Grand Haven, and asked whether Grand Haven was obligated to

366 have the café open to the public. Mr. Clark advised that public usage of amenities was  
367 generally controlled by having members of the public buy memberships for unrestricted  
368 access, and noted that previous discussions had decided that there was not adequate space  
369 in the café for it to serve as a restaurant for the general public, commenting that this  
370 decision could be relayed to the guards. Mr. Howden recalled that the Board had discussed  
371 that non-resident outsiders could come to the café so long as they were guests of residents  
372 in the café. Mr. Howden suggested communicating to the guards that simply wishing to go  
373 to the café was not sufficient reasoning to be admitted. Dr. Merrill added that residents  
374 inviting guests should be responsible for calling the guard house ahead of time.

375 Mr. Kloptosky noted that the guards were also looking for clear direction from the Board  
376 regarding people intending to enter to eat at the golf club. The Board provided additional  
377 comments indicating that residents inviting guests to the location needed to call the guard  
378 house ahead of time.

379 Mr. McInnes clarified that the items for District Counsel dated June 16, related to  
380 advertising the August public hearing for rules changes and work on the contract proposal  
381 for Kimley-Horn, had been done.

382 3. Presentation of Qualified General Election Candidates

- 383 • Seat 1 – John Polizzi

384 Mr. McInnes stated that Mr. Polizzi qualified for Seat 1 without opposition, and  
385 would be automatically re-elected to the seat.

- 386 • Seat 3 – Kevin Foley

387 Mr. McInnes stated that Mr. Foley qualified for Seat 3 without opposition, and  
388 would be automatically re-elected to the seat.

- 389 • Seat 5 – Nancy Crouch

390 Mr. McInnes stated that Seat 5 had gone up for the general election due to Mr.  
391 Howden's announced retirement from the Board, and that Ms. Crouch was being  
392 briefed on ongoing topics with operations staff to ensure a smooth transition onto  
393 the Board in December. Mr. McInnes added that Ms. Crouch was now subject to  
394 Sunshine Law.

395 Prior to proceeding with the Consent Agenda Items, Mr. McGaffney informed the Board  
396 that Mr. McInnes had officially completed all training with DPFPG and was fully geared  
397 towards taking over several CDDs. Mr. McGaffney acknowledged that Mr. McInnes had  
398 few residential Districts, allowing for greater flexibility for working with Grand Haven,  
399 and asked the Board if they would consent to him serving as the District Manager for Grand  
400 Haven CDD moving forward. There were no objections raised by the Board.

401 **FIFTH ORDER OF BUSINESS – Consent Agenda Items**

- 402 A. Exhibit 8: Consideration for Acceptance – The June Unaudited Financial Report

403 Mr. Polizzi commented that the payroll taxes appeared to be running with lower numbers than he  
404 had expected. Mr. McGaffney stated that there was a percentage factor and that it went through  
405 ADP, but they may have overbudgeted the payroll taxes.

- 406 B. Exhibit 9: Consideration for Approval – The Minutes of the Board of Supervisors Workshop  
407 Meeting Held June 2, 2022

- 408 C. Exhibit 10: Consideration for Approval – The Minutes of the Board of Supervisors Regular  
409 Meeting Held June 16, 2022

410 Mr. McInnes stated that the minutes had been adjusted per requests from Board members.

411 On a MOTION by Mr. Foley, SECONDED by Mr. Flanagan, WITH ALL IN FAVOR, the Board approved  
412 all items on the Consent Agenda for the Grand Haven Community Development District.

413 Following the motion, Mr. Polizzi asked whether the amount listed under the adopted budget for  
414 staff support payroll was what the discretionary fund numbers previously discussed was based on,  
415 and received confirmation of this.

416 Mr. Kloptosky asked the Board whether they had any remaining questions for him. Mr. Foley  
417 requested for Mr. Kloptosky to provide items that may need major repair as the Board continued to  
418 solidify the District's 10-year-plan, indicating that ideally they wanted to avoid major expenditures  
419 of that nature that were unplanned.

420 *(Mr. Kloptosky left the meeting.)*

421 **SIXTH ORDER OF BUSINESS – Business Items**

422 A. Presentation of Recap on 10-Yr Projections for O&M & Long-Term Capital Plan Draft

- 423 1. Exhibit 16: Summary of Actual & Projected O&M & SRF Expenses, Assessments from  
424 FY16-FY32 – Original Format
- 425 2. Exhibit 17: Summary of Project O&M & SRF Expenses by Category, & Assessments  
426 from FY 23-32 – Alternate Format
- 427 3. In Depth List of O&M Revenue & Expenses
- 428 • Exhibit 18: FY16-FY22
  - 429 • Exhibit 19: FY23-FY29
  - 430 • Exhibit 20: FY30-FY32
  - 431 • Exhibit 21: O&M Definitions
- 432 4. Exhibit 22: In Depth List of SRF Projects – FY 23-FY32
- 433 5. Exhibit 23: Summary of Projected SRF Revenue, Expenses & Fund Balances – FY23-  
434 FY32
- 435 6. Exhibit 24: Recap of LTCP Status List

436 Mr. McInnes noted that all items between Exhibit 18 and Exhibit 24 were not new items.  
437 Mr. McInnes explained the process that he and Mr. McGaffney had done to provide Exhibit  
438 17 as a single-page spreadsheet condensing the financial information related to long-term  
439 capital planning, across actual and estimated figures.

440 Mr. Foley made reference to the one-page spreadsheet under Exhibit 17, and requested that  
441 the Board focus in on the café, as this represented a large portion of the total for Capital.  
442 Mr. Foley additionally requested further detail to be represented for landscaping, and  
443 questioned whether Firewise remaining at \$30,000 annually until 2032 was a realistic  
444 projection. Mr. Foley noted that the numbers for the fitness centers came out of the reserve  
445 reports, and may need some filtering. Mr. Foley urged for a conservative approach towards  
446 estimates made, acknowledging the amount of unpredictable factors that may cause  
447 finances to deviate from projections.

448 B. Exhibit 25: Presentation of FY 2023 Approved Proposed Budget – O&M & Special Reserve  
449 Fund

450 Mr. McInnes stated that he had reviewed previous budget presentations for the District, and that  
451 this Exhibit provided a summary and preview of how the presentation of the proposed budget would  
452 go in the scheduled and advertised workshop. Mr. McInnes noted that his opening statements would  
453 acknowledge difficulties in predicting costs for the next fiscal year given the current economic  
454 conditions, as well as indicated that the FY 2023 budget had been worked on by the Board since  
455 October 2021. Mr. McInnes provided an overview of projected increases and how they compared  
456 to the rate of inflation, adding that the proposed \$2,081.25 assessments for single lots constituted  
457 an increase of \$99.54 over the current year, and that the proposed \$4,162.51 assessments for double  
458 lots constituted an increase of \$199.09 over the current year.

459 Mr. Polizzi suggested that additional insight be given on areas where they felt they had been able  
460 to hold costs steady or reduce costs. Mr. Polizzi noted that acknowledging that some of the costs  
461 were held by contracts would also be helpful for the audience to understand.

462 Mr. McInnes noted that the last six fiscal years had an average of a 5.48% annual increase in  
463 assessments, and indicated that the projected 4.8% increase was below the average despite the  
464 current inflation rates. Mr. McInnes noted that he would explain that the special reserve fund  
465 provided funds for capital projects, which consisted of items found in the reserve study that the  
466 Board had agreed needed to be addressed. Mr. Foley stated that the projected capital projects total  
467 was at \$806,000.

468 Mr. Foley indicated that data being presented needed to be precise if possible, stating that he did  
469 not feel that the special reserve fund assessment increase should be rounded up for the presentation.  
470 Mr. Howden expressed some doubts on whether double lots should be presented along with single  
471 lots, and the Board suggested that keeping the verbal presentation to single lots would help with  
472 clarity.

473 Dr. Merrill asked whether the presentation would be provided via PowerPoint, and Mr. McInnes  
474 stated that he planned on using the document but reformatted. Mr. Polizzi suggested keeping the  
475 O&M information on one page of the document, and the special reserve fund information on a  
476 separate page. Mr. McInnes added that he had planned on having large posters with the proposed  
477 budget printed out for the presentation as a visual reference for residents.

478 Mr. Foley suggested that items related to long-term planning should be very clearly denoted as  
479 draft items that were not finalized.

480 *(Dr. Merrill left the meeting at 3:21 p.m.)*

481 C. Exhibit 15: Consideration of Celera I.T. Services Add-On Modules for Gate House System  
482 Proposal

483 This item was not discussed.

484 D. Exhibit 27: Discussion of Update on Resident Survey

485 Mr. Polizzi stated that eight residents had responded to a recent eblast that had been sent out, and  
486 that they had five volunteers who had been going through drafts of the survey, giving an overview  
487 of the feedback process working with Snap Surveys. Mr. Polizzi noted that one of the volunteers  
488 had indicated that none of the questions on the survey were marked as mandatory, and asked the  
489 Board whether they had any opinion on whether this should be the case.

490 Mr. Flanagan stated that he did not believe questions needed to be mandatory, but information on  
491 response rates for each question would be helpful to have. Mr. Howden stated that he did not have  
492 a strong opinion either way, but agreed with response rate reporting.

493 Mr. Polizzi noted that a “prefer not to answer” option for demographic questions on the survey had  
494 been added, as was common with these types of questions on other surveys. Mr. Polizzi stated that  
495 about five comment lines on questions had been removed due to perceived redundancies, and that

496 he would include the specific locations of removal when sending out the latest survey draft. In  
497 response to a question from Mr. Foley, Mr. Polizzi confirmed that Snap Surveys would be handling  
498 grammar and spelling checks for survey text.

499 Mr. Polizzi asked whether capturing email addresses as part of the survey would achieve what the  
500 District needed in terms of adequately updating the database. Comments were made suggesting that  
501 there may be difficulties with capturing the data from handwritten responses to the survey. Mr.  
502 Polizzi asked the Board whether they wished for the survey to include a return envelope to be  
503 mailed directly to Snap Surveys. Mr. Flanagan commented that anything that would reduce the  
504 amount of effort on the part of respondents would be positive.

505 Mr. Polizzi commented on the timing of sending the survey out, noting that everything should be  
506 ready to go by the third week of August. Mr. Polizzi asked the Board whether they would be in  
507 favor of sending out the survey as soon as possible, or delay distribution until after Labor Day  
508 weekend, indicating that some residents may be likely to travel for the holiday. Mr. Polizzi noted  
509 that the response window for the survey would be four weeks. Mr. Polizzi added that collection  
510 would open up three to four days after the mailing date due to shipping times. **The Board agreed to**  
511 **allow Mr. Polizzi to make the decision on the timing of the survey release after he had received**  
512 **input from Snap Surveys.**

513 Mr. Polizzi also provided an overview of communication ideas, noting past discussions on having  
514 a series of survey e-blasts, including via the Master Association's email lists; having a notice posted  
515 on *The Oak Tree*; placing posters in areas with high visibility; and contacting the Women's Club  
516 to request for them to communicate survey information to their members.

517 1. Exhibit 28: LCP Survey Contents Final

#### 518 **SEVENTH ORDER OF BUSINESS – Supervisors Requests**

519 Mr. Flanagan requested that Mr. Kloptosky look into the possibility of pond aeration, particularly  
520 for Pond 11, to address observed midge fly issues. Mr. Howden indicated that he would speak with  
521 Mr. Kloptosky on this matter. Mr. Flanagan additionally requested that Mr. Lucansky look into  
522 flooding issues by the bocce ball courts, noting that while it wasn't critical, there had been some  
523 resident complaints about the poor drainage in the area. Mr. Howden stated that he would speak  
524 with the Amenity Manager regarding this matter.

525 Mr. Polizzi asked for the revised agenda packages to be sent by close of business on Monday, if  
526 possible. Mr. McInnes noted that prompt feedback on meeting minutes would help expedite the  
527 agenda package assembly process.

#### 528 **EIGHTH ORDER OF BUSINESS – Action Item Summary**

529 A. The District Manager and Operations Manager will provide the Board with a status report from Ms.  
530 Leister on project status and YTD dollars spent on each project.

531 B. The District Manager and Operations Manager will work on the discussed compensation issue.

532 C. Mr. Foley will draft communications to residents regarding the Board's priorities, issues with the  
533 supply chain, and staffing issues.

534 D. The District Manager will send the e-blast mentioned above.

535 E. Mr. Flanagan will provide the District Manager with a list of Board needs on technology processes  
536 to provide to Celera, as well as laptop or tablet device needs.

537 F. The District Manager will send the Board a draft of the revised District Manager Summary for  
538 Budget Presentation prior to the August meeting.



539 G. The District Manager will work with Mr. Polizzi on e-blast language and posters regarding the  
540 resident survey.

541 H. Mr. Howden will speak with the Operations Manager to consider the possibility of aeration for  
542 Pond 11.

543 I. Mr. Howden will speak with Mr. Lucansky regarding flooding issues near the bocce ball courts.

544 J. The Operations Manager will work with Guard 1 for the implementation date for guards using the  
545 new systems and training for the use of the new system.

546 K. The District Manager will follow up with the Operations Manager on Solitude’s attendance at the  
547 workshop to address the Board’s concerns.

548 **NINTH ORDER OF BUSINESS – Next Meeting Quorum Check: August 4th, 9:00 a.m.**

- 549 • Quorum Check

550 Mr. Howden, Mr. Foley, Mr. Polizzi, and Mr. Flanagan confirmed that they would be present for  
551 the meeting, which would establish a quorum. Mr. Polizzi noted that he would only be present for  
552 a portion of the meeting. Dr. Merrill was not present for the quorum check.

553 **TENTH ORDER OF BUSINESS – Adjournment**

554 Mr. Howden asked for final questions, comments, or corrections before requesting a motion to  
555 adjourn the meeting. There being none, Mr. Foley made a motion to adjourn the meeting.

556 On a MOTION by Mr. Foley, SECONDED by Mr. Flanagan, WITH ALL IN FAVOR, the Board adjourned  
557 the meeting, at 4:00 p.m., for the Grand Haven Community Development District.

558 *\*Each person who decides to appeal any decision made by the Board with respect to any matter considered*  
559 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*  
560 *including the testimony and evidence upon which such appeal is to be based.*

561 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**  
562 **meeting held on \_\_\_\_\_.**

563  
564

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Printed Name**

565 **Title:**     **Secretary**     **Assistant Secretary**

**Title:**     **Chairman**     **Vice Chairman**

# EXHIBIT 8

  
**GRAND HAVEN**  
**COMMUNITY DEVELOPMENT DISTRICT**

**RULES, POLICIES AND FEES FOR  
ALL AMENITY FACILITIES**

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*Amended through ~~September, 2021~~ August 18, 2022 by the  
Board of Supervisors*

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**Adopted: ~~9/2/2021~~ 8/18/2022**

**Grand Haven Village Center Office**  
2001 Waterside Parkway  
Palm Coast, Florida 32137  
(386) 447-0192

**Field Operations Manager's Office**  
2 North Village Parkway  
Palm Coast, Florida 32137  
(386) 447-1888

## DEFINITIONS

**“Amenity Facilities”** – shall mean the properties and areas owned by the District and intended for recreational use and shall include, but not specifically be limited to, the Village Center and the Creekside Athletic Club, together with their appurtenant facilities and areas, the Wild Oaks dog park facility and appurtenant common areas, the golf course parking areas owned by the District, the sidewalks and other areas adjacent to Waterside Parkway, the Esplanade, together with any other such facilities referenced in these Rules. Amenity Facilities shall also include any other areas described in these Rules and the lakes/stormwater ponds owned by the District to the extent that they may be used for fishing purposes as described below. “Amenity Facility” shall mean any of the Amenity Facilities, individually.

**“Amenity Facilities Policies” or “Policies” or “Rules”** – shall mean these Amenity Facilities Policies of Grand Haven Community Development District, as amended from time to time.

**“Amenity Manager”** – shall mean the management company, including its employees, staff and agents, contracted by the District to manage all Amenity Facilities within the District, which facilities include, but are not limited to, the Village Center and the Creekside Athletic Club.

**“Annual User Fee”** – shall mean the fee established by the District for any person that is not a Property Owner and wishes to become a Non-Resident Amenity Member. The amount of the Annual User Fee is set forth herein, and that amount is subject to change based on Board action.

**“Board of Supervisors” or “Board”** – shall mean the Grand Haven Community Development District’s Board of Supervisors.

**“Daily Guest”** – shall mean any person or persons who are invited for the day by a Patron to participate in the use of the Amenity Facilities.

**“Designated Parking Area”** – shall mean the area designated for parking adjacent to a specific Amenity Facility, individually.

**“District”** – shall mean the Grand Haven Community Development District.

**“District Manager”** – shall mean the professional management company with which the District has contracted to provide management services to the District.

**“Family”** – shall mean no more than two persons over the age of eighteen (18) years, occupying a single dwelling unit and using common cooking facilities, together with their lineal descendants or adopted children, but for purposes of these Rules governing use of the Amenity Facilities, a Family shall not exceed two (2) persons for each bedroom contained in the originally permitted design for the dwelling unit owned or rented by the Family. Whenever these Rules refer to use of the Amenity Facilities by Registered Renters, a family shall consist only of those persons listed on a written lease agreement and their lineal descendants or adopted children, not to exceed two (2) persons for each bedroom contained in the originally permitted design for the dwelling

unit. Whenever these rules refer to use of the Amenity Facilities by a Non-Resident Amenity Membership, a Family shall not exceed five (5) persons in total.

“**House Guest**” – shall mean any ~~person that~~person who is temporarily residing as a guest in a Property Owner’s or Registered Renter’s home overnight for one night or longer. A House Guest may not be a resident of Flagler County, Florida.

“**Non-Resident**” – shall mean any person or persons that do not own property within the District or who are not Registered Renters.

“**Non-Resident Amenity Member**” – shall mean any person or Family not owning property in the District who is paying the Annual User Fee to the District for use of all Amenity Facilities.

“**Patron**” or “**Patrons**” – shall mean Property Owners, Daily Guests, House Guests, Non-Resident Amenity Members, and Registered Renters/Leaseholders, each of whom is eighteen (18) years of age and older.

“**Property Owner**” – shall mean any person or family owning property within the Grand Haven Community Development District. For purposes of this definition and these Rules, “owning property within the Grand Haven Community Development District” shall refer to those residential properties that are contained within the jurisdictional boundaries established by ordinance for the Grand Haven Community Development District and which are contained within the “benefitted properties” being assessed annually for the District’s Operation and Maintenance Special Assessments levied pursuant to Fla. Stat. §190.021(3).

“**Renter**” – shall mean any tenant residing in a Property Owner’s home pursuant to a valid rental or lease agreement.

“**Registered Renter**” -- a tenant to whom a Property Owner has assigned the beneficial rights to use the Amenity Facilities pursuant to these Rules.

### **PHOTO IDENTIFICATION CARDS**

Photo ID Cards, or other forms of identification or access control established by the Board of Supervisors from time to time, will be issued to all members of each Property Owner’s household as well as all Registered Renters and Non-Resident Amenity Members; this includes children thirteen (13) years of age and older. There is a charge, as established by the Board of Supervisors from time to time, to replace lost or stolen cards. The District may, from time to time, provide for the use of electronic devices intended to admit entry to the perimeter vehicle entry points by remote means (the “Gate Access Device” or “GAD”). Possession and use of a GAD is a privilege, not a right associated with Property ownership or other form of membership, and is subject to policies as they may be established by the Board of Supervisors, from time to time. It is a condition for the use of the Amenity Facilities that a Property Owner, Registered Renter or

Non-Resident Amenity Member shall have complied with registration and access control policies established by the Board of Supervisors.

Notwithstanding the foregoing, or any other provision in these Rules, the Village Center Cafe shall be available for use by paying customers who are accompanied by a Property Owner, Registered Renter or Non-Resident Amenity Member but who are not themselves Property Owners, Registered Renters or Non-Resident Amenity Members (a “Cafe Guest”) without the necessity of obtaining a Photo ID Card or paying a Daily Guest Fee. Any Cafe Guest is still bound to follow the provisions of these Rules that do not relate to Photo ID Cards or fees, including specifically the rules relating to conduct within the Amenity Facilities. A Cafe Guest shall not be permitted in or utilize portions of the Amenities other than the Cafe and restrooms without complying with other provisions of these Rules relating to Daily Guests. The Board of Supervisors shall have the authority to adopt and amend policies, from time to time, to prevent Village Center Cafe users from circumventing the intent of the access provisions contained herein.

### **GRAND HAVEN ANNUAL USER FEE**

The Annual User Fee for any person or Family not owning real property within the District is ~~\$3,300~~.00 per year. This payment must be paid in full at the time of completion of the Non-Resident Amenity Member application and the corresponding agreement. This fee will cover membership to all Amenity Facilities for one (1) full year from the date of receipt of payment by the District. Each subsequent annual membership fee shall be paid in full on the anniversary date of application for membership. Failure to pay the annual membership fee shall result in a termination of the use rights provided for herein. Such fee may be increased, not more than once per year, by action of the Board of Supervisors, to reflect increased costs of operation of the amenity facilities; such increase may not exceed ~~ten-fifteen~~ percent (~~10-15~~%) per year, except to the extent that a greater increase is adopted pursuant to Fla. Stat. §190.035(2). This membership is not available for commercial purposes.

### **HOUSE GUESTS AND DAILY GUESTS**

- (1) House Guests and Daily Guests must register with the office of the Amenity Manager. The Property Owner or Registered Renter inviting the House Guest or Daily Guest must be present upon registration, unless other arrangements have been made with the Amenity Manager’s office (example: out of state property owners and seasonal residents). A daily usage fee of ten dollars (\$10.00) per Daily Guest must be paid by Property Owner or Registered Renter upon guest registration.
- (2) Property Owners or Registered Renters who have registered a House Guests or Daily Guests are responsible for any and all actions taken by such House Guest or Daily Guest. Violation by a House Guest or Daily Guest on any of these Policies as set forth by the District could result in loss of that Property Owner or Registered Renter’s privileges and membership.

## **RENTER'S PRIVILEGES**

- (1) Property Owners who rent out or lease out their unit(s) in the District shall have the right to designate the Renter (thereafter, the "Registered Renter") of their residential unit(s) as the beneficial users of the Property Owner's membership privileges for purposes of Amenity Facilities use. The District shall adopt and enforce procedures to provide for the written assignment of the membership privileges between the Property Owner and the Renter which shall, among other things, identify the persons who will occupy the residence and be entitled to exercise the membership privileges, require submission of a copy of the lease or rental agreement and adequate identification of those persons to the District and discontinue the use rights of such Property Owners during the term of any assignment of membership privileges.
- (2) In order for the Renter to be entitled to use the Amenity Facilities, the Renter must acquire a membership with respect to the residence which is being rented or leased. A Renter who is designated as the beneficial user of the Property Owner's membership shall be entitled to the same rights and privileges to use the Amenity Facilities as the Property Owner and is further identified as a Registered Renter.
- (3) During the period when a Registered Renter is designated as the beneficial user of the membership, the Property Owner shall not be entitled to use the Amenity Facilities with respect to that membership. Any identification cards or other devices permitting access to the Amenity Facilities and any GAD must be surrendered to the District and may be deactivated by the District.
- (4) Property Owners shall be responsible for all charges incurred by their Renters which remain unpaid after the customary billing and collection procedure established by the District. Property Owners are responsible for the department of their respective Renter.
- (5) Renters shall be subject to such other rules and regulations as the Board may adopt from time to time.

## **FACILITY USAGE FEES**

- (1) A Daily Usage Fee as established by the Board of Supervisors from time to time will be charged to all Daily Guests using any of the Amenity Facilities for the day. The right to the use of the Amenity Facilities is only good for the day on which the fee is paid. This Daily Usage Fee entitles such Daily Guest to the access and use of all Amenity Facilities within the rules and regulations established by the Board.
- (2) The Daily Usage Fee may be increased, not more than once per year, by action of the Board, to reflect increased cost of operation of the Amenity Facilities. Such increase may not exceed ~~ten~~ fifteen percent (~~10~~15%) per year.

- (3) The Daily Usage Fee will be collected by the Amenity Manager, on behalf of the District, for all Amenity Facilities. The Daily Usage Fee shall be fully non-refundable after receipt by the Amenity Manager.
- (4) Special events, tournaments or league play, and fees for the same, must be previously approved by the Board prior to the date of such event. A list of Daily Guest participants must be provided to the Amenity Manager and all fees must be collected prior to holding the event. All District rules apply to all participants.
- (5) The Board of Supervisors may adopt and define policies, from time to time, that permit limited passive use of certain of the Amenity Facilities for strictly social and passive purposes with a reduced daily usage fee (the “Limited Daily Usage Fee”). The Limited Daily Usage Fee shall not permit access to recreational facilities, but is intended for social gatherings and the like. The Board shall by resolution adopt any such policies, set the Limited Daily Usage Fee, establish restrictions and amend such policies, fees and restrictions from time to time.

### **GENERAL FACILITY PROVISIONS**

- (1) The Board reserves the right to amend, modify, or delete, in part or in their entirety, these Policies when necessary, at a duly-noticed Board meeting, and will notify the Patrons of any changes. However, in order to change or modify rates or fees beyond the increases specifically allowed for by the District’s rules and regulations, the Board must hold a duly-noticed public hearing on said rates and fees.
- (2) Children under thirteen (13) years of age must be accompanied at all times by a parent or adult Patron over eighteen (18) years of age.
- (3) All hours of operation of Amenity Facilities, including holiday schedules, will be established and published by the District as the Board determines from time to time. ~~The Amenity Facilities will be closed on the following holidays: Thanksgiving Day, Christmas Day and New Year’s Day. In addition; only the Village Center Café will be closed on Easter Sunday. The Amenity Facilities may also close early on Christmas Eve and New Year’s Eve.~~
- (4) Dogs and all other pets (with the exception of ~~Seeing Eye and/or Service dogs~~ Service Animal complying with Fla. Stat. §413.08(1)(d)) are not permitted ~~at the Amenity Facilities excluding the Wild Oaks Estates Dog Park at the Village Center or Creekside Amenity Facilities~~. In the event a special event is held, as previously approved by the Board, and dogs are permitted at the Amenity Facilities as part of the special event, they must be leashed. Patrons are responsible for picking up after all pets as a courtesy to residents. All such animals must be in compliance with the Chapter 8 of the City of Palm Coast Code of Ordinances, including, without limitation, the provisions in Section 8-31 regarding leashes of no more than eight feet in length, and the provisions of Section 8-28 regarding removal of nuisance animals.



It is the owners' responsibility to ensure that all dogs are healthy, vaccinated and collared with identification.

- (5) Parking is available at the Village Center and Creekside during normal operating hours for Patrons and Daily Guests using the amenities at these locations and as specifically permitted by the Operations Manager. It is a violation of these Rules to park in the Designated Parking Area of an Amenity Facility, *except* while actively using that specific Amenity Facility or an Amenity adjacent to it. This prohibition includes all parking in a Designated Parking Area when the adjacent Amenity Facility is closed. Overnight and Daily Guest and House Guest overflow parking is not permitted without written permission of the Operations Manager. Vehicles may not be parked in any space not designated as a parking space, on grass lawns, or in any way which blocks another vehicle or the normal flow of traffic. Vehicles in violation of ~~the policy~~ these Rules are subject to being towed. Patrons violating these Rules may be subject to suspension or termination of Amenity Privileges as set forth below (see section entitled "Restriction or Suspension of District Privileges").
- (6) Fireworks of any kind are not permitted anywhere at or on the Amenity Facilities or adjacent areas.
- (7) Only District employees are allowed in the service areas of the Amenity Facilities.
- (8) Patrons, House Guests and Daily Guests must present their ID cards or guest passes when requested by staff at any Amenity Facility.
- (9) The Board of Supervisors (as an entity), the Operations Manager, the Amenity Manager and its staff shall have full authority to enforce these policies.
- (10) All lost or stolen ID cards should be reported immediately to the Amenity Manager's office. A fee as established by the Board of Supervisors from time to time will be assessed for any replacement cards.
- (11) Smoking is not permitted at any of the Grand Haven Amenity Facilities except within designated smoking areas.
- (12) House Guests must be registered and accompanied by a Patron before entering the Amenity Facilities. Once registered, House Guests may enter unaccompanied by Patron.
- (13) Disregard for rules or policies may result in expulsion from the Amenity Facilities and/or loss of Amenity Facilities privileges in accordance with the procedures set forth herein.
- (14) Glass and other breakable items are not permitted at any Amenity Facility.
- (15) Patrons, House Guests and Daily Guests shall treat all staff members with courtesy and respect.

- (16) ~~Off-road bikes/Off-Highway~~ vehicles, as defined by Fla. Stat. §261.03(5), are prohibited on all property owned, maintained and operated by the District or on any of the Amenity Facilities.
- (17) The District will not offer childcare services to Patrons, House Guests and Daily Guests at any of the Amenity Facilities.
- (18) Skateboarding, hoverboards, Razor® brand or similar scooters or any similar movable device with one or more wheels, and rollerblading are not allowed on the Amenity Facilities property at any time. This includes, but is not limited to, the Village Center, Creekside Athletic Club, tennis courts, basketball courts, pickleball courts, croquet courts, athletic fields, playground area, and sidewalks surrounding these areas.
- (19) Performances at any Amenity Facility, including those by outside entertainers, must be approved in advance by the Amenity Manager.
- (20) All food and beverages consumed at the Village Center facilities must be provided by the Village Center per the District's contract with the Amenity Manager.
- (21) Except as specifically prohibited herein, alcoholic beverages may be sold, served and consumed on the Amenity Facility premises in accordance with state and local laws. Alcoholic beverages may only be sold to adults twenty-one (21) years of age or older, and shall not be sold for off-premises consumption. All alcoholic beverages consumed or possessed on the Amenity Facilities premises must be purchased at the Amenity Facilities, except as otherwise provided by the Amenity Manager. The Amenity Manager reserves the right to refuse service to any Patron, House Guests or Daily Guests when that person appears to be intoxicated.
- (22) Commercial advertisements shall not be posted or circulated in the Amenity Facilities. Petitions, posters or promotional material shall not be originated, solicited, circulated or posted on Amenity Facilities property unless approved in writing by the Amenity Manager.
- (23) The Amenity Facilities shall not be used for commercial purposes without written permission from the ~~Amenity Manager and the District Manager~~Board. The term "commercial purposes" shall mean those activities which involve, in any way, the provision of goods or services for compensation.
- (24) Firearms or any other weapons are not permitted in any of the Amenity Facilities, except to the extent that state and federal law limits the right of the District to impose restrictions against firearms.
- (25) The Amenity Manager reserves the right to authorize all programs and activities, including the number of participants, equipment and supplies usage, facility reservations, etc., at all Amenity Facilities, except usage and rental fees that have been established by the Board. The Amenity Manager also has the right to authorize management-sponsored events and

programs to better serve the Patrons, and to reserve any Amenity Facility for said events (if the schedule permits) and to collect revenue for those services provided. This includes, but is not limited to, various athletic events and programs, and children's programs, social events, etc. Should the District be entitled to any of these revenues based on its established rental or usage fees, the Amenity Manager will be required to compensate the District accordingly.

- (26) Loitering (the offense of standing idly or prowling in a place, at a time or in a manner not usual for law-abiding individuals, under circumstances that warrant a justifiable and reasonable alarm or immediate concern for the safety of persons or property in the vicinity) is not permitted at any Amenity Facility.
- (27) All Patrons shall abide by and comply with any and all federal, state and local laws and ordinances while present at or utilizing the Amenity Facilities, and shall ensure that any minor for whom they are responsible also complies with the same.
- (28) Bicycles, and scooters must be parked in bike racks provided at all Amenity Facilities. Do not park or chain bicycles or scooters to entry gates, breeze way gates, light poles or parking lot signs. Bicycles, scooters, skateboards, hoverboards and the like should not be ridden or left in walkways, breeze ways or on pool decks at any time. In the event that these items are found parked around the facilities in an area other than at the bike racks, they will be collected by the staff and taken to the Amenity Manager's office. The District Board may from time to time, by resolution, prescribe an administrative and storage fee for items which are removed and stored because of violations of this rule. Bicycle means every vehicle propelled solely by human power having two (2) tandem wheels, and including any device generally recognized as a bicycle though equipped with two (2) front or two (2) rear wheels. The term does not include an electric bicycle, motorized scooter or similar device. Electric bicycle means any bicycle or tricycle equipped with fully operable pedals, a seat or saddle for use of the rider, and an electric motor of less than seven hundred fifty (750) watts. This definition includes all classes of electric bicycle under F.S. 316.003(23). Motorized scooter means any vehicle or micromobility device without pedals that is powered by a motor with or without a seat or saddle for the use of the rider, which is designed to travel on not more than three (3) wheels, and which is not capable of propelling the vehicle at a speed greater than twenty (20) miles per hour on level ground as defined by F.S. 316.003(45). Nothing in this section 28 is intended to exclude motorized wheelchairs.

## **LOSS OR DESTRUCTION OF PROPERTY OR INSTANCES OF PERSONAL INJURY**

- (1) Each Patron, House Guests and Daily Guests, as a condition of invitation to the Amenity Facilities, assumes sole responsibility for his or her property. The District and its contractors shall not be responsible for the loss or damage to any private property used or stored on or in any of the Amenity Facilities, whether in lockers or elsewhere.
- (2) No person shall remove from the room in which it is placed, or from any Amenity Facility, any property or furniture belonging to the District or its contractors without proper authorization from the Amenity Manager or the Board. Patrons shall be liable for any property damage and/or personal injury at the Amenity Facilities, or at any activity or function operated, organized, arranged or sponsored by the District or its contractors, which is caused by the Patron, House Guests and Daily Guests or family member(s). The District reserves the right to pursue any and all legal and equitable measures necessary to remedy any losses it suffers due to property damage or personal injury caused by a Patron, House Guests and Daily Guests or family member(s).
- (3) Any Patron, House Guests and Daily Guests or other person who, in any manner, makes use of or accepts the use of any apparatus, appliance, facility, privilege or service whatsoever owned, leased or operated by the District or its contractors, or who engages in any contest, game, function, exercise, competition or other activity operated, organized, arranged or sponsored by the District, either on or off the Amenity Facilities' premises, shall do so at his or her own risk, and shall hold the Amenity Facilities' owners, the District, the Board of Supervisors, District employees, District representatives, District contractors and District agents, harmless from any and all loss, cost, claim, injury, damage or liability sustained or incurred by him or her, resulting therefrom and/or from any act of omission of the District, or their respective operators, supervisors, employees, representatives, contractors or agents. Any Patron shall have, owe, and perform the same obligation to the District and their respective operators, supervisors, employees, representatives, contractors, and agents hereunder with respect to any loss, cost, claim, injury, damage or liability sustained or incurred by any House Guests and Daily Guests or family member of such Patron.
- (4) Should any party bound by these Policies bring suit against the District, the Board of Supervisors or staff, agents or employees of the District, or any Amenity Facility operator or its officers, employees, representatives, contractors or agents in connection with any event operated, organized, arranged or sponsored by the District or any other claim or matter in connection with any event operated, organized, arranged or sponsored by the District, and fail to obtain judgment therein against the District or the Amenity Facilities' operators, officers, employees, representatives, contractors or agents, said party bringing suit shall be liable to the prevailing party (i.e. the District, etc.) for all costs and expenses incurred by it in the defense of such suit, including court costs and attorney's fees through all appellate proceedings.

## **GENERAL GRAND HAVEN AMENITY FACILITY USAGE POLICY**

All Patrons, House Guests and Daily Guests using the Amenity Facilities must sign in to indicate amenity usage or activity.

All Patrons, House Guests and Daily Guests using the Amenity Facilities are expected to conduct themselves in a responsible, courteous and safe manner, in compliance with all policies and rules of the District governing the Amenity Facilities. Violation of the District's Policies and/or misuse or destruction of Amenity Facility equipment may result in the suspension or termination of District Amenity Facility privileges with respect to the offending Patron, House Guests and Daily Guests.

**Hours:** The District Amenity Facilities and Designated Parking Areas are open and available for use by Patrons ("Open") during normal operating hours to be established and posted by the District. At all other times the District Amenity Facilities and Designated Parking Areas, including without limitation, the Creekside building and pool, the Village Center building pool, are closed and unavailable for use by Patrons ("Closed"). An Amenity Facility which is secured by a gate or fence shall be Closed when the gate or fence is in a closed position and secured by a lock or similar device. An Amenity Facility which is not secured by a gate or fence (including, without limitation, basketball courts, ~~soccer fields~~ and the Wild Oaks dog park) are Closed from thirty (30) minutes after sunset until sunrise. An Amenity Facility may also be Closed when it is in need of repair or maintenance work, which takes precedence over the use of the Amenity Facility or other scheduled activities. It is a violation of these Rules to use an Amenity Facility or Designated Parking Area when it is Closed. Patrons violating these Rules may be subject to suspension or termination of Amenity Privileges as set forth below (see section entitled "Restriction or Suspension of District Privileges").

**Parking:** Patrons must comply with the District's parking policies as set forth in paragraph (5) of the General Facility Provisions, above.

**Emergencies:** After contacting 911 if required, all emergencies and injuries must be reported to the Amenity Manager (386) 447-0192 or Operations Manager (386) 447-1888 and to the office of the District Manager (877) 276-0889.

**District Equipment:** All equipment owned by the District and available for use by Patrons, House Guests and Daily Guests must be signed out at the Amenity Manager's office, and the Amenity Manager shall retain that Patron's ID card as security for the return of the equipment. The Patron who signs out the equipment is responsible for its use and return as signed out. Should the equipment be returned damaged, missing pieces or in worse condition than when it was signed out, that Patron, House Guests and Daily Guests will be responsible to the District for any cost associated with repair or replacement of the equipment.

***Alcoholic Beverage Policy:*** All alcoholic beverages consumed at the Village Center must be furnished by the Village Center. Alcoholic beverages may be sold, served, and consumed on the premises in accordance with state and local laws.

***Please note that the Amenity Facilities are unattended facilities. Persons using the Amenity Facilities do so at their own risk. Amenity Manager's staff members are not present to provide personal training, exercise consultation or athletic instruction, unless otherwise noted, to Patrons, House Guests and Daily Guests. Persons interested in using the Amenity Facilities are encouraged to consult with a physician prior to commencing a fitness program.***

## **GENERAL SWIMMING POOL RULES**

### ***NO LIFEGUARD ON DUTY – SWIM AT YOUR OWN RISK***

- (1) All Patrons, House Guests and Daily Guests must present their ID Cards or guest passes when requested by staff. At any given time, a Property Owner may accompany up to four (4) Daily Guests to the swimming pool.
- (2) Children under thirteen (13) years of age must be accompanied at all times by a parent or adult Patron during usage of the pool facility.
- (3) No diving, jumping, pushing, running or other horseplay is allowed in the pool or on the pool deck area.
- (4) Hanging on the lane lines, interfering with the lap-swimming lane, and diving are prohibited.
- (5) Radios, tape players, CD players, MP3 players, ~~and~~ televisions or other electronic devices are not permitted unless they are personal units equipped with headphones.
- (6) Swimming is permitted only during designated hours as posted at the pool, and such hours are subject to change at the discretion of the Amenity Manager. Swimming after dusk is prohibited by the Florida Department of Health. Patrons, House Guests and Daily Guests swim at their own risk and must adhere to swimming pool rules at all times.
- (7) Showers are required before entering the pool.
- (8) Alcohol and food not purchased at the Amenity Facilities are prohibited poolside. Glass containers are prohibited.
- (9) Children under three (3) years of age, and those who are not reliably toilet trained, must wear rubber lined swim diapers, as well as a swimsuit over the swim diaper, to reduce the health risks associated with human waste in the swimming pool/deck area.

- (10) Play equipment, such as floats, rafts, snorkels, dive sticks, and flotation devices must meet with staff approval prior to use. The facility reserves the right to discontinue usage of such play equipment during times of peak or scheduled activity at the pool, or if the equipment causes a safety concern.
- (11) Swimming pool hours will be posted. Pool availability may be limited or rotated in order to facilitate maintenance of the facility. Depending upon usage, the pool may be closed for various periods of time to facilitate maintenance and to maintain health code regulations.
- (12) Pets (except Service Animals complying with Fla. Stat. §413.08(1)(d))~~Seeing Eye and/or Service dogs~~), bicycles, skateboards, roller blades, scooters, golf carts, hoverboards and the like are not permitted on the pool deck area inside any Amenity Center gates at any time. The term “bicycle” shall include electric bicycles, motorized scooters and any similar powered locomotion device. (See “General Facilities Provisions” No. (4).)
- (13) The Amenity Manager reserves the right to authorize all programs and activities (including the number of participants, equipment and supplies usage, etc.) conducted at the pool, including swim lessons and aquatic/recreational programs.
- (14) Any person swimming during non-posted swimming hours may be suspended from using the facility.
- (15) Proper swim attire (no cutoffs) must be worn in the pool.
- (16) No chewing gum is permitted in the pool or on the pool deck area.
- (17) For the comfort-safety and hygiene of others, the changing of diapers or clothes is not allowed poolside.
- (18) No one shall pollute the pool. Anyone who pollutes the pool is liable for any costs incurred in treating and reopening the pool.
- (19) Radio controlled vehicles, air and/or water craft and drones are not allowed in the pool area.
- (20) Pool entrances must be kept clear at all times.
- (21) No swinging on ladders, fences, or railings is allowed.
- (22) Pool furniture is not to be removed from the pool area.
- (23) Loud, profane, or abusive language is absolutely prohibited.
- (24) No physical or verbal abuse will be tolerated.

- (25) Tobacco products are not allowed in the pool/spa area.
- (26) Illegal drugs are not permitted.
- (27) The District is not responsible for lost or stolen items.
- (28) Chemicals used in the pool/spa may affect certain hair or fabric colors. The District is not responsible for these effects.
- (29) Lane markers will be in place for lap swimmers from 7:30 a.m. until 9:30 a.m. Monday through Friday at the Village Center pool.
- (30) The Village Center pool, spa and deck area may not be rented at anytime; however, access may be limited at certain times for various District functions, as approved by the Board. In such situations, the Creekside pool facility will remain open to Patrons, House Guests and Daily Guests.
- (31) Chair lifts or other ADA-compliant devices are restricted for the use of persons requiring such devices.
- (32) Washing or soaking bathing suits or articles of clothing in the hand sinks is strictly prohibited.
- (33) Personal grooming of any kind is prohibited in pools.

### **SPA RULES**

#### ***NO LIFEGUARD ON DUTY -- USE AT YOUR OWN RISK***

- (1) All previous safety issues under pool rules apply.
- (2) No one less than thirteen (13) years of age allowed in spa.
- (3) Maximum capacity: Eight (8) people.
- (4) No food or drinks are allowed to be consumed while in the pool/spa.
- (5) Chair lifts or other ADA-compliant devices are restricted for the use of persons requiring such devices.
- (6) Personal grooming of any kind is prohibited in the spas.

### **SWIMMING POOL: THUNDERSTORM POLICY**



The Amenity Manager will control whether swimming is permitted in inclement weather, and the pool facility may be closed or opened at their discretion.

### **SWIMMING POOL: FECAL ACCIDENT POLICY**

- (1) If contamination occurs, the pool will be closed for twelve (12) hours so that remedial measures may be taken to ensure safe swimming conditions.
- (2) Parents should take their children to the restroom before entering the pool.
- (3) Children under three (3) years of age, and those who are not reliably toilet trained, must wear rubber lined swim diapers and a swimsuit over the swim diaper.

### **FITNESS CENTER POLICIES**

***Eligible Users:*** Patrons, House Guests and Daily Guests eighteen (18) years of age and older are permitted to use the District fitness centers during designated operating hours. No children under the age of eighteen (18) are allowed in the District fitness centers.

***Eligible Youth Users:*** Children between the ages of fifteen (15) and eighteen (18) years of age shall be permitted to use the District fitness centers in strict compliance with the following requirements:

- (1) The child must be accompanied at all times and supervised by a parent, or other responsible adult 21 years of age or older who has been identified in a written permission form executed by the parent of the child. The parent or responsible adult must be present continuously while the child is using the fitness center.
- (2) The child and his parent or legal guardian shall sign a release form acceptable to the District: (a) holding the District harmless from injury or other harm as a result of the child's use of the fitness center; (b) acknowledging the requirements of this rule; (c) certifying that the child has had a physical exam within a year that released him for participation in athletics, and (d) taking full responsibility for the ~~qualifications and actions of the Personal Fitness Trainer~~ actions and safety of the child.

***Food and Beverage:*** Food (including chewing gum) is not permitted within the District fitness centers. Beverages, however, are permitted in the District fitness centers if contained in non-breakable containers with screw top or sealed lids. Alcoholic beverages are not permitted. Smoking is not permitted in the District fitness centers.

- (1) Appropriate attire and footwear (covering the entire foot) must be worn at all times in the District fitness centers. Appropriate attire includes t-shirts, tank tops, shorts, leotards, and/or sweat suits (no swimsuits).
- (2) Each individual is responsible for wiping off fitness equipment after use.
- (3) Use of personal trainers is permitted in the District fitness centers per approval of the Amenity Manager.
- (4) Hand chalk is not permitted to be used in the District fitness centers.
- (5) Radios, tape players, ~~and~~ CD players and other electronic devices are not permitted unless they are personal units equipped with headphones.
- (6) No bags, gear, or jackets are permitted on the floor of the District Fitness Centers or on the fitness equipment. Lockers are available on a daily basis in the bath houses for storage of personal items.
- (7) Weights or other fitness equipment may not be removed from the District fitness centers.
- (8) Please limit use of cardiovascular equipment to thirty (30) minutes and step aside between multiple sets on weight equipment if other persons are waiting.
- (9) Please be respectful of others. Allow other Patrons, House Guests and Daily Guests to also use equipment, especially the cardiovascular equipment.
- (10) Please replace weights to their proper location after use.
- (11) Free weights are not to be dropped and should be placed only on the floor or on equipment made specifically for storage of the weights.
- (12) Any fitness program operated, established and run by the Amenity Manager may have priority over other users of the District fitness centers.
- (13) The Fitness Center is not intended to be a body-building gym but an exercise facility for Grand Haven Patrons.

### **EQUIPMENT CHECK-OUT AND LOCKER POLICY**

In order to check-out any available athletic equipment owned by the district (i.e. basketballs, tennis racquets, etc.) or temporarily reserve a bath-house locker for personal use, all Property Owners, Registered Renters and Non-Resident Amenity Members must tender their Grand Haven Photo ID card at the Village Center office at the time of check-out. In lieu of a Grand Haven Photo ID card, all other Patrons, other than a Property Owner, Registered Renter or Non-Resident Amenity member, who wish to check-out equipment or reserve a locker must tender a state identification

card (i.e. driver's license), and that Patron must be properly identified and registered at the Village Center office by their accompanying Property Owner, Registered Renter or Non-Resident Amenity Member. Upon return of the checked-out equipment or locker key, the Photo ID card or state identification card, as applicable, shall be returned to the Patron. Any Patron signing out any equipment is solely responsible for damaged or missing items.

## **GRAND HAVEN RECREATION FACILITY RESERVATION POLICY**

### ***Reservation Policy:***

- Staff will take reservations up to ~~two (2) days~~ one (1) day in advance for the following amenities: tennis, volleyball, basketball, bocce, ~~horseshoes~~, pickleball, ~~Petanque,~~ and croquet ~~and shuffleboard~~. Reservations are on a first come, first served basis and can be made either ~~two one (21) days~~ one (1) day prior in person at the Village Center or via telephone, after in-person period has expired up to actual play time by calling the **Reservation Line at (386) 447-05630192**. Staff will not accept voice messages left with the Village Center Office as a reservation. You must speak to a staff member either on the phone or in person to confirm your reservation. Reservations may also be made on the amenity website ([grandhavenamenity.com](http://grandhavenamenity.com)).
- The first and last names of all participants who will be utilizing the reserved facility must accompany the reservation.
- A Patron may only reserve one (1) court or playing field at any one scheduled time. Single player croquet reservations accepted at Village Center Court only.
- Reservations will be accepted by staff during specific times posted at the Village Center Office and are on a first come, first served basis. Times scheduled for reservations acceptance are subject to change based on recommendation by the Amenity Center Manager with approval by the Operations Manager or District Manager.
- Reservations are available for up to 1.5 hour increments for all facilities listed in the reservation policy.
- Please call The Village Center Office if you cannot make your scheduled reservation so we can re-assign the reservation time slot.
- Late arrivals or no shows: we will hold your reservation for 15 minutes past your scheduled start time before re-assigning the reservation time slot.
- At the discretion of the Amenity Director, and the approval of the ~~Field~~ Operations Manager and the GHCDD Board of Supervisors, certain reservation play day/times may be block-scheduled on a recurring basis to accommodate organized play groups of GH residents. These policies are subject to change at any time pursuant to action by the Board of Supervisors at a duly noticed CDD Board Meeting.

## **TENNIS AND PICKLEBALL FACILITY POLICIES**

When not subject to a reservation, the ~~tennis~~ courts are available on a first come, first served basis. It is recommended that Patrons desiring to use the ~~tennis~~ courts check with the staff to verify availability. Use of a ~~tennis~~ court is limited to one and a half (1.5) hours when others are waiting, unless the court is used pursuant to a reservation discussed above. If no one is waiting, play may continue.

As a courtesy to other patrons, we ask that all players please recognize and abide by these rules and guidelines. Remember, not only ~~is tennis~~ are these lifetime sports, it is also a game of sportsmanship, proper etiquette and fair play.

- (1) ~~Tennis~~ eEquipment, if available, may be checked-out from the Village Center office in accordance with the Equipment Check-Out and Locker Policy set forth herein.
- (2) Proper ~~tennis~~ etiquette shall be adhered to at all times. The use of profanity or disruptive behavior is prohibited.
- (3) Proper ~~tennis~~ shoes and attire, as determined by the Amenity Manager, are required at all times while on the courts. Shirts must be worn at all times.
- (4) ~~Tennis~~ eCourts are for Patrons, House Guests and Daily Guests only. Patrons may invite House Guests and Daily Guests for play, but shall accompany their House Guests and Daily Guests and register them properly. The limit is three (3) House Guests and Daily Guests to a single court.
- (5) No jumping over nets.
- (6) Players must clean up after play. This includes “dead” balls, Styrofoam cups, plastic bottles, etc. The goal is to show common courtesy by leaving the court ready for play for Patrons who follow you.
- (7) Court hazards or damages, such as popped line nails, need to be reported to the Amenity Manager for repair.
- (8) Residents using ~~the tennis facility~~ these facilities must supply their own equipment (rackets, balls, etc.).
- (9) The ~~tennis facility~~ is courts are for the play of tennis and pickleball only. Pets, roller blades, bikes, skates, skateboards, scooters, hoverboards and the like are prohibited at on the ~~tennis facility~~ courts.
- (10) Beverages are permitted at the ~~tennis facility~~ these facilities if they are contained in non-breakable containers with screw top or sealed lids. No food or glass containers are permitted on the tennis courts.
- (11) No chairs, other than those provided by the District, are permitted on the ~~tennis~~ courts.
- (12) Lights at the ~~tennis facility~~ these facilities must be turned off after use.

- (13) Children under the age of thirteen (13) are not allowed to use the ~~tennis facility~~these facilities unless accompanied by an adult Patron.
- (14) The ~~tennis~~-courts may be reserved by the District for District-sponsored events or functions.
- (15) If you find it necessary to “bump” other players when it is your turn to play:
  - a) Never attempt to enter someone else’s court before your reservation time.
  - b) Never enter the court or distract players while others are in the middle of a point or game.
  - c) Wait outside the entrance gate and politely inform the players that you have a reservation time.
  - d) Allow players to finish out one more point, and then begin the player changeover for the court.
  - e) If you are bumped from a court and wish to continue play, please notify the Village Center office staff and they will do their best to get you on the next available court.
- (16) The amenity management company has subcontracted with a qualified tennis professional to offer tennis lessons, at a separate fee, to residents. This is an exclusive contract. No other professional for-profit tennis instruction will be allowed on District courts.

### **VOLLEYBALL COURT POLICIES**

- (1) Volleyball equipment, if available, may be checked-out from the Village Center office in accordance with the Equipment Check-Out and Locker Policy set forth herein.
- (2) Proper volleyball etiquette shall be adhered to at all times. The use of profanity or disruptive behavior is prohibited.
- (3) Proper volleyball or athletic shoes and attire are required at all times while on the courts. Shirts must be worn. No black soled shoes allowed.
- (4) The volleyball facility is for the play of volleyball only. Pets, roller blades, bikes, skates, skateboards, scooters, hoverboards and the like are prohibited from use at the facility.
- (5) Beverages are permitted at the volleyball facility if they are contained in non-breakable containers with screw top or sealed lids.
- (6) No chairs, other than those provided by the District, are permitted on the volleyball courts.
- (7) Children under the age of thirteen (13) are not allowed to use the volleyball facility unless accompanied by an adult Patron.

- (8) Please clean up the court after use.
- (9) The volleyball courts may be reserved by the District for District-sponsored events or functions.

### **BASKETBALL FACILITY POLICIES**

- (1) Basketball equipment, if available, may be checked-out from the Village Center office in accordance with the Equipment Check-Out and Locker Policy set forth herein.
- (2) Proper basketball etiquette shall be adhered to at all times. The use of profanity or disruptive behavior is prohibited.
- (3) Proper basketball or athletic shoes and attire are required at all times while on the courts. Shirts must be worn. No black soled shoes allowed.
- (4) The basketball facility is for the play of basketball only. Pets, roller blades, bikes, skates, skateboards, scooters, hoverboards and the like are prohibited from use at the facility.
- (5) Beverages are permitted at the basketball facility if they are contained in non-breakable containers with screw top or sealed lids.
- (6) No chairs, other than those provided by the District, are permitted on the basketball courts.
- (7) Children under the age of thirteen (13) are not allowed to use the basketball facility unless accompanied by an adult Patron.
- (8) Please clean up court after use.
- (9) The basketball courts may be reserved by the District for District-sponsored events or functions.

### **DISTRICT PLAYGROUND/TOT LOT/~~SOCCER FIELD~~ POLICIES**

- ~~(1) Soccer equipment, if available, may be checked-out from the Village Center office in accordance with the Equipment Check-Out and Locker Policy set forth herein.~~
- ~~(2)~~ Children under the age of eight (8) must be accompanied by an adult Patron.
- ~~(3)~~ No roughhousing on the playground/~~soccer field~~.
- ~~(4)~~ Persons using the playground/~~soccer field~~ must clean up all food, beverages and miscellaneous trash brought to the playground/soccer field. Glass containers are prohibited.

- (54) Use of the playground/~~soccer field~~ may be limited from time to time due to a sponsored event, which must be approved in advance by the District Manager.
- (65) The use of profanity or disruptive behavior is absolutely prohibited.
- (76) Patrons, House Guests and Daily Guests who use the playgrounds ~~and-or-soccer field~~ do so at their own risk.
- (87) The playgrounds ~~and/or-soccer field~~ may not be reserved or rented by Patrons; however, they may be reserved by the District for District-sponsored events or functions.

### **BOCCE POLICIES**

- (1) Bocce equipment, if available, may be checked-out from the Village Center office in accordance with the Equipment Check-Out and Locker Policy set forth herein.
- (2) Horseplay is not permitted.
- (3) Appropriate dress is required on the court. This includes no bare feet ~~or cover-ups for swimwear~~.
- (4) Bocce balls should not be tossed or thrown outside of the court.
- (5) Players on the opposite end of the playing or throwers end should stand outside of the court walls. Sitting on the walls is permissible provided one's legs are on the outside of the walls. Please report any loose boards, protruding nails, etc., to the staff.
- (6) Children under thirteen (13) years of age must be supervised by an adult Patron. Supervising adult Patrons must understand the rules of the game.
- (7) Please brush the playing surface at conclusion of play.
- (8) The bocce courts may be reserved by the District for District-sponsored events.

### **POLICIES FOR ~~VILLAGE CENTER AND CREEKSIDE CROQUET FACILITIES~~**

- (1) Croquet equipment, ~~if-when~~ available, ~~may-be-checked-out-from-the-Village-Center-office-in-accordance-with-the-Equipment-Check-Out-and-Locker-Policy-set-forth-herein~~ is located in courtside boxes.

- (2) Appropriate dress and shoes are required on the court. This includes no bare feet ~~or cover-ups for swimwear.~~
- (3) Balls and mallets are not to be thrown. Participants waiting their turn to hit should stand off the croquet lawn.
- (4) Children under thirteen (13) years of age who play must be supervised by an adult Patron who knows the rules and regulations of croquet.
- (5) ~~The croquet lawns may be reserved by the District for District sponsored events or functions.~~
- (5) The croquet courts are intended for croquet only and should not be used for any other activity.

### **POLICIES RELATED TO THE WATERSIDE PARKWAY SIDEWALKS/ ESPLANADE**

- (1) The sidewalks along Waterside Parkway (the “Walkway”) and the Esplanade are designated as Amenity Facilities for pedestrian walking activities. A person propelling a bicycle upon and along a sidewalk, path, Esplanade or across a roadway upon and along a crosswalk, shall yield the right-of-way to any pedestrian and shall give an audible signal before overtaking and passing such pedestrian and otherwise complies with Fla. Stat. §316.2065 and other applicable regulations.
- (2) No electric bicycle or motorized scooter shall be used on the Walkway except that an electric bicycle may be used if the motor is in the “off” position and the electric bicycle is being operated solely through pedal power or when the motor is on and a Pedal Assist System is operating in a manner to simulate Pedal Power.
- (3) In any location where interaction occurs between pedestrians and bicycles, all parties are expected to act in a safe and cooperative manner that facilitates the safety and clear passage rights of both pedestrians and riders.

### **POLICIES FOR HORSESHOES**

- (1) ~~Horseshoe equipment, if available, may be checked out from the Village Center office in accordance with the Equipment Check Out and Locker Policy set forth herein.~~
- (2) ~~No bare feet or bathing suits allowed.~~
- (3) ~~No tossing of horseshoes while someone is in a pit or in the throwing lane. Horseshoes tumble when thrown and participants need to safely clear the pit.~~
- (4) ~~Children under the age of thirteen (13) years of age may play provided they are supervised by an adult Patron and are physically capable of tossing a shoe to the pit. Supervising adults are responsible for children’s safety.~~



~~(5) The horseshoe pits may be reserved by the District for District sponsored events or functions.~~

### **SHUFFLEBOARD POLICIES**

~~(1) Shuffleboard equipment, if available, may be checked out from the Village Center office in accordance with the Equipment Check Out and Locker Policy set forth herein.~~

~~(2) Bare feet and bathing suits not allowed.~~

~~(3) Pucks or sticks are not to be thrown.~~

~~(4) Children under thirteen (13) years of age may play if supervised by an adult Patron who understands the rules and regulations of the game.~~

~~(5) The shuffleboard courts may be reserved by the District for District sponsored events or functions.~~

### **VILLAGE CENTER CAFÉ POLICIES**

The Village Center Café is available for use during posted hours of operation. Proper attire must be worn at all times when in the café or when seated on its patio; shoes and shirts are required to receive service. All Patrons, House Guests and Daily Guests are also required to adhere to any posted policy regarding the café that has been approved by the Board of Supervisors.

### **FISHING PIERS FACILITY POLICIES**

~~(4) The District owns piers which are suitable for fishing and related activities. They are the Front Street Center Park Fishing Pier, the Golf Club Fishing Pier and the Marlin Drive Fishing Pier and also owns two walking bridges in Wild Oaks, the Ditch 10 Walking Bridge and the Tract H Walking Bridge. The Piers and Walking Bridges are collectively referred to as the “Fishing Piers” and are subject to the following policies.~~

~~(1) The Fishing Piers are available for use by Patrons, House Guests and Daily Guests on a first come first served basis.~~

~~(2) All Patrons, House Guests and Daily Guests are required to adhere to the “**Fishing Policy**” section contained herein for those piers that are located on the lake/stormwater facilities.~~

~~(3) Patrons, House Guests and Daily Guests are required to adhere to all state and local laws regarding fishing.~~

- (4) Patrons House Guests and Daily Guests are required to obtain and possess any and all required fishing licenses and/or permits as may be required by applicable law(s).
- (5) Patrons, House Guests and Daily Guests are required to remove and clean any fishing related debris. Please respect others and District property by cleaning up after yourself when using the Fishing Piers.
- (6) Children under the age of thirteen (13) shall not use the Fishing Piers unless accompanied by an adult Patron.
- (7) Due to required Florida Inland Navigation District deckboard spacing, proper footwear is required.

### **WILD OAKS ESTATES – DOG PARK POLICIES**

- (1) The District is not responsible for injuries to dogs, their owners/handlers, or others that use the Dog Park. This area is for dogs and their handlers/owners only.
- (2) Aggressive dogs are strictly forbidden within the fenced dog park. Violators will face permanent suspension from the dog park.
- (3) Dog owners/handlers must respect the rights of others to use this area by maintaining control of their pets at all times.
- (4) Dogs must be on leash and under control by their owners/handlers at all times outside of the fence Dog Park.
- (5) Children under the age of 6 are prohibited from entering the fenced dog park area. An adult, who is accountable for their behavior and well-being, must accompany children between the ages of seven (7) and twelve (12).
- (6) Owners/handlers must immediately clean up after their dog(s) and properly dispose of the waste.
- (7) No smoking or food within fenced area (human or dog).
- (8) Owners/handlers must remain inside, with leash, with view and voice control of their dog(s) at all times.
- (9) Limit of two dogs per adult.
- (10) Dog Park gates must be closed immediately after entering or exiting the facility.
- (11) All dogs must be healthy, vaccinated, and collared – with identification.

- (12) Dogs in heat and puppies under four months of age are prohibited.
- (13) Excessive barking is prohibited. Dogs barking excessively must be removed.
- (14) Owners/handlers must stop their dogs from digging and immediately fill any holes dug.
- (15) Only flying disc and tennis ball type toys are permitted within fenced area.

### **GRAND HAVEN ROOM AT THE VILLAGE CENTER: RENTAL POLICIES**

Property Owners, Registered Renters and Non-Resident Amenity Members may reserve the Grand Haven Room through the Amenity Manager's office for various meetings, classes, events, etc. for a maximum of five (5) hours per event. The five (5)-hour limitation can only be exceeded upon specific authorization from the Board. Reservation of the Grand Haven Room is on a first come, first served basis and is subject to approval by the Amenity Manager. A refundable deposit is required and will be returned after the function is complete provided there is no evidence of damage to the facility.

All food and beverages, including alcohol, used in the Grand Haven Room must be purchased through the Village Center Café (with the exception of cakes needed for special events, such as weddings, birthdays, etc.).

Alcoholic beverage sales and service are regulated by the State of Florida. Therefore, it is District policy that no alcohol of any kind is to be brought into, or taken away from, the facility.

A cleanup fee is generally required for all functions. Please contact the Village Center to make the proper arrangements regarding availability and various other service fees.

No open burning or campfires are allowed at the facility.

Below are the policies and guidelines set forth and agreed upon by the Board and Amenity Manager regarding events in the Grand Haven Room:

#### **Policies**

- (1) Applicant must be a Property Owner, Registered Renter or Non-Resident Amenity Member
- (2) Applicants may reserve the Grand Haven Room only, as the patio and pool may not be reserved for private use.
- (3) Facilities will be reserved on a first-come, first-served basis.
- (4) Applicant may reserve the Grand Haven Room for up to five (5) hours only; unless they request and receive prior approval from the Board of Supervisors.

- (5) All applicants will be required to fill out and sign the District Facility Use Application Agreement at the Village Center office.

### **Schedule of Fees/Deposits**

- (1) A non-refundable room rental fee for the Grand Haven Room will be charged as follows: \$50.00 for up to 25 guests, and \$100.00 for 26 guests or more. A final guarantee (number) of Guests is to be conveyed to the Amenity Facilities' events planner no later than five (5) days before the date of the scheduled event. In absence of a final guarantee, the number indicated on the original agreement will be considered correct. A check shall be made out to the "Grand Haven Community Development District" and submitted to the Village Center Office.
- (2) A refundable security deposit of \$150.00 shall be charged to the persons making the reservation and shall be submitted to the Village Center Office in the form of a separate check (which shall be made payable to the "Grand Haven Community Development District").
- (3) A staff and/or administrative charge for services provided by the Amenity Manager, if applicable, will be added to include any necessary fees (i.e., setup, breakdown, kitchen use, additional after hour facilitators, etc.) and will be specified in the reservation documents provided by the Amenity Manager; these additional charges shall be payable to the Amenity Manager and are not fees of the District.
- ~~(4) (4)~~—The Board of Supervisors has the right to waive room rental fees and usage limits that do not exceed the fire code for private rentals, events, or activities they have reviewed on a case by case basis at the request of the Amenity Center Manager, District Manager or any Patron.
- (5) The fees provided for herein may be increased by the Board at a regular public meeting in an amount not to exceed fifteen (15) percent during any given year without the need to amend these rules.

### **INDEMNIFICATION**

Each organization, group or individual reserving the use of an Amenity Facility (or any part thereof) agrees to indemnify and hold harmless the District, the owners of the Amenity Facility and the owner's officers, agents and employees from any and all liability, claims, actions, suits or demands by any person, corporation or other entity, for injuries, death, property damage of any nature, arising out of, or in connection with, the use of the District lands, premises and/or Amenity Facilities, including litigation or any appellate proceeding with respect thereto. Nothing herein shall constitute or be construed as a waiver of the District's sovereign immunity granted pursuant to Section 768.28, Florida Statutes.

## **CREEKSIDE ATHLETIC CLUB: RENTAL POLICIES**

Property Owners, Registered Renters and Non-Resident Amenity Members may reserve, for a rental fee, the entire fenced-in Pool and Tiki Bar area of the Creekside Athletic Club for private events by contacting the Amenity Manager’s office. Reservations will be on a first come, first serve basis and are subject to approval by the Amenity Manager. This area is available for rental on four (4) occasions per month during regular hours of operation and for an unlimited number of occasions when the function is held after the normal hours of operation for the facility; but in no event shall the areas be available for use beyond 10:00 p.m. The Pool and Tiki Bar area may not be rented on two (2) consecutive weekend days in a row (Friday, Saturday, and Sunday). Reservations may not be made more than three (3) months prior to the event. Please note that the facility is unavailable for December holiday parties and private events on the following holidays\*:

Easter Sunday	Memorial Day	Christmas Day
New Year’s Eve	New Year’s Day	Christmas Eve
Labor Day	Thanksgiving	4th of July

*\*This policy may be amended at the discretion of the Amenity Manager on a case by case basis. Please understand that an additional staffing charge may apply for these holiday dates and times.*

### **Available Facilities**

The entire Pool and Tiki Bar area of Creekside Athletic Club is available for rental for up to five (5) total hours (including set-up and post-event cleanup); unless they have requested and received prior approval from the Board of Supervisors. The Pool and Tiki Bar may only be rented as one combined area and will not be rented as separate areas. The charge for rental of the Pool and Tiki Bar area is Three Hundred Dollars (\$300.00). The number of Patrons and Guests will be limited to the maximum capacity allowed by state laws, ordinances, rules or regulations.

The Creekside offices, fitness center, and other athletic facilities are not available for private rental and shall remain open to other Patrons, House Guests and Daily Guests during normal operating hours. The persons renting the Pool and Tiki Bar area of Creekside shall be responsible for any and all damage and expenses arising from the event.

The fees provided for herein may be increased by the Board at a regular public meeting in an amount not to exceed fifteen (15) percent during any given year without the need to amend these rules.

### **Reservation Procedures**

Property Owners, Registered Renters and Non-Resident Amenity Members interested in reserving this area must submit to the Amenity Manager’s office a completed and signed Facility Use Application. At the time of approval, two (2) checks or money orders (no cash) made out to “Grand

Haven Community Development District” shall be submitted to the Amenity Manager in order to reserve the area. One check shall be for the amount of the room rental fee and the other check shall be for a deposit in the amount of Two Hundred Dollars (\$200.00).

An additional deposit of Three Hundred Dollars (\$300.00) shall be required for all approved events serving alcoholic beverages. The Amenity Manager will review the Facility Use Applications on a case-by-case basis and has the authority to reasonably deny a request. Denial of a request may be appealed to the District’s Board of Supervisors for consideration.

The fees provided for herein may be increased by the Board at a regular public meeting in an amount not to exceed fifteen (15) percent during any given year without the need to amend these rules.

### **Staffing**

Property Owners, Registered Renters and Non-Resident Amenity Members holding a private event in the Pool and Tiki Bar Area are required to pay for an additional staff person for such event, unless the private event is being held during Creekside Athletic Club’s normal operating hours and sufficient staff is already present.

### **Deposit**

As stated above, a deposit in the amount of Two Hundred Dollars (\$200.00) is required by the time the reservation is approved (not including additional alcohol deposits, if applicable). To receive a full refund of the deposit, the following must be completed:

1. Ensure that all garbage is removed and placed in the dumpster.
2. Remove all displays, favors or remnants of the event.
3. Restore the furniture and other items to their original position.
4. Wipe off counters, table tops and sink area.
5. Ensure that no damage has occurred to the Creekside Athletic Club and its property.

If additional cleaning is required, the Patron reserving the room will be liable for any expenses incurred by the District to hire an outside cleaning contractor. In light of the foregoing, Patrons may opt to pay for the actual cost of cleaning by a professional cleaning service hired by the District. The Amenity Manager shall determine the amount of deposit to be returned, if any.

### **General Policies**

- (1) Property Owners, Registered Renters and Non-Resident Amenity Members are responsible for ensuring that their House Guests and Daily Guests adhere to the policies set forth herein.
- (2) The Pool and Tiki Bar area may be rented ~~outside of~~ in addition to the posted regular hours of operation of the facility; such hours are subject to change. Please see the Amenity

Manager for details relating to additional staffing cost, staffing availability and facility availability. Please note that all polices of the Amenity Facilities remain in force for these special circumstances.

- (3) The volume of live or recorded music must not violate applicable City of Palm Coast noise ordinances.
- (4) The Pool and Tiki Bar Area will close at 10:00 p.m. when it is rented outside of normal hours of operation.
- (5) No glass, breakable items or alcohol are permitted in or around the pool deck area.
- (6) Additional Event Liability Insurance coverage in the amount of One Million Dollars (\$1,000,000) will be required for all events that are approved to serve alcoholic beverages. This policy regarding insurance coverage also pertains to certain events the District determines should require additional Event Liability coverage on a case by case basis (to be reviewed by the District Manager or the Board of Supervisors). The District shall be named as an additional insured party on any such policies, and a certificate of insurance illustrating the appropriate coverage amount and parties is to be provided to the Amenity Manager prior to the event.
- (7) When the facility is rented or reserved for a private function, food and non-alcoholic beverages shall only be provided by a licensed caterer or a restaurant service.
- (8) Alcoholic beverage service, if approved, shall only be obtained through a service licensed to serve alcoholic beverages. Such service will be required to provide to the Amenity Manager a certificate of insurance, naming the District as an additional insured party.
- (9) Patrons are not allowed to bring or use grills or smokers at Creekside Athletic Club. Patrons may hire an insured caterer to provide this service. The location of any grill or smoker will be at the discretion of the Amenity Manager. Such catering service will be required to provide to the Amenity Manager a certificate of insurance, naming the District as an additional insured party.
- (10) The Board of Supervisors has the right to waive rental fees and usage limits that do not exceed the fire code for private rentals, events, or activities they have reviewed on a case by case basis at the request of the Amenity Center Manager, District Manager or any Patron.

### **Indemnification**

Each organization, group or individual reserving the use of a Amenity Facility (or any part thereof) agrees to indemnify and hold harmless the District, the owners of the Amenity Facility and the owner's officers, agents and employees from any and all liability, claims, actions, suits or demands by any person, corporation or other entity, for injuries, death, property damage of any nature, arising out of, or in connection with, the use of the District lands, premises and/or Amenity

Facilities, including litigation or any appellate proceeding with respect thereto. Nothing herein shall constitute or be construed as a waiver of the District's sovereign immunity granted pursuant to Section 768.28, Florida Statutes.

## COMMUNITY GAZEBO POLICIES

### Reservation and Parking

Property Owners, Registered Renters and Non-Resident Amenity Members may reserve either of the two Community Gazebos located at **Front Street Center Park\*** and at the **Golf Course Clubhouse Pier\*\*** for private events by contacting the Operations Manager's office (386) 447-1888. Reservations will be on a first come, first serve basis and are subject to approval by the Operations Manager or District Manager. Property Owners, Registered Renters and Non-Resident Amenity Members interested in reserving these areas must submit to the Operations Manager's office a complete and signed CDD Gazebo Facility Use Application, a copy of which may be obtained from the Operations Manager. The Gazebos are available from dawn to dusk each day.

*\*The Front Street Center Park has no adjacent parking facility. Residents and guests are encouraged to leave vehicles in the District parking lot at the Golf Clubhouse on Riverfront Drive and arrange transportation to and from this lot. Please note that a Palm Coast City Ordinance prohibits parking on streets 24 hours a day, 7 days a week, within City limits (including the streets within Grand Haven) and the Flagler County Sheriff has the authority to enforce this ordinance within the District*

### General Policies

- (1) The Property Owners, Registered Renters and Non-Resident Amenity Members utilizing the Gazebo shall be responsible for thoroughly cleaning the Gazebo and its surrounding area subsequent to their use so that it is in as good a condition as existed prior to their use. Should the Property Owners, Registered Renters or Non-Resident Amenity Members fail to perform such adequate cleaning, the District shall have the option of cleaning, or causing to be cleaned, the Gazebo and the surrounding area and billing said Property Owners, Registered Renters or Non-Resident Amenity Members any fees or charges incurred relating to such cleaning.
- (2) Property Owners, Registered Renters and Non-Resident Amenity Members utilizing the Gazebo are responsible for ensuring that their House Guests and Daily Guests in attendance (if any) adhere to the policies set forth herein.
- (3) The volume of live or recorded music played at the Gazebo must not violate applicable City of Palm Coast noise ordinances.
- (4) Due to required deckboard spacing, proper footwear is required.



## **Indemnification**

Each organization, group or individual reserving the use of CDD facilities agrees to indemnify and hold harmless the Grand Haven Community Development District (“District) and the amenity management firm, and the respective officers, agents and employees of each, from any and all liability, claims, actions, suits or demands by and person, corporation or other entity, for injuries, death, property damage of any nature, arising out of or in connection with, the use of the district lands, premises and/or facilities, including litigation or any appellate proceeding with respect thereto. Nothing herein shall constitute or be construed as a waiver of the District’s sovereign immunity granted pursuant to Section 768.28, Florida Statutes.

The District and its agent, employees and officers shall not be liable for, and the Property Owners, Registered Renters and Non-Resident Amenity Members user shall release all claims for injury or damage to or loss of personal property or to the person, sustained by the user or any person claiming through the user resulting from any fire, accident, occurrence, theft or condition in or upon the District’s lands, premises and/or facilities.

## **FISHING POLICY**

Patrons, Registered Renters, persons who have paid and are current in payment of the Annual Use Fee or House Guests and Daily Guests who have registered and paid the applicable Daily Fee required by these Rules, may fish from certain lake/retention pond areas during daylight hours within the Grand Haven Community Development District. Persons authorized to fish in the lake/retention ponds must possess a Smart Amenity Access Card (SAAC) on their person or a current Amenity Use Pass as provided through the Village Center Amenity Office. The SAAC may be scanned by District staff to verify person’s current authorized use of the amenity.

Access to these bodies of water shall only be through the proper access points, and no persons shall fish in the area between the lake/retention pond and a private residence (the “Restricted Area”) except for persons residing in that private residence or invitees of persons residing in that private residence who otherwise have rights to use the ~~amenity~~ Amenity facilities ~~Facilities~~. The District shall have the authority to post “No Trespassing” signs on portions of the pond banks where fishing would violate the foregoing rule. Whether such a sign is placed or not, persons who violate this rule by fishing in a Restricted Area, or by gaining access to any pond through a Restricted Area, are guilty of trespassing and are subject to legal action. No persons other than those listed in this paragraph are entitled to fish in the lake/retention ponds under any circumstances. No watercrafts of any kind are allowed in these bodies of water. Any violation of this policy will be reported to the local authorities and may subject the offender to use of the trespass remedies provided for in these rules.

Swimming is also prohibited in any of the ~~waters~~ lake/retention areas. Please use the pools at the Amenity Facilities for swimming. The District has a “**CATCH AND RELEASE**” policy for all fish caught in ~~these waters~~ the lake/retention areas. You **must** return all fish caught to the same

body of water in which they were caught. These bodies of waters are only intended for catch and release, as they are mostly retention ponds and manmade lakes. The purpose of these bodies of water is to help facilitate the District's natural water system for runoff and overflow. The catch and release policy does not apply to the Fishing Piers located on saltwater bodies.

Persons violating the Fishing Policy may be subject to restrictions or suspension from further fishing on the lake/retention ponds in the manner set forth in the section entitled "Expulsion from Premises; Suspension and Termination of Privileges."

### **TRASH TO TREASURES COMMUNITY YARD SALE**

The Amenity Director is authorized to hold a Community Wide "Trash to Treasures" Sale (Garage Sale) on District common property no more than twice per year. The sale cannot be advertised outside Grand Haven and is intended only for Grand Haven Residents.

### **EXPULSION FROM PREMISES; SUSPENSION AND TERMINATION OF PRIVILEGES**

#### **Relating to the Health, Safety and Welfare of the Patrons and Damage to Amenity Facilities:**

Notwithstanding anything contained herein, the Amenity Facilities Staff may, at any time, remove any Patron, House Guests and Daily Guests from the premises and/or restrict or suspend any Patron's, House Guest's and Daily Guest's privileges to use any or all of the Amenity Facilities (the procedures for which are outlined below), when such action is necessary to:

1. Protect the health, safety and welfare of other Patrons, House Guests and Daily Guests.
2. Protect the health, safety and welfare of District and Amenity Facilities Staff.
3. Protect the Amenity Facilities from damage.
4. Protect the District's Food & Beverage Operator's ability to comply with all local, state and federal guidelines.

#### **Expulsion from Premises:**

Expulsion of a Patron, House Guests and Daily Guests from District premises shall be at the discretion of the District's ~~Field~~/Operations Manager, District Manager, ~~amenity-Facilities~~-Amenity Facilities Staff, or the Board of Supervisors, resulting from:

1. Hostile behavior that is a threat to other Patrons/ House Guests and Daily Guests, District Staff, Amenity Facilities Staff, and/or district property. Such hostile behavior shall include, but not be limited to excessive argumentative behavior, violence or threats of violence.
2. Behavior that, if left unchecked by Staff, could either jeopardize the Food & Beverage Operator's Food & Beverage license(s) or otherwise affect its lawful operation of the District's Food & Beverage facilities.

3. Commission or threat of the commission of a criminal act occurring on District premises.

Such physical expulsion from the premises shall be undertaken only by local Sheriff's deputies and not District or Amenity Facilities Staff, or a member of the Board of Supervisors. For these purposes, District's ~~Field~~ Operations Manager, District Manager, and the on-duty members of the ~~amenity~~ ~~Amenity facilities~~ ~~Facilities~~ Staff are hereby delegated the authority to execute a trespass notice adequate to cause the Sheriff's Department to expel the offending person. Upon issuance of a trespass notice, a copy shall be promptly transmitted to the District Manager. At the Board of Supervisors meeting next following issuance of the trespass notice, the Board shall discuss the notice and determine whether to ratify, extend or cancel the notice, and the Board shall follow the procedures set forth below in that regard.

### **Restriction or Suspension of District Privileges:**

The authority to restrict or suspend any Patron's, House Guest's and Daily Guest's privileges to use any or all of the Amenity Facilities is formally granted by the Board of Supervisors to the District ~~Field~~ Operations Manager, District Manager, and/or the Amenity Manager. Such action may be initiated by the District Manager, District ~~Field~~ Operations Manager, or Amenity Manager, with its final determination made by the Board of Supervisors at the next Board of Supervisors meeting (or as soon as practical). For more details, see "District Suspension and Termination Process" outlined below.

### **Relating to District Policies and Fees for All Amenity Facilities:**

A Patron's, House Guest's and Daily Guest's privileges at any or all Amenity Facilities may be subject to various lengths of suspension or termination for up to one (1) calendar year by the Board of Supervisors, and a Patron, House Guests and Daily Guests may also be required to pay restitution for any property damage, if a he or she:

1. Fails to abide by the District Policies and Fees for All Amenity Facilities established and approved by the Board of Supervisors.
2. Submits false information on the application for an Access Card or House Guests and Daily Guests pass, on the Property Owner or Registered Renter authorization forms, or on any other documents utilized by the District in connection the use of the Amenity Facilities.
3. Permits unauthorized use of an Access Card or House Guests and Daily Guests pass.
4. Violates applicable law or ordinance.
5. Treats District Staff or the personnel or employees of the Amenity Facilities Staff, or Patrons and Guests, in an unreasonable or abusive manner. Such treatment includes, but is not limited to verbal and/or written communication.

6. Engages in conduct that is improper or likely to endanger the welfare, or safety of the District or Amenity Manager's staff, or Patrons and Guests.
7. Damages or destroys District property.
8. Compromises the integrity of security measures at any gated vehicle entry within the District. This activity shall include opening the gate for unauthorized vehicles, lifting the gate arm by hand, driving around the gate arms in motorcycles or other motorized vehicles or otherwise permitting vehicles to enter the District in a manner which is inconsistent with the District's gatehouse and GAD policies.
9. Fails, after notice, to comply with registration policies which may be adopted by the Board from time to time to identify those owners or registered renters who are authorized to use the Amenities.
10. Violates the District's Rules related to parking.

### **Consent to Video or Audio Recording:**

In order to protect the safety of the District, the Amenity Facilities and their guests and occupants, and to otherwise assist in the administration of these rules, the District may elect, from time to time, to install and operate various forms of video and audio monitoring devices within or upon the District's property. By use of the Amenity Facilities or other District property, each user consents to the recording and storage of video images or audio recordings by electronic means. The District shall have the right to disregard incident reports which are not filed within thirty (30) days of the occurrence of an injury or alleged violation of these Rules, because the delay impairs the ability of the District to review and verify the incident through these electronic means.

### **District Suspension and Termination Process:**

In response to any violation of the rules, regulations, policies and procedures specified herein, including, but not limited to, those set forth in the preceding paragraph, the District shall follow the process outlined below with regard to suspension or termination of a Patron's, House Guests and Daily Guests privileges to use the amenity facilities:

1. First Offense – Issuance of either a Verbal or a Written Warning by Staff of policy violations. After the initial Verbal or Written Warning, a follow-up written summary by the Amenity Manager or ~~Field~~ Operations Manager shall be transmitted to the CDD office. The summary shall describe the alleged offense in sufficient detail, and shall also state whether the matter is considered to have been resolved at the time of the warning. After the time of such transmittal, the summary shall be reviewed by the Chairman of the Board of Supervisors, or his designee, to determine what, if any, additional action shall be taken. The Chairman or his designee may make such investigation or inquiry as may be necessary to determine any further course of action, including efforts to resolve the matter through informal means. At the discretion of the Chairman or such designee, the matter may be considered settled at that time, or further action may be required. The Chairman, or his designee, may at that time determine to deliver a written warning (a "Notice of First Offense"), which shall be sent by such designee or the District Manager by

certified mail to the resident's mailing address on file. (The Notice of First Offense may not necessarily occur immediately at the time of the violation, due to frequent, past instances of Patrons' refusal to provide their name or contact information to Staff.) The Notice of First Offense shall have a term of sixty (60) days. However, if the Chairman or his designee believes that a longer term is warranted, the matter may be referred to the Board of Supervisors, which may, by action taken at a Board meeting, elect for the Notice of First Offense to have a longer term. Notwithstanding the foregoing, in the event that the First Offense falls within the scope of conduct described above under "Expulsion from Premises," no warning shall be necessary prior to contacting the Sheriff's Department and issuing the trespass notice described above. If the offense involves interference with the integrity of the guardhouse policies or the GAD policy, the Board may elect to suspend and deactivate any GAD that has been assigned to the offender and may suspend the offender's right to register names with the guardhouse or make use of automatic call boxes to permit entry remotely at gates.

2. Second Offense – In the event that a second violation of the rules regulations and procedures set forth herein occurs during the effective term of an existing Notice of First Offense, or in the event that more than one Notice of First Offense has been delivered to the offender during the twelve (12) month period immediately preceding the offense, the offender shall be subject to suspension of all Amenity Facilities privileges by District Manager or the Board of Supervisors until further notice, for a period of up to ninety (90) days. Again, confirmation of this action shall be sent by certified mail to the resident.

A written report shall be provided by the Amenity Manager or the District ~~Field~~ Operations Manager to the District Manager, and a final decision relating to the final term of suspension of privileges shall be made by the Board of Supervisors either within one (1) month of the incident or by the next Board of Supervisors meeting, whichever comes first.

3. Third Offense – Automatic suspension of all Amenity Facilities privileges for a minimum of ninety (90) days, with confirmation sent to the resident by certified mail. At the next Board of Supervisors meeting, a written account of all previous offenses shall be submitted by the Amenity Manager, ~~Field~~ Operations Manager or District Manager and shall be reviewed by the Board of Supervisors, with possible suspension of privileges beyond ninety (90) days, including possible termination of the Patron's, House Guest's and Daily Guest's privileges for one (1) or more years.

Note 1: Should a Patron, House Guests and Daily Guests ignore or otherwise violate his or her suspension of privileges by such behavior as continuing to attempt to use the ~~amenity~~ Amenity facilities ~~Facilities~~, Staff has the authority to call the Sheriff's deputy to report a trespass upon the District's premises.

Note 2: Adherence to the above procedures for suspension and/or termination of district-use privileges has no bearing whatsoever on whether a Patron, House Guests and Daily Guests may be physically removed from District premises, as described previously.

Note 3: Amenity Access cards will be confiscated or deactivated upon suspension and/or termination of privileges, with notification to the ~~Field~~ Operations Manager and Amenity Manager.-

### **Notification and Right to Hearing.**

Upon the taking of action by the Board of Supervisors regarding the suspension or expulsion of a person from the use of the Amenity Facilities, the District Manager shall provide notice, by certified mail, of the Board's determination, at the most recent address provided by such person in the District's records. Within fifteen (15) days from receipt of such notice, the person having been suspended or expelled (the "Affected Person") may request in writing, sent by certified mail to the District Offices, that the Board of Supervisors conduct a hearing regarding the suspension or expulsion. The right to a hearing, the requirement of written notice and the address to which such notice is to be sent, shall be clearly set forth in the District Manager's notice.

If the Affected Person requests a hearing, the Board of Supervisors shall set a date and time, not later than forty-five (45) days after the written request, and shall conduct a hearing regarding its decision to suspend or expel the person from the amenity facilities. The District Manager shall give written notice, by certified mail, of the date and time of the hearing. At such hearing:

The Affected Person shall have the right:

- to counsel of his/her own choice;
- to hear or read a full report of testimony of witnesses;
- to confront and cross-examine witnesses who appear in person at the hearing;
- to present his or her own witnesses;
- to testify in his or her own behalf and to give reasons for his or her conduct; and
- to a fair and impartial decision based on substantial evidence.

The District shall keep a record of the proceedings by tape recording or court reporter, at its option. However, if anyone chooses to appeal any decision of the Board with respect to any matter considered at the hearing, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which such appeal is to be based.

The conduct of the hearing shall proceed generally in accordance with the Florida Rules of Civil Procedure and Florida Evidence Code, except that the formality of the proceedings shall not be as great as that of a court proceeding. The introduction of hearsay evidence shall not be objectionable.

At the conclusion of the hearing, the District's Board of Supervisors shall, by majority vote, determine whether to uphold or modify its prior action. The Board's actions shall be read into the record at the hearing and shall include findings of fact supporting the action.

If the Affected Person wishes to appeal the determination of the Board of Supervisors, he/she may file a petition for writ of certiorari as authorized in the manner prescribed by the state appellate

rules in the circuit court of the county, to review the decision of the Board of Supervisors. The court shall not conduct a trial de novo. The proceedings before the Board of Supervisors, including the testimony of witnesses, and any exhibits, photographs or other documents filed before them, shall be subject to review by the circuit court of the county. The petition together with the transcript of the testimony of the witnesses, as record of the proceedings, shall be filed in the circuit court within thirty (30) days after the pronouncement of the ruling by the Board of Supervisors to which such petition is addressed.

# EXHIBIT 9



**RESOLUTION 2022-09**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE GRAND HAVEN COMMUNITY DEVELOPMENT DISTRICT AMENDING THE DISTRICT’S RULES, POLICIES AND FEES FOR ALL AMENITY FACILITIES; PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the Grand Haven Community Development District ("District") is the owner of various amenity facilities (the “Amenities”) within the boundaries of the District;

**WHEREAS**, Board of Supervisors of the District (“Board”) has the right to adopt reasonable rules and regulations regarding the use and operation of District Amenities;

**WHEREAS**, the Board previously adopted its Rules, Policies and Fees for All Amenity Facilities (the “Amenity Rules”); and

**WHEREAS**, the Board desires to review and amend the Amenity Rules; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GRAND HAVEN COMMUNITY DEVELOPMENT DISTRICT:**

1. The District’s Amenity Rules are hereby amended as shown in the attached Exhibit “A” to this Resolution [NOTE: Additions to text are indicated by underline; deletions by ~~strikeout~~].
2. The District’s Manager and Attorney are authorized to take actions as reasonably necessary to effectuate the purposes of this Resolution.
3. This Resolution shall become effective upon its adoption.

PASSED AND ADOPTED this 18th day of August, 2022.

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Secretary/Assistant Secretary

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Chair/Vice Chair

  
**GRAND HAVEN**  
**COMMUNITY DEVELOPMENT DISTRICT**

**RULES, POLICIES AND FEES FOR  
ALL AMENITY FACILITIES**

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*Amended through ~~September, 2021~~ August 18, 2022 by the  
Board of Supervisors*

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**Adopted: ~~9/2/2021~~ 8/18/2022**

**Grand Haven Village Center Office**  
2001 Waterside Parkway  
Palm Coast, Florida 32137  
(386) 447-0192

**Field Operations Manager's Office**  
2 North Village Parkway  
Palm Coast, Florida 32137  
(386) 447-1888

## DEFINITIONS

**“Amenity Facilities”** – shall mean the properties and areas owned by the District and intended for recreational use and shall include, but not specifically be limited to, the Village Center and the Creekside Athletic Club, together with their appurtenant facilities and areas, the Wild Oaks dog park facility and appurtenant common areas, the golf course parking areas owned by the District, the sidewalks and other areas adjacent to Waterside Parkway, the Esplanade, together with any other such facilities referenced in these Rules. Amenity Facilities shall also include any other areas described in these Rules and the lakes/stormwater ponds owned by the District to the extent that they may be used for fishing purposes as described below. “Amenity Facility” shall mean any of the Amenity Facilities, individually.

**“Amenity Facilities Policies” or “Policies” or “Rules”** – shall mean these Amenity Facilities Policies of Grand Haven Community Development District, as amended from time to time.

**“Amenity Manager”** – shall mean the management company, including its employees, staff and agents, contracted by the District to manage all Amenity Facilities within the District, which facilities include, but are not limited to, the Village Center and the Creekside Athletic Club.

**“Annual User Fee”** – shall mean the fee established by the District for any person that is not a Property Owner and wishes to become a Non-Resident Amenity Member. The amount of the Annual User Fee is set forth herein, and that amount is subject to change based on Board action.

**“Board of Supervisors” or “Board”** – shall mean the Grand Haven Community Development District’s Board of Supervisors.

**“Daily Guest”** – shall mean any person or persons who are invited for the day by a Patron to participate in the use of the Amenity Facilities.

**“Designated Parking Area”** – shall mean the area designated for parking adjacent to a specific Amenity Facility, individually.

**“District”** – shall mean the Grand Haven Community Development District.

**“District Manager”** – shall mean the professional management company with which the District has contracted to provide management services to the District.

**“Family”** – shall mean no more than two persons over the age of eighteen (18) years, occupying a single dwelling unit and using common cooking facilities, together with their lineal descendants or adopted children, but for purposes of these Rules governing use of the Amenity Facilities, a Family shall not exceed two (2) persons for each bedroom contained in the originally permitted design for the dwelling unit owned or rented by the Family. Whenever these Rules refer to use of the Amenity Facilities by Registered Renters, a family shall consist only of those persons listed on a written lease agreement and their lineal descendants or adopted children, not to exceed two (2) persons for each bedroom contained in the originally permitted design for the dwelling

unit. Whenever these rules refer to use of the Amenity Facilities by a Non-Resident Amenity Membership, a Family shall not exceed five (5) persons in total.

“**House Guest**” – shall mean any ~~person that~~person who is temporarily residing as a guest in a Property Owner’s or Registered Renter’s home overnight for one night or longer. A House Guest may not be a resident of Flagler County, Florida.

“**Non-Resident**” – shall mean any person or persons that do not own property within the District or who are not Registered Renters.

“**Non-Resident Amenity Member**” – shall mean any person or Family not owning property in the District who is paying the Annual User Fee to the District for use of all Amenity Facilities.

“**Patron**” or “**Patrons**” – shall mean Property Owners, Daily Guests, House Guests, Non-Resident Amenity Members, and Registered Renters/Leaseholders, each of whom is eighteen (18) years of age and older.

“**Property Owner**” – shall mean any person or family owning property within the Grand Haven Community Development District. For purposes of this definition and these Rules, “owning property within the Grand Haven Community Development District” shall refer to those residential properties that are contained within the jurisdictional boundaries established by ordinance for the Grand Haven Community Development District and which are contained within the “benefitted properties” being assessed annually for the District’s Operation and Maintenance Special Assessments levied pursuant to Fla. Stat. §190.021(3).

“**Renter**” – shall mean any tenant residing in a Property Owner’s home pursuant to a valid rental or lease agreement.

“**Registered Renter**” -- a tenant to whom a Property Owner has assigned the beneficial rights to use the Amenity Facilities pursuant to these Rules.

### **PHOTO IDENTIFICATION CARDS**

Photo ID Cards, or other forms of identification or access control established by the Board of Supervisors from time to time, will be issued to all members of each Property Owner’s household as well as all Registered Renters and Non-Resident Amenity Members; this includes children thirteen (13) years of age and older. There is a charge, as established by the Board of Supervisors from time to time, to replace lost or stolen cards. The District may, from time to time, provide for the use of electronic devices intended to admit entry to the perimeter vehicle entry points by remote means (the “Gate Access Device” or “GAD”). Possession and use of a GAD is a privilege, not a right associated with Property ownership or other form of membership, and is subject to policies as they may be established by the Board of Supervisors, from time to time. It is a condition for the use of the Amenity Facilities that a Property Owner, Registered Renter or

Non-Resident Amenity Member shall have complied with registration and access control policies established by the Board of Supervisors.

Notwithstanding the foregoing, or any other provision in these Rules, the Village Center Cafe shall be available for use by paying customers who are accompanied by a Property Owner, Registered Renter or Non-Resident Amenity Member but who are not themselves Property Owners, Registered Renters or Non-Resident Amenity Members (a “Cafe Guest”) without the necessity of obtaining a Photo ID Card or paying a Daily Guest Fee. Any Cafe Guest is still bound to follow the provisions of these Rules that do not relate to Photo ID Cards or fees, including specifically the rules relating to conduct within the Amenity Facilities. A Cafe Guest shall not be permitted in or utilize portions of the Amenities other than the Cafe and restrooms without complying with other provisions of these Rules relating to Daily Guests. The Board of Supervisors shall have the authority to adopt and amend policies, from time to time, to prevent Village Center Cafe users from circumventing the intent of the access provisions contained herein.

### **GRAND HAVEN ANNUAL USER FEE**

The Annual User Fee for any person or Family not owning real property within the District is ~~\$3,300~~.00 per year. This payment must be paid in full at the time of completion of the Non-Resident Amenity Member application and the corresponding agreement. This fee will cover membership to all Amenity Facilities for one (1) full year from the date of receipt of payment by the District. Each subsequent annual membership fee shall be paid in full on the anniversary date of application for membership. Failure to pay the annual membership fee shall result in a termination of the use rights provided for herein. Such fee may be increased, not more than once per year, by action of the Board of Supervisors, to reflect increased costs of operation of the amenity facilities; such increase may not exceed ~~ten-fifteen~~ percent (~~10-15~~%) per year, except to the extent that a greater increase is adopted pursuant to Fla. Stat. §190.035(2). This membership is not available for commercial purposes.

### **HOUSE GUESTS AND DAILY GUESTS**

- (1) House Guests and Daily Guests must register with the office of the Amenity Manager. The Property Owner or Registered Renter inviting the House Guest or Daily Guest must be present upon registration, unless other arrangements have been made with the Amenity Manager’s office (example: out of state property owners and seasonal residents). A daily usage fee of ten dollars (\$10.00) per Daily Guest must be paid by Property Owner or Registered Renter upon guest registration.
- (2) Property Owners or Registered Renters who have registered a House Guest~~s~~ or Daily Guests are responsible for any and all actions taken by such House Guest or Daily Guest. Violation by a House Guest or Daily Guest on any of these Policies as set forth by the District could result in loss of that Property Owner or Registered Renter’s privileges and membership.

## **RENTER'S PRIVILEGES**

- (1) Property Owners who rent out or lease out their unit(s) in the District shall have the right to designate the Renter (thereafter, the "Registered Renter") of their residential unit(s) as the beneficial users of the Property Owner's membership privileges for purposes of Amenity Facilities use. The District shall adopt and enforce procedures to provide for the written assignment of the membership privileges between the Property Owner and the Renter which shall, among other things, identify the persons who will occupy the residence and be entitled to exercise the membership privileges, require submission of a copy of the lease or rental agreement and adequate identification of those persons to the District and discontinue the use rights of such Property Owners during the term of any assignment of membership privileges.
- (2) In order for the Renter to be entitled to use the Amenity Facilities, the Renter must acquire a membership with respect to the residence which is being rented or leased. A Renter who is designated as the beneficial user of the Property Owner's membership shall be entitled to the same rights and privileges to use the Amenity Facilities as the Property Owner and is further identified as a Registered Renter.
- (3) During the period when a Registered Renter is designated as the beneficial user of the membership, the Property Owner shall not be entitled to use the Amenity Facilities with respect to that membership. Any identification cards or other devices permitting access to the Amenity Facilities and any GAD must be surrendered to the District and may be deactivated by the District.
- (4) Property Owners shall be responsible for all charges incurred by their Renters which remain unpaid after the customary billing and collection procedure established by the District. Property Owners are responsible for the department of their respective Renter.
- (5) Renters shall be subject to such other rules and regulations as the Board may adopt from time to time.

## **FACILITY USAGE FEES**

- (1) A Daily Usage Fee as established by the Board of Supervisors from time to time will be charged to all Daily Guests using any of the Amenity Facilities for the day. The right to the use of the Amenity Facilities is only good for the day on which the fee is paid. This Daily Usage Fee entitles such Daily Guest to the access and use of all Amenity Facilities within the rules and regulations established by the Board.
- (2) The Daily Usage Fee may be increased, not more than once per year, by action of the Board, to reflect increased cost of operation of the Amenity Facilities. Such increase may not exceed ~~ten~~ fifteen percent (~~10~~15%) per year.

- (3) The Daily Usage Fee will be collected by the Amenity Manager, on behalf of the District, for all Amenity Facilities. The Daily Usage Fee shall be fully non-refundable after receipt by the Amenity Manager.
- (4) Special events, tournaments or league play, and fees for the same, must be previously approved by the Board prior to the date of such event. A list of Daily Guest participants must be provided to the Amenity Manager and all fees must be collected prior to holding the event. All District rules apply to all participants.
- (5) The Board of Supervisors may adopt and define policies, from time to time, that permit limited passive use of certain of the Amenity Facilities for strictly social and passive purposes with a reduced daily usage fee (the “Limited Daily Usage Fee”). The Limited Daily Usage Fee shall not permit access to recreational facilities, but is intended for social gatherings and the like. The Board shall by resolution adopt any such policies, set the Limited Daily Usage Fee, establish restrictions and amend such policies, fees and restrictions from time to time.

### **GENERAL FACILITY PROVISIONS**

- (1) The Board reserves the right to amend, modify, or delete, in part or in their entirety, these Policies when necessary, at a duly-noticed Board meeting, and will notify the Patrons of any changes. However, in order to change or modify rates or fees beyond the increases specifically allowed for by the District’s rules and regulations, the Board must hold a duly-noticed public hearing on said rates and fees.
- (2) Children under thirteen (13) years of age must be accompanied at all times by a parent or adult Patron over eighteen (18) years of age.
- (3) All hours of operation of Amenity Facilities, including holiday schedules, will be established and published by the District as the Board determines from time to time. ~~The Amenity Facilities will be closed on the following holidays: Thanksgiving Day, Christmas Day and New Year’s Day. In addition; only the Village Center Café will be closed on Easter Sunday. The Amenity Facilities may also close early on Christmas Eve and New Year’s Eve.~~
- (4) Dogs and all other pets (with the exception of ~~Seeing Eye and/or Service dogs~~ Service Animal complying with Fla. Stat. §413.08(1)(d)) are not permitted ~~at the Amenity Facilities excluding the Wild Oaks Estates Dog Park at the Village Center or Creekside Amenity Facilities~~. In the event a special event is held, as previously approved by the Board, and dogs are permitted at the Amenity Facilities as part of the special event, they must be leashed. Patrons are responsible for picking up after all pets as a courtesy to residents. All such animals must be in compliance with the Chapter 8 of the City of Palm Coast Code of Ordinances, including, without limitation, the provisions in Section 8-31 regarding leashes of no more than eight feet in length, and the provisions of Section 8-28 regarding removal of nuisance animals.

It is the owners' responsibility to ensure that all dogs are healthy, vaccinated and collared with identification.

- (5) Parking is available at the Village Center and Creekside during normal operating hours for Patrons and Daily Guests using the amenities at these locations and as specifically permitted by the Operations Manager. It is a violation of these Rules to park in the Designated Parking Area of an Amenity Facility, *except* while actively using that specific Amenity Facility or an Amenity adjacent to it. This prohibition includes all parking in a Designated Parking Area when the adjacent Amenity Facility is closed. Overnight and Daily Guest and House Guest overflow parking is not permitted without written permission of the Operations Manager. Vehicles may not be parked in any space not designated as a parking space, on grass lawns, or in any way which blocks another vehicle or the normal flow of traffic. Vehicles in violation of ~~the policy~~ these Rules are subject to being towed. Patrons violating these Rules may be subject to suspension or termination of Amenity Privileges as set forth below (see section entitled "Restriction or Suspension of District Privileges").
- (6) Fireworks of any kind are not permitted anywhere at or on the Amenity Facilities or adjacent areas.
- (7) Only District employees are allowed in the service areas of the Amenity Facilities.
- (8) Patrons, House Guests and Daily Guests must present their ID cards or guest passes when requested by staff at any Amenity Facility.
- (9) The Board of Supervisors (as an entity), the Operations Manager, the Amenity Manager and its staff shall have full authority to enforce these policies.
- (10) All lost or stolen ID cards should be reported immediately to the Amenity Manager's office. A fee as established by the Board of Supervisors from time to time will be assessed for any replacement cards.
- (11) Smoking is not permitted at any of the Grand Haven Amenity Facilities except within designated smoking areas.
- (12) House Guests must be registered and accompanied by a Patron before entering the Amenity Facilities. Once registered, House Guests may enter unaccompanied by Patron.
- (13) Disregard for rules or policies may result in expulsion from the Amenity Facilities and/or loss of Amenity Facilities privileges in accordance with the procedures set forth herein.
- (14) Glass and other breakable items are not permitted at any Amenity Facility.
- (15) Patrons, House Guests and Daily Guests shall treat all staff members with courtesy and respect.



- (16) ~~Off-road bikes/Off-Highway~~ vehicles, as defined by Fla. Stat. §261.03(5), are prohibited on all property owned, maintained and operated by the District or on any of the Amenity Facilities.
- (17) The District will not offer childcare services to Patrons, House Guests and Daily Guests at any of the Amenity Facilities.
- (18) Skateboarding, hoverboards, Razor® brand or similar scooters or any similar movable device with one or more wheels, and rollerblading are not allowed on the Amenity Facilities property at any time. This includes, but is not limited to, the Village Center, Creekside Athletic Club, tennis courts, basketball courts, pickleball courts, croquet courts, athletic fields, playground area, and sidewalks surrounding these areas.
- (19) Performances at any Amenity Facility, including those by outside entertainers, must be approved in advance by the Amenity Manager.
- (20) All food and beverages consumed at the Village Center facilities must be provided by the Village Center per the District's contract with the Amenity Manager.
- (21) Except as specifically prohibited herein, alcoholic beverages may be sold, served and consumed on the Amenity Facility premises in accordance with state and local laws. Alcoholic beverages may only be sold to adults twenty-one (21) years of age or older, and shall not be sold for off-premises consumption. All alcoholic beverages consumed or possessed on the Amenity Facilities premises must be purchased at the Amenity Facilities, except as otherwise provided by the Amenity Manager. The Amenity Manager reserves the right to refuse service to any Patron, House Guests or Daily Guests when that person appears to be intoxicated.
- (22) Commercial advertisements shall not be posted or circulated in the Amenity Facilities. Petitions, posters or promotional material shall not be originated, solicited, circulated or posted on Amenity Facilities property unless approved in writing by the Amenity Manager.
- (23) The Amenity Facilities shall not be used for commercial purposes without written permission from the ~~Amenity Manager and the District Manager~~Board. The term "commercial purposes" shall mean those activities which involve, in any way, the provision of goods or services for compensation.
- (24) Firearms or any other weapons are not permitted in any of the Amenity Facilities, except to the extent that state and federal law limits the right of the District to impose restrictions against firearms.
- (25) The Amenity Manager reserves the right to authorize all programs and activities, including the number of participants, equipment and supplies usage, facility reservations, etc., at all Amenity Facilities, except usage and rental fees that have been established by the Board. The Amenity Manager also has the right to authorize management-sponsored events and

programs to better serve the Patrons, and to reserve any Amenity Facility for said events (if the schedule permits) and to collect revenue for those services provided. This includes, but is not limited to, various athletic events and programs, and children's programs, social events, etc. Should the District be entitled to any of these revenues based on its established rental or usage fees, the Amenity Manager will be required to compensate the District accordingly.

- (26) Loitering (the offense of standing idly or prowling in a place, at a time or in a manner not usual for law-abiding individuals, under circumstances that warrant a justifiable and reasonable alarm or immediate concern for the safety of persons or property in the vicinity) is not permitted at any Amenity Facility.
- (27) All Patrons shall abide by and comply with any and all federal, state and local laws and ordinances while present at or utilizing the Amenity Facilities, and shall ensure that any minor for whom they are responsible also complies with the same.
- (28) Bicycles, and scooters must be parked in bike racks provided at all Amenity Facilities. Do not park or chain bicycles or scooters to entry gates, breeze way gates, light poles or parking lot signs. Bicycles, scooters, skateboards, hoverboards and the like should not be ridden or left in walkways, breeze ways or on pool decks at any time. In the event that these items are found parked around the facilities in an area other than at the bike racks, they will be collected by the staff and taken to the Amenity Manager's office. The District Board may from time to time, by resolution, prescribe an administrative and storage fee for items which are removed and stored because of violations of this rule. Bicycle means every vehicle propelled solely by human power having two (2) tandem wheels, and including any device generally recognized as a bicycle though equipped with two (2) front or two (2) rear wheels. The term does not include an electric bicycle, motorized scooter or similar device. Electric bicycle means any bicycle or tricycle equipped with fully operable pedals, a seat or saddle for use of the rider, and an electric motor of less than seven hundred fifty (750) watts. This definition includes all classes of electric bicycle under F.S. 316.003(23). Motorized scooter means any vehicle or micromobility device without pedals that is powered by a motor with or without a seat or saddle for the use of the rider, which is designed to travel on not more than three (3) wheels, and which is not capable of propelling the vehicle at a speed greater than twenty (20) miles per hour on level ground as defined by F.S. 316.003(45). Nothing in this section 28 is intended to exclude motorized wheelchairs.

## **LOSS OR DESTRUCTION OF PROPERTY OR INSTANCES OF PERSONAL INJURY**

- (1) Each Patron, House Guests and Daily Guests, as a condition of invitation to the Amenity Facilities, assumes sole responsibility for his or her property. The District and its contractors shall not be responsible for the loss or damage to any private property used or stored on or in any of the Amenity Facilities, whether in lockers or elsewhere.
- (2) No person shall remove from the room in which it is placed, or from any Amenity Facility, any property or furniture belonging to the District or its contractors without proper authorization from the Amenity Manager or the Board. Patrons shall be liable for any property damage and/or personal injury at the Amenity Facilities, or at any activity or function operated, organized, arranged or sponsored by the District or its contractors, which is caused by the Patron, House Guests and Daily Guests or family member(s). The District reserves the right to pursue any and all legal and equitable measures necessary to remedy any losses it suffers due to property damage or personal injury caused by a Patron, House Guests and Daily Guests or family member(s).
- (3) Any Patron, House Guests and Daily Guests or other person who, in any manner, makes use of or accepts the use of any apparatus, appliance, facility, privilege or service whatsoever owned, leased or operated by the District or its contractors, or who engages in any contest, game, function, exercise, competition or other activity operated, organized, arranged or sponsored by the District, either on or off the Amenity Facilities' premises, shall do so at his or her own risk, and shall hold the Amenity Facilities' owners, the District, the Board of Supervisors, District employees, District representatives, District contractors and District agents, harmless from any and all loss, cost, claim, injury, damage or liability sustained or incurred by him or her, resulting therefrom and/or from any act of omission of the District, or their respective operators, supervisors, employees, representatives, contractors or agents. Any Patron shall have, owe, and perform the same obligation to the District and their respective operators, supervisors, employees, representatives, contractors, and agents hereunder with respect to any loss, cost, claim, injury, damage or liability sustained or incurred by any House Guests and Daily Guests or family member of such Patron.
- (4) Should any party bound by these Policies bring suit against the District, the Board of Supervisors or staff, agents or employees of the District, or any Amenity Facility operator or its officers, employees, representatives, contractors or agents in connection with any event operated, organized, arranged or sponsored by the District or any other claim or matter in connection with any event operated, organized, arranged or sponsored by the District, and fail to obtain judgment therein against the District or the Amenity Facilities' operators, officers, employees, representatives, contractors or agents, said party bringing suit shall be liable to the prevailing party (i.e. the District, etc.) for all costs and expenses incurred by it in the defense of such suit, including court costs and attorney's fees through all appellate proceedings.

## **GENERAL GRAND HAVEN AMENITY FACILITY USAGE POLICY**

All Patrons, House Guests and Daily Guests using the Amenity Facilities must sign in to indicate amenity usage or activity.

All Patrons, House Guests and Daily Guests using the Amenity Facilities are expected to conduct themselves in a responsible, courteous and safe manner, in compliance with all policies and rules of the District governing the Amenity Facilities. Violation of the District's Policies and/or misuse or destruction of Amenity Facility equipment may result in the suspension or termination of District Amenity Facility privileges with respect to the offending Patron, House Guests and Daily Guests.

**Hours:** The District Amenity Facilities and Designated Parking Areas are open and available for use by Patrons ("Open") during normal operating hours to be established and posted by the District. At all other times the District Amenity Facilities and Designated Parking Areas, including without limitation, the Creekside building and pool, the Village Center building pool, are closed and unavailable for use by Patrons ("Closed"). An Amenity Facility which is secured by a gate or fence shall be Closed when the gate or fence is in a closed position and secured by a lock or similar device. An Amenity Facility which is not secured by a gate or fence (including, without limitation, basketball courts, ~~soccer fields~~ and the Wild Oaks dog park) are Closed from thirty (30) minutes after sunset until sunrise. An Amenity Facility may also be Closed when it is in need of repair or maintenance work, which takes precedence over the use of the Amenity Facility or other scheduled activities. It is a violation of these Rules to use an Amenity Facility or Designated Parking Area when it is Closed. Patrons violating these Rules may be subject to suspension or termination of Amenity Privileges as set forth below (see section entitled "Restriction or Suspension of District Privileges").

**Parking:** Patrons must comply with the District's parking policies as set forth in paragraph (5) of the General Facility Provisions, above.

**Emergencies:** After contacting 911 if required, all emergencies and injuries must be reported to the Amenity Manager (386) 447-0192 or Operations Manager (386) 447-1888 and to the office of the District Manager (877) 276-0889.

**District Equipment:** All equipment owned by the District and available for use by Patrons, House Guests and Daily Guests must be signed out at the Amenity Manager's office, and the Amenity Manager shall retain that Patron's ID card as security for the return of the equipment. The Patron who signs out the equipment is responsible for its use and return as signed out. Should the equipment be returned damaged, missing pieces or in worse condition than when it was signed out, that Patron, House Guests and Daily Guests will be responsible to the District for any cost associated with repair or replacement of the equipment.

***Alcoholic Beverage Policy:*** All alcoholic beverages consumed at the Village Center must be furnished by the Village Center. Alcoholic beverages may be sold, served, and consumed on the premises in accordance with state and local laws.

***Please note that the Amenity Facilities are unattended facilities. Persons using the Amenity Facilities do so at their own risk. Amenity Manager's staff members are not present to provide personal training, exercise consultation or athletic instruction, unless otherwise noted, to Patrons, House Guests and Daily Guests. Persons interested in using the Amenity Facilities are encouraged to consult with a physician prior to commencing a fitness program.***

## **GENERAL SWIMMING POOL RULES**

### ***NO LIFEGUARD ON DUTY – SWIM AT YOUR OWN RISK***

- (1) All Patrons, House Guests and Daily Guests must present their ID Cards or guest passes when requested by staff. At any given time, a Property Owner may accompany up to four (4) Daily Guests to the swimming pool.
- (2) Children under thirteen (13) years of age must be accompanied at all times by a parent or adult Patron during usage of the pool facility.
- (3) No diving, jumping, pushing, running or other horseplay is allowed in the pool or on the pool deck area.
- (4) Hanging on the lane lines, interfering with the lap-swimming lane, and diving are prohibited.
- (5) Radios, tape players, CD players, MP3 players, ~~and~~ televisions or other electronic devices are not permitted unless they are personal units equipped with headphones.
- (6) Swimming is permitted only during designated hours as posted at the pool, and such hours are subject to change at the discretion of the Amenity Manager. Swimming after dusk is prohibited by the Florida Department of Health. Patrons, House Guests and Daily Guests swim at their own risk and must adhere to swimming pool rules at all times.
- (7) Showers are required before entering the pool.
- (8) Alcohol and food not purchased at the Amenity Facilities are prohibited poolside. Glass containers are prohibited.
- (9) Children under three (3) years of age, and those who are not reliably toilet trained, must wear rubber lined swim diapers, as well as a swimsuit over the swim diaper, to reduce the health risks associated with human waste in the swimming pool/deck area.

- (10) Play equipment, such as floats, rafts, snorkels, dive sticks, and flotation devices must meet with staff approval prior to use. The facility reserves the right to discontinue usage of such play equipment during times of peak or scheduled activity at the pool, or if the equipment causes a safety concern.
- (11) Swimming pool hours will be posted. Pool availability may be limited or rotated in order to facilitate maintenance of the facility. Depending upon usage, the pool may be closed for various periods of time to facilitate maintenance and to maintain health code regulations.
- (12) Pets (except Service Animals complying with Fla. Stat. §413.08(1)(d))~~Seeing Eye and/or Service dogs~~), bicycles, skateboards, roller blades, scooters, golf carts, hoverboards and the like are not permitted on the pool deck area inside any Amenity Center gates at any time. The term “bicycle” shall include electric bicycles, motorized scooters and any similar powered locomotion device. (See “General Facilities Provisions” No. (4).)
- (13) The Amenity Manager reserves the right to authorize all programs and activities (including the number of participants, equipment and supplies usage, etc.) conducted at the pool, including swim lessons and aquatic/recreational programs.
- (14) Any person swimming during non-posted swimming hours may be suspended from using the facility.
- (15) Proper swim attire (no cutoffs) must be worn in the pool.
- (16) No chewing gum is permitted in the pool or on the pool deck area.
- (17) For the comfort-safety and hygiene of others, the changing of diapers or clothes is not allowed poolside.
- (18) No one shall pollute the pool. Anyone who pollutes the pool is liable for any costs incurred in treating and reopening the pool.
- (19) Radio controlled vehicles, air and/or water craft and drones are not allowed in the pool area.
- (20) Pool entrances must be kept clear at all times.
- (21) No swinging on ladders, fences, or railings is allowed.
- (22) Pool furniture is not to be removed from the pool area.
- (23) Loud, profane, or abusive language is absolutely prohibited.
- (24) No physical or verbal abuse will be tolerated.

- (25) Tobacco products are not allowed in the pool/spa area.
- (26) Illegal drugs are not permitted.
- (27) The District is not responsible for lost or stolen items.
- (28) Chemicals used in the pool/spa may affect certain hair or fabric colors. The District is not responsible for these effects.
- (29) Lane markers will be in place for lap swimmers from 7:30 a.m. until 9:30 a.m. Monday through Friday at the Village Center pool.
- (30) The Village Center pool, spa and deck area may not be rented at anytime; however, access may be limited at certain times for various District functions, as approved by the Board. In such situations, the Creekside pool facility will remain open to Patrons, House Guests and Daily Guests.
- (31) Chair lifts or other ADA-compliant devices are restricted for the use of persons requiring such devices.
- (32) Washing or soaking bathing suits or articles of clothing in the hand sinks is strictly prohibited.
- (33) Personal grooming of any kind is prohibited in pools.

### **SPA RULES**

#### ***NO LIFEGUARD ON DUTY -- USE AT YOUR OWN RISK***

- (1) All previous safety issues under pool rules apply.
- (2) No one less than thirteen (13) years of age allowed in spa.
- (3) Maximum capacity: Eight (8) people.
- (4) No food or drinks are allowed to be consumed while in the pool/spa.
- (5) Chair lifts or other ADA-compliant devices are restricted for the use of persons requiring such devices.
- (6) Personal grooming of any kind is prohibited in the spas.

### **SWIMMING POOL: THUNDERSTORM POLICY**

The Amenity Manager will control whether swimming is permitted in inclement weather, and the pool facility may be closed or opened at their discretion.

### **SWIMMING POOL: FECAL ACCIDENT POLICY**

- (1) If contamination occurs, the pool will be closed for twelve (12) hours so that remedial measures may be taken to ensure safe swimming conditions.
- (2) Parents should take their children to the restroom before entering the pool.
- (3) Children under three (3) years of age, and those who are not reliably toilet trained, must wear rubber lined swim diapers and a swimsuit over the swim diaper.

### **FITNESS CENTER POLICIES**

***Eligible Users:*** Patrons, House Guests and Daily Guests eighteen (18) years of age and older are permitted to use the District fitness centers during designated operating hours. No children under the age of eighteen (18) are allowed in the District fitness centers.

***Eligible Youth Users:*** Children between the ages of fifteen (15) and eighteen (18) years of age shall be permitted to use the District fitness centers in strict compliance with the following requirements:

- (1) The child must be accompanied at all times and supervised by a parent, or other responsible adult 21 years of age or older who has been identified in a written permission form executed by the parent of the child. The parent or responsible adult must be present continuously while the child is using the fitness center.
- (2) The child and his parent or legal guardian shall sign a release form acceptable to the District: (a) holding the District harmless from injury or other harm as a result of the child's use of the fitness center; (b) acknowledging the requirements of this rule; (c) certifying that the child has had a physical exam within a year that released him for participation in athletics, and (d) taking full responsibility for the ~~qualifications and actions of the Personal Fitness Trainer~~ actions and safety of the child.

***Food and Beverage:*** Food (including chewing gum) is not permitted within the District fitness centers. Beverages, however, are permitted in the District fitness centers if contained in non-breakable containers with screw top or sealed lids. Alcoholic beverages are not permitted. Smoking is not permitted in the District fitness centers.



- (1) Appropriate attire and footwear (covering the entire foot) must be worn at all times in the District fitness centers. Appropriate attire includes t-shirts, tank tops, shorts, leotards, and/or sweat suits (no swimsuits).
- (2) Each individual is responsible for wiping off fitness equipment after use.
- (3) Use of personal trainers is permitted in the District fitness centers per approval of the Amenity Manager.
- (4) Hand chalk is not permitted to be used in the District fitness centers.
- (5) Radios, tape players, ~~and~~ CD players and other electronic devices are not permitted unless they are personal units equipped with headphones.
- (6) No bags, gear, or jackets are permitted on the floor of the District Fitness Centers or on the fitness equipment. Lockers are available on a daily basis in the bath houses for storage of personal items.
- (7) Weights or other fitness equipment may not be removed from the District fitness centers.
- (8) Please limit use of cardiovascular equipment to thirty (30) minutes and step aside between multiple sets on weight equipment if other persons are waiting.
- (9) Please be respectful of others. Allow other Patrons, House Guests and Daily Guests to also use equipment, especially the cardiovascular equipment.
- (10) Please replace weights to their proper location after use.
- (11) Free weights are not to be dropped and should be placed only on the floor or on equipment made specifically for storage of the weights.
- (12) Any fitness program operated, established and run by the Amenity Manager may have priority over other users of the District fitness centers.
- (13) The Fitness Center is not intended to be a body-building gym but an exercise facility for Grand Haven Patrons.

### **EQUIPMENT CHECK-OUT AND LOCKER POLICY**

In order to check-out any available athletic equipment owned by the district (i.e. basketballs, tennis racquets, etc.) or temporarily reserve a bath-house locker for personal use, all Property Owners, Registered Renters and Non-Resident Amenity Members must tender their Grand Haven Photo ID card at the Village Center office at the time of check-out. In lieu of a Grand Haven Photo ID card, all other Patrons, other than a Property Owner, Registered Renter or Non-Resident Amenity member, who wish to check-out equipment or reserve a locker must tender a state identification

card (i.e. driver's license), and that Patron must be properly identified and registered at the Village Center office by their accompanying Property Owner, Registered Renter or Non-Resident Amenity Member. Upon return of the checked-out equipment or locker key, the Photo ID card or state identification card, as applicable, shall be returned to the Patron. Any Patron signing out any equipment is solely responsible for damaged or missing items.

## **GRAND HAVEN RECREATION FACILITY RESERVATION POLICY**

### ***Reservation Policy:***

- Staff will take reservations up to ~~two (2) days~~ one (1) day in advance for the following amenities: tennis, volleyball, basketball, bocce, ~~horseshoes~~, pickleball, ~~Petanque,~~ and croquet ~~and shuffleboard~~. Reservations are on a first come, first served basis and can be made either ~~two one (21) days~~ one (1) day prior in person at the Village Center or via telephone, after in-person period has expired up to actual play time by calling the **Reservation Line at (386) 447-05630192**. Staff will not accept voice messages left with the Village Center Office as a reservation. You must speak to a staff member either on the phone or in person to confirm your reservation. Reservations may also be made on the amenity website ([grandhavenamenity.com](http://grandhavenamenity.com)).
- The first and last names of all participants who will be utilizing the reserved facility must accompany the reservation.
- A Patron may only reserve one (1) court or playing field at any one scheduled time. Single player croquet reservations accepted at Village Center Court only.
- Reservations will be accepted by staff during specific times posted at the Village Center Office and are on a first come, first served basis. Times scheduled for reservations acceptance are subject to change based on recommendation by the Amenity Center Manager with approval by the Operations Manager or District Manager.
- Reservations are available for up to 1.5 hour increments for all facilities listed in the reservation policy.
- Please call The Village Center Office if you cannot make your scheduled reservation so we can re-assign the reservation time slot.
- Late arrivals or no shows: we will hold your reservation for 15 minutes past your scheduled start time before re-assigning the reservation time slot.
- At the discretion of the Amenity Director, and the approval of the ~~Field~~ Operations Manager and the GHCDD Board of Supervisors, certain reservation play day/times may be block-scheduled on a recurring basis to accommodate organized play groups of GH residents. These policies are subject to change at any time pursuant to action by the Board of Supervisors at a duly noticed CDD Board Meeting.

## **TENNIS AND PICKLEBALL FACILITY POLICIES**

When not subject to a reservation, the ~~tennis~~ courts are available on a first come, first served basis. It is recommended that Patrons desiring to use the ~~tennis~~ courts check with the staff to verify availability. Use of a ~~tennis~~ court is limited to one and a half (1.5) hours when others are waiting, unless the court is used pursuant to a reservation discussed above. If no one is waiting, play may continue.

As a courtesy to other patrons, we ask that all players please recognize and abide by these rules and guidelines. Remember, not only ~~is tennis~~ are these lifetime sports, it is also a game of sportsmanship, proper etiquette and fair play.

- (1) ~~Tennis~~ eEquipment, if available, may be checked-out from the Village Center office in accordance with the Equipment Check-Out and Locker Policy set forth herein.
- (2) Proper ~~tennis~~ etiquette shall be adhered to at all times. The use of profanity or disruptive behavior is prohibited.
- (3) Proper ~~tennis~~ shoes and attire, as determined by the Amenity Manager, are required at all times while on the courts. Shirts must be worn at all times.
- (4) ~~Tennis~~ eCourts are for Patrons, House Guests and Daily Guests only. Patrons may invite House Guests and Daily Guests for play, but shall accompany their House Guests and Daily Guests and register them properly. The limit is three (3) House Guests and Daily Guests to a single court.
- (5) No jumping over nets.
- (6) Players must clean up after play. This includes “dead” balls, Styrofoam cups, plastic bottles, etc. The goal is to show common courtesy by leaving the court ready for play for Patrons who follow you.
- (7) Court hazards or damages, such as popped line nails, need to be reported to the Amenity Manager for repair.
- (8) Residents using ~~the tennis facility~~ these facilities must supply their own equipment (rackets, balls, etc.).
- (9) The ~~tennis facility~~ is courts are for the play of tennis and pickleball only. Pets, roller blades, bikes, skates, skateboards, scooters, hoverboards and the like are prohibited at on the ~~tennis facility~~ courts.
- (10) Beverages are permitted at the ~~tennis facility~~ these facilities if they are contained in non-breakable containers with screw top or sealed lids. No food or glass containers are permitted on the tennis courts.
- (11) No chairs, other than those provided by the District, are permitted on the ~~tennis~~ courts.
- (12) Lights at the ~~tennis facility~~ these facilities must be turned off after use.

- (13) Children under the age of thirteen (13) are not allowed to use the ~~tennis facility~~these facilities unless accompanied by an adult Patron.
- (14) The ~~tennis~~ courts may be reserved by the District for District-sponsored events or functions.
- (15) If you find it necessary to “bump” other players when it is your turn to play:
  - a) Never attempt to enter someone else’s court before your reservation time.
  - b) Never enter the court or distract players while others are in the middle of a point or game.
  - c) Wait outside the entrance gate and politely inform the players that you have a reservation time.
  - d) Allow players to finish out one more point, and then begin the player changeover for the court.
  - e) If you are bumped from a court and wish to continue play, please notify the Village Center office staff and they will do their best to get you on the next available court.
- (16) The amenity management company has subcontracted with a qualified tennis professional to offer tennis lessons, at a separate fee, to residents. This is an exclusive contract. No other professional for-profit tennis instruction will be allowed on District courts.

### **VOLLEYBALL COURT POLICIES**

- (1) Volleyball equipment, if available, may be checked-out from the Village Center office in accordance with the Equipment Check-Out and Locker Policy set forth herein.
- (2) Proper volleyball etiquette shall be adhered to at all times. The use of profanity or disruptive behavior is prohibited.
- (3) Proper volleyball or athletic shoes and attire are required at all times while on the courts. Shirts must be worn. No black soled shoes allowed.
- (4) The volleyball facility is for the play of volleyball only. Pets, roller blades, bikes, skates, skateboards, scooters, hoverboards and the like are prohibited from use at the facility.
- (5) Beverages are permitted at the volleyball facility if they are contained in non-breakable containers with screw top or sealed lids.
- (6) No chairs, other than those provided by the District, are permitted on the volleyball courts.
- (7) Children under the age of thirteen (13) are not allowed to use the volleyball facility unless accompanied by an adult Patron.

- (8) Please clean up the court after use.
- (9) The volleyball courts may be reserved by the District for District-sponsored events or functions.

**BASKETBALL FACILITY POLICIES**

- (1) Basketball equipment, if available, may be checked-out from the Village Center office in accordance with the Equipment Check-Out and Locker Policy set forth herein.
- (2) Proper basketball etiquette shall be adhered to at all times. The use of profanity or disruptive behavior is prohibited.
- (3) Proper basketball or athletic shoes and attire are required at all times while on the courts. Shirts must be worn. No black soled shoes allowed.
- (4) The basketball facility is for the play of basketball only. Pets, roller blades, bikes, skates, skateboards, scooters, hoverboards and the like are prohibited from use at the facility.
- (5) Beverages are permitted at the basketball facility if they are contained in non-breakable containers with screw top or sealed lids.
- (6) No chairs, other than those provided by the District, are permitted on the basketball courts.
- (7) Children under the age of thirteen (13) are not allowed to use the basketball facility unless accompanied by an adult Patron.
- (8) Please clean up court after use.
- (9) The basketball courts may be reserved by the District for District-sponsored events or functions.

**DISTRICT PLAYGROUND/TOT LOT/~~SOCCER FIELD~~ POLICIES**

- ~~(1) Soccer equipment, if available, may be checked-out from the Village Center office in accordance with the Equipment Check-Out and Locker Policy set forth herein.~~
- ~~(2)~~ Children under the age of eight (8) must be accompanied by an adult Patron.
- ~~(3)~~ No roughhousing on the playground/~~soccer field~~.
- ~~(4)~~ Persons using the playground/~~soccer field~~ must clean up all food, beverages and miscellaneous trash brought to the playground/soccer field. Glass containers are prohibited.

- (54) Use of the playground/~~soccer field~~ may be limited from time to time due to a sponsored event, which must be approved in advance by the District Manager.
- (65) The use of profanity or disruptive behavior is absolutely prohibited.
- (76) Patrons, House Guests and Daily Guests who use the playgrounds ~~and or soccer field~~ do so at their own risk.
- (87) The playgrounds ~~and/or soccer field~~ may not be reserved or rented by Patrons; however, they may be reserved by the District for District-sponsored events or functions.

### **BOCCE POLICIES**

- (1) Bocce equipment, if available, may be checked-out from the Village Center office in accordance with the Equipment Check-Out and Locker Policy set forth herein.
- (2) Horseplay is not permitted.
- (3) Appropriate dress is required on the court. This includes no bare feet ~~or cover ups for swimwear~~.
- (4) Bocce balls should not be tossed or thrown outside of the court.
- (5) Players on the opposite end of the playing or throwers end should stand outside of the court walls. Sitting on the walls is permissible provided one's legs are on the outside of the walls. Please report any loose boards, protruding nails, etc., to the staff.
- (6) Children under thirteen (13) years of age must be supervised by an adult Patron. Supervising adult Patrons must understand the rules of the game.
- (7) Please brush the playing surface at conclusion of play.
- (8) The bocce courts may be reserved by the District for District-sponsored events.

### **POLICIES FOR ~~VILLAGE CENTER AND CREEKSIDE CROQUET FACILITIES~~**

- (1) Croquet equipment, ~~if when~~ available, ~~may be checked-out from the Village Center office in accordance with the Equipment Check-Out and Locker Policy set forth herein~~ is located in courtside boxes.

- (2) Appropriate dress and shoes are required on the court. This includes no bare feet ~~or cover-ups for swimwear.~~
- (3) Balls and mallets are not to be thrown. Participants waiting their turn to hit should stand off the croquet lawn.
- (4) Children under thirteen (13) years of age who play must be supervised by an adult Patron who knows the rules and regulations of croquet.
- (5) ~~The croquet lawns may be reserved by the District for District sponsored events or functions.~~
- (5) The croquet courts are intended for croquet only and should not be used for any other activity.

### **POLICIES RELATED TO THE WATERSIDE PARKWAY SIDEWALKS/ ESPLANADE**

- (1) The sidewalks along Waterside Parkway (the “Walkway”) and the Esplanade are designated as Amenity Facilities for pedestrian walking activities. A person propelling a bicycle upon and along a sidewalk, path, Esplanade or across a roadway upon and along a crosswalk, shall yield the right-of-way to any pedestrian and shall give an audible signal before overtaking and passing such pedestrian and otherwise complies with Fla. Stat. §316.2065 and other applicable regulations.
- (2) No electric bicycle or motorized scooter shall be used on the Walkway except that an electric bicycle may be used if the motor is in the “off” position and the electric bicycle is being operated solely through pedal power or when the motor is on and a Pedal Assist System is operating in a manner to simulate Pedal Power.
- (3) In any location where interaction occurs between pedestrians and bicycles, all parties are expected to act in a safe and cooperative manner that facilitates the safety and clear passage rights of both pedestrians and riders.

### **POLICIES FOR HORSESHOES**

- (1) ~~Horseshoe equipment, if available, may be checked out from the Village Center office in accordance with the Equipment Check Out and Locker Policy set forth herein.~~
- (2) ~~No bare feet or bathing suits allowed.~~
- (3) ~~No tossing of horseshoes while someone is in a pit or in the throwing lane. Horseshoes tumble when thrown and participants need to safely clear the pit.~~
- (4) ~~Children under the age of thirteen (13) years of age may play provided they are supervised by an adult Patron and are physically capable of tossing a shoe to the pit. Supervising adults are responsible for children’s safety.~~

~~(5) The horseshoe pits may be reserved by the District for District sponsored events or functions.~~

### SHUFFLEBOARD POLICIES

~~(1) Shuffleboard equipment, if available, may be checked out from the Village Center office in accordance with the Equipment Check Out and Locker Policy set forth herein.~~

~~(2) Bare feet and bathing suits not allowed.~~

~~(3) Pucks or sticks are not to be thrown.~~

~~(4) Children under thirteen (13) years of age may play if supervised by an adult Patron who understands the rules and regulations of the game.~~

~~(5) The shuffleboard courts may be reserved by the District for District sponsored events or functions.~~

### VILLAGE CENTER CAFÉ POLICIES

The Village Center Café is available for use during posted hours of operation. Proper attire must be worn at all times when in the café or when seated on its patio; shoes and shirts are required to receive service. All Patrons, House Guests and Daily Guests are also required to adhere to any posted policy regarding the café that has been approved by the Board of Supervisors.

### FISHING PIERS FACILITY POLICIES

~~(4) The District owns piers which are suitable for fishing and related activities. They are the Front Street Center Park Fishing Pier, the Golf Club Fishing Pier and the Marlin Drive Fishing Pier and also owns two walking bridges in Wild Oaks, the Ditch 10 Walking Bridge and the Tract H Walking Bridge. The Piers and Walking Bridges are collectively referred to as the “Fishing Piers” and are subject to the following policies.~~

~~(1) The Fishing Piers are available for use by Patrons, House Guests and Daily Guests on a first come first served basis.~~

~~(2) All Patrons, House Guests and Daily Guests are required to adhere to the “Fishing Policy” section contained herein for those piers that are located on the lake/stormwater facilities.~~

~~(3) Patrons, House Guests and Daily Guests are required to adhere to all state and local laws regarding fishing.~~



- (4) Patrons House Guests and Daily Guests are required to obtain and possess any and all required fishing licenses and/or permits as may be required by applicable law(s).
- (5) Patrons, House Guests and Daily Guests are required to remove and clean any fishing related debris. Please respect others and District property by cleaning up after yourself when using the Fishing Piers.
- (6) Children under the age of thirteen (13) shall not use the Fishing Piers unless accompanied by an adult Patron.
- (7) Due to required Florida Inland Navigation District deckboard spacing, proper footwear is required.

### **WILD OAKS ESTATES – DOG PARK POLICIES**

- (1) The District is not responsible for injuries to dogs, their owners/handlers, or others that use the Dog Park. This area is for dogs and their handlers/owners only.
- (2) Aggressive dogs are strictly forbidden within the fenced dog park. Violators will face permanent suspension from the dog park.
- (3) Dog owners/handlers must respect the rights of others to use this area by maintaining control of their pets at all times.
- (4) Dogs must be on leash and under control by their owners/handlers at all times outside of the fence Dog Park.
- (5) Children under the age of 6 are prohibited from entering the fenced dog park area. An adult, who is accountable for their behavior and well-being, must accompany children between the ages of seven (7) and twelve (12).
- (6) Owners/handlers must immediately clean up after their dog(s) and properly dispose of the waste.
- (7) No smoking or food within fenced area (human or dog).
- (8) Owners/handlers must remain inside, with leash, with view and voice control of their dog(s) at all times.
- (9) Limit of two dogs per adult.
- (10) Dog Park gates must be closed immediately after entering or exiting the facility.
- (11) All dogs must be healthy, vaccinated, and collared – with identification.

- (12) Dogs in heat and puppies under four months of age are prohibited.
- (13) Excessive barking is prohibited. Dogs barking excessively must be removed.
- (14) Owners/handlers must stop their dogs from digging and immediately fill any holes dug.
- (15) Only flying disc and tennis ball type toys are permitted within fenced area.

### **GRAND HAVEN ROOM AT THE VILLAGE CENTER: RENTAL POLICIES**

Property Owners, Registered Renters and Non-Resident Amenity Members may reserve the Grand Haven Room through the Amenity Manager's office for various meetings, classes, events, etc. for a maximum of five (5) hours per event. The five (5)-hour limitation can only be exceeded upon specific authorization from the Board. Reservation of the Grand Haven Room is on a first come, first served basis and is subject to approval by the Amenity Manager. A refundable deposit is required and will be returned after the function is complete provided there is no evidence of damage to the facility.

All food and beverages, including alcohol, used in the Grand Haven Room must be purchased through the Village Center Café (with the exception of cakes needed for special events, such as weddings, birthdays, etc.).

Alcoholic beverage sales and service are regulated by the State of Florida. Therefore, it is District policy that no alcohol of any kind is to be brought into, or taken away from, the facility.

A cleanup fee is generally required for all functions. Please contact the Village Center to make the proper arrangements regarding availability and various other service fees.

No open burning or campfires are allowed at the facility.

Below are the policies and guidelines set forth and agreed upon by the Board and Amenity Manager regarding events in the Grand Haven Room:

#### **Policies**

- (1) Applicant must be a Property Owner, Registered Renter or Non-Resident Amenity Member
- (2) Applicants may reserve the Grand Haven Room only, as the patio and pool may not be reserved for private use.
- (3) Facilities will be reserved on a first-come, first-served basis.
- (4) Applicant may reserve the Grand Haven Room for up to five (5) hours only; unless they request and receive prior approval from the Board of Supervisors.

- (5) All applicants will be required to fill out and sign the District Facility Use Application Agreement at the Village Center office.

### **Schedule of Fees/Deposits**

- (1) A non-refundable room rental fee for the Grand Haven Room will be charged as follows: \$50.00 for up to 25 guests, and \$100.00 for 26 guests or more. A final guarantee (number) of Guests is to be conveyed to the Amenity Facilities' events planner no later than five (5) days before the date of the scheduled event. In absence of a final guarantee, the number indicated on the original agreement will be considered correct. A check shall be made out to the "Grand Haven Community Development District" and submitted to the Village Center Office.
- (2) A refundable security deposit of \$150.00 shall be charged to the persons making the reservation and shall be submitted to the Village Center Office in the form of a separate check (which shall be made payable to the "Grand Haven Community Development District").
- (3) A staff and/or administrative charge for services provided by the Amenity Manager, if applicable, will be added to include any necessary fees (i.e., setup, breakdown, kitchen use, additional after hour facilitators, etc.) and will be specified in the reservation documents provided by the Amenity Manager; these additional charges shall be payable to the Amenity Manager and are not fees of the District.
- ~~(4) (4)~~—The Board of Supervisors has the right to waive room rental fees and usage limits that do not exceed the fire code for private rentals, events, or activities they have reviewed on a case by case basis at the request of the Amenity Center Manager, District Manager or any Patron.
- (5) The fees provided for herein may be increased by the Board at a regular public meeting in an amount not to exceed fifteen (15) percent during any given year without the need to amend these rules.

### **INDEMNIFICATION**

Each organization, group or individual reserving the use of an Amenity Facility (or any part thereof) agrees to indemnify and hold harmless the District, the owners of the Amenity Facility and the owner's officers, agents and employees from any and all liability, claims, actions, suits or demands by any person, corporation or other entity, for injuries, death, property damage of any nature, arising out of, or in connection with, the use of the District lands, premises and/or Amenity Facilities, including litigation or any appellate proceeding with respect thereto. Nothing herein shall constitute or be construed as a waiver of the District's sovereign immunity granted pursuant to Section 768.28, Florida Statutes.

## **CREEKSIDE ATHLETIC CLUB: RENTAL POLICIES**

Property Owners, Registered Renters and Non-Resident Amenity Members may reserve, for a rental fee, the entire fenced-in Pool and Tiki Bar area of the Creekside Athletic Club for private events by contacting the Amenity Manager’s office. Reservations will be on a first come, first serve basis and are subject to approval by the Amenity Manager. This area is available for rental on four (4) occasions per month during regular hours of operation and for an unlimited number of occasions when the function is held after the normal hours of operation for the facility; but in no event shall the areas be available for use beyond 10:00 p.m. The Pool and Tiki Bar area may not be rented on two (2) consecutive weekend days in a row (Friday, Saturday, and Sunday). Reservations may not be made more than three (3) months prior to the event. Please note that the facility is unavailable for December holiday parties and private events on the following holidays\*:

Easter Sunday	Memorial Day	Christmas Day
New Year’s Eve	New Year’s Day	Christmas Eve
Labor Day	Thanksgiving	4th of July

*\*This policy may be amended at the discretion of the Amenity Manager on a case by case basis. Please understand that an additional staffing charge may apply for these holiday dates and times.*

### **Available Facilities**

The entire Pool and Tiki Bar area of Creekside Athletic Club is available for rental for up to five (5) total hours (including set-up and post-event cleanup); unless they have requested and received prior approval from the Board of Supervisors. The Pool and Tiki Bar may only be rented as one combined area and will not be rented as separate areas. The charge for rental of the Pool and Tiki Bar area is Three Hundred Dollars (\$300.00). The number of Patrons and Guests will be limited to the maximum capacity allowed by state laws, ordinances, rules or regulations.

The Creekside offices, fitness center, and other athletic facilities are not available for private rental and shall remain open to other Patrons, House Guests and Daily Guests during normal operating hours. The persons renting the Pool and Tiki Bar area of Creekside shall be responsible for any and all damage and expenses arising from the event.

The fees provided for herein may be increased by the Board at a regular public meeting in an amount not to exceed fifteen (15) percent during any given year without the need to amend these rules.

### **Reservation Procedures**

Property Owners, Registered Renters and Non-Resident Amenity Members interested in reserving this area must submit to the Amenity Manager’s office a completed and signed Facility Use Application. At the time of approval, two (2) checks or money orders (no cash) made out to “Grand

Haven Community Development District” shall be submitted to the Amenity Manager in order to reserve the area. One check shall be for the amount of the room rental fee and the other check shall be for a deposit in the amount of Two Hundred Dollars (\$200.00).

An additional deposit of Three Hundred Dollars (\$300.00) shall be required for all approved events serving alcoholic beverages. The Amenity Manager will review the Facility Use Applications on a case-by-case basis and has the authority to reasonably deny a request. Denial of a request may be appealed to the District’s Board of Supervisors for consideration.

The fees provided for herein may be increased by the Board at a regular public meeting in an amount not to exceed fifteen (15) percent during any given year without the need to amend these rules.

### **Staffing**

Property Owners, Registered Renters and Non-Resident Amenity Members holding a private event in the Pool and Tiki Bar Area are required to pay for an additional staff person for such event, unless the private event is being held during Creekside Athletic Club’s normal operating hours and sufficient staff is already present.

### **Deposit**

As stated above, a deposit in the amount of Two Hundred Dollars (\$200.00) is required by the time the reservation is approved (not including additional alcohol deposits, if applicable). To receive a full refund of the deposit, the following must be completed:

1. Ensure that all garbage is removed and placed in the dumpster.
2. Remove all displays, favors or remnants of the event.
3. Restore the furniture and other items to their original position.
4. Wipe off counters, table tops and sink area.
5. Ensure that no damage has occurred to the Creekside Athletic Club and its property.

If additional cleaning is required, the Patron reserving the room will be liable for any expenses incurred by the District to hire an outside cleaning contractor. In light of the foregoing, Patrons may opt to pay for the actual cost of cleaning by a professional cleaning service hired by the District. The Amenity Manager shall determine the amount of deposit to be returned, if any.

### **General Policies**

- (1) Property Owners, Registered Renters and Non-Resident Amenity Members are responsible for ensuring that their House Guests and Daily Guests adhere to the policies set forth herein.
- (2) The Pool and Tiki Bar area may be rented ~~outside of~~ in addition to the posted regular hours of operation of the facility; such hours are subject to change. Please see the Amenity

Manager for details relating to additional staffing cost, staffing availability and facility availability. Please note that all polices of the Amenity Facilities remain in force for these special circumstances.

- (3) The volume of live or recorded music must not violate applicable City of Palm Coast noise ordinances.
- (4) The Pool and Tiki Bar Area will close at 10:00 p.m. when it is rented outside of normal hours of operation.
- (5) No glass, breakable items or alcohol are permitted in or around the pool deck area.
- (6) Additional Event Liability Insurance coverage in the amount of One Million Dollars (\$1,000,000) will be required for all events that are approved to serve alcoholic beverages. This policy regarding insurance coverage also pertains to certain events the District determines should require additional Event Liability coverage on a case by case basis (to be reviewed by the District Manager or the Board of Supervisors). The District shall be named as an additional insured party on any such policies, and a certificate of insurance illustrating the appropriate coverage amount and parties is to be provided to the Amenity Manager prior to the event.
- (7) When the facility is rented or reserved for a private function, food and non-alcoholic beverages shall only be provided by a licensed caterer or a restaurant service.
- (8) Alcoholic beverage service, if approved, shall only be obtained through a service licensed to serve alcoholic beverages. Such service will be required to provide to the Amenity Manager a certificate of insurance, naming the District as an additional insured party.
- (9) Patrons are not allowed to bring or use grills or smokers at Creekside Athletic Club. Patrons may hire an insured caterer to provide this service. The location of any grill or smoker will be at the discretion of the Amenity Manager. Such catering service will be required to provide to the Amenity Manager a certificate of insurance, naming the District as an additional insured party.
- (10) The Board of Supervisors has the right to waive rental fees and usage limits that do not exceed the fire code for private rentals, events, or activities they have reviewed on a case by case basis at the request of the Amenity Center Manager, District Manager or any Patron.

### **Indemnification**

Each organization, group or individual reserving the use of a Amenity Facility (or any part thereof) agrees to indemnify and hold harmless the District, the owners of the Amenity Facility and the owner's officers, agents and employees from any and all liability, claims, actions, suits or demands by any person, corporation or other entity, for injuries, death, property damage of any nature, arising out of, or in connection with, the use of the District lands, premises and/or Amenity

Facilities, including litigation or any appellate proceeding with respect thereto. Nothing herein shall constitute or be construed as a waiver of the District's sovereign immunity granted pursuant to Section 768.28, Florida Statutes.

## **COMMUNITY GAZEBO POLICIES**

### **Reservation and Parking**

Property Owners, Registered Renters and Non-Resident Amenity Members may reserve either of the two Community Gazebos located at **Front Street Center Park\*** and at the **Golf Course Clubhouse Pier\*\*** for private events by contacting the Operations Manager's office (386) 447-1888. Reservations will be on a first come, first serve basis and are subject to approval by the Operations Manager or District Manager. Property Owners, Registered Renters and Non-Resident Amenity Members interested in reserving these areas must submit to the Operations Manager's office a complete and signed CDD Gazebo Facility Use Application, a copy of which may be obtained from the Operations Manager. The Gazebos are available from dawn to dusk each day.

*\*The Front Street Center Park has no adjacent parking facility. Residents and guests are encouraged to leave vehicles in the District parking lot at the Golf Clubhouse on Riverfront Drive and arrange transportation to and from this lot. Please note that a Palm Coast City Ordinance prohibits parking on streets 24 hours a day, 7 days a week, within City limits (including the streets within Grand Haven) and the Flagler County Sheriff has the authority to enforce this ordinance within the District*

### **General Policies**

- (1) The Property Owners, Registered Renters and Non-Resident Amenity Members utilizing the Gazebo shall be responsible for thoroughly cleaning the Gazebo and its surrounding area subsequent to their use so that it is in as good a condition as existed prior to their use. Should the Property Owners, Registered Renters or Non-Resident Amenity Members fail to perform such adequate cleaning, the District shall have the option of cleaning, or causing to be cleaned, the Gazebo and the surrounding area and billing said Property Owners, Registered Renters or Non-Resident Amenity Members any fees or charges incurred relating to such cleaning.
- (2) Property Owners, Registered Renters and Non-Resident Amenity Members utilizing the Gazebo are responsible for ensuring that their House Guests and Daily Guests in attendance (if any) adhere to the policies set forth herein.
- (3) The volume of live or recorded music played at the Gazebo must not violate applicable City of Palm Coast noise ordinances.
- (4) Due to required deckboard spacing, proper footwear is required.

## **Indemnification**

Each organization, group or individual reserving the use of CDD facilities agrees to indemnify and hold harmless the Grand Haven Community Development District (“District) and the amenity management firm, and the respective officers, agents and employees of each, from any and all liability, claims, actions, suits or demands by and person, corporation or other entity, for injuries, death, property damage of any nature, arising out of or in connection with, the use of the district lands, premises and/or facilities, including litigation or any appellate proceeding with respect thereto. Nothing herein shall constitute or be construed as a waiver of the District’s sovereign immunity granted pursuant to Section 768.28, Florida Statutes.

The District and its agent, employees and officers shall not be liable for, and the Property Owners, Registered Renters and Non-Resident Amenity Members user shall release all claims for injury or damage to or loss of personal property or to the person, sustained by the user or any person claiming through the user resulting from any fire, accident, occurrence, theft or condition in or upon the District’s lands, premises and/or facilities.

## **FISHING POLICY**

Patrons, Registered Renters, persons who have paid and are current in payment of the Annual Use Fee or House Guests and Daily Guests who have registered and paid the applicable Daily Fee required by these Rules, may fish from certain lake/retention pond areas during daylight hours within the Grand Haven Community Development District. Persons authorized to fish in the lake/retention ponds must possess a Smart Amenity Access Card (SAAC) on their person or a current Amenity Use Pass as provided through the Village Center Amenity Office. The SAAC may be scanned by District staff to verify person’s current authorized use of the amenity.

Access to these bodies of water shall only be through the proper access points, and no persons shall fish in the area between the lake/retention pond and a private residence (the “Restricted Area”) except for persons residing in that private residence or invitees of persons residing in that private residence who otherwise have rights to use the ~~amenity~~ Amenity facilities ~~Facilities~~. The District shall have the authority to post “No Trespassing” signs on portions of the pond banks where fishing would violate the foregoing rule. Whether such a sign is placed or not, persons who violate this rule by fishing in a Restricted Area, or by gaining access to any pond through a Restricted Area, are guilty of trespassing and are subject to legal action. No persons other than those listed in this paragraph are entitled to fish in the lake/retention ponds under any circumstances. No watercrafts of any kind are allowed in these bodies of water. Any violation of this policy will be reported to the local authorities and may subject the offender to use of the trespass remedies provided for in these rules.

Swimming is also prohibited in any of the ~~waters~~ lake/retention areas. Please use the pools at the Amenity Facilities for swimming. The District has a “**CATCH AND RELEASE**” policy for all fish caught in ~~these waters~~ the lake/retention areas. You **must** return all fish caught to the same



body of water in which they were caught. These bodies of waters are only intended for catch and release, as they are mostly retention ponds and manmade lakes. The purpose of these bodies of water is to help facilitate the District's natural water system for runoff and overflow. The catch and release policy does not apply to the Fishing Piers located on saltwater bodies.

Persons violating the Fishing Policy may be subject to restrictions or suspension from further fishing on the lake/retention ponds in the manner set forth in the section entitled "Expulsion from Premises; Suspension and Termination of Privileges."

### **TRASH TO TREASURES COMMUNITY YARD SALE**

The Amenity Director is authorized to hold a Community Wide "Trash to Treasures" Sale (Garage Sale) on District common property no more than twice per year. The sale cannot be advertised outside Grand Haven and is intended only for Grand Haven Residents.

### **EXPULSION FROM PREMISES; SUSPENSION AND TERMINATION OF PRIVILEGES**

#### **Relating to the Health, Safety and Welfare of the Patrons and Damage to Amenity Facilities:**

Notwithstanding anything contained herein, the Amenity Facilities Staff may, at any time, remove any Patron, House Guests and Daily Guests from the premises and/or restrict or suspend any Patron's, House Guest's and Daily Guest's privileges to use any or all of the Amenity Facilities (the procedures for which are outlined below), when such action is necessary to:

1. Protect the health, safety and welfare of other Patrons, House Guests and Daily Guests.
2. Protect the health, safety and welfare of District and Amenity Facilities Staff.
3. Protect the Amenity Facilities from damage.
4. Protect the District's Food & Beverage Operator's ability to comply with all local, state and federal guidelines.

#### **Expulsion from Premises:**

Expulsion of a Patron, House Guests and Daily Guests from District premises shall be at the discretion of the District's ~~Field~~/Operations Manager, District Manager, ~~amenity-Facilities~~-Amenity Facilities Staff, or the Board of Supervisors, resulting from:

1. Hostile behavior that is a threat to other Patrons/ House Guests and Daily Guests, District Staff, Amenity Facilities Staff, and/or district property. Such hostile behavior shall include, but not be limited to excessive argumentative behavior, violence or threats of violence.
2. Behavior that, if left unchecked by Staff, could either jeopardize the Food & Beverage Operator's Food & Beverage license(s) or otherwise affect its lawful operation of the District's Food & Beverage facilities.

3. Commission or threat of the commission of a criminal act occurring on District premises.

Such physical expulsion from the premises shall be undertaken only by local Sheriff's deputies and not District or Amenity Facilities Staff, or a member of the Board of Supervisors. For these purposes, District's ~~Field~~ Operations Manager, District Manager, and the on-duty members of the ~~amenity~~ ~~Amenity facilities~~ ~~Facilities~~ Staff are hereby delegated the authority to execute a trespass notice adequate to cause the Sheriff's Department to expel the offending person. Upon issuance of a trespass notice, a copy shall be promptly transmitted to the District Manager. At the Board of Supervisors meeting next following issuance of the trespass notice, the Board shall discuss the notice and determine whether to ratify, extend or cancel the notice, and the Board shall follow the procedures set forth below in that regard.

### **Restriction or Suspension of District Privileges:**

The authority to restrict or suspend any Patron's, House Guest's and Daily Guest's privileges to use any or all of the Amenity Facilities is formally granted by the Board of Supervisors to the District ~~Field~~ Operations Manager, District Manager, and/or the Amenity Manager. Such action may be initiated by the District Manager, District ~~Field~~ Operations Manager, or Amenity Manager, with its final determination made by the Board of Supervisors at the next Board of Supervisors meeting (or as soon as practical). For more details, see "District Suspension and Termination Process" outlined below.

### **Relating to District Policies and Fees for All Amenity Facilities:**

A Patron's, House Guest's and Daily Guest's privileges at any or all Amenity Facilities may be subject to various lengths of suspension or termination for up to one (1) calendar year by the Board of Supervisors, and a Patron, House Guests and Daily Guests may also be required to pay restitution for any property damage, if a he or she:

1. Fails to abide by the District Policies and Fees for All Amenity Facilities established and approved by the Board of Supervisors.
2. Submits false information on the application for an Access Card or House Guests and Daily Guests pass, on the Property Owner or Registered Renter authorization forms, or on any other documents utilized by the District in connection the use of the Amenity Facilities.
3. Permits unauthorized use of an Access Card or House Guests and Daily Guests pass.
4. Violates applicable law or ordinance.
5. Treats District Staff or the personnel or employees of the Amenity Facilities Staff, or Patrons and Guests, in an unreasonable or abusive manner. Such treatment includes, but is not limited to verbal and/or written communication.

6. Engages in conduct that is improper or likely to endanger the welfare, or safety of the District or Amenity Manager's staff, or Patrons and Guests.
7. Damages or destroys District property.
8. Compromises the integrity of security measures at any gated vehicle entry within the District. This activity shall include opening the gate for unauthorized vehicles, lifting the gate arm by hand, driving around the gate arms in motorcycles or other motorized vehicles or otherwise permitting vehicles to enter the District in a manner which is inconsistent with the District's gatehouse and GAD policies.
9. Fails, after notice, to comply with registration policies which may be adopted by the Board from time to time to identify those owners or registered renters who are authorized to use the Amenities.
10. Violates the District's Rules related to parking.

### **Consent to Video or Audio Recording:**

In order to protect the safety of the District, the Amenity Facilities and their guests and occupants, and to otherwise assist in the administration of these rules, the District may elect, from time to time, to install and operate various forms of video and audio monitoring devices within or upon the District's property. By use of the Amenity Facilities or other District property, each user consents to the recording and storage of video images or audio recordings by electronic means. The District shall have the right to disregard incident reports which are not filed within thirty (30) days of the occurrence of an injury or alleged violation of these Rules, because the delay impairs the ability of the District to review and verify the incident through these electronic means.

### **District Suspension and Termination Process:**

In response to any violation of the rules, regulations, policies and procedures specified herein, including, but not limited to, those set forth in the preceding paragraph, the District shall follow the process outlined below with regard to suspension or termination of a Patron's, House Guests and Daily Guests privileges to use the amenity facilities:

1. First Offense – Issuance of either a Verbal or a Written Warning by Staff of policy violations. After the initial Verbal or Written Warning, a follow-up written summary by the Amenity Manager or ~~Field~~ Operations Manager shall be transmitted to the CDD office. The summary shall describe the alleged offense in sufficient detail, and shall also state whether the matter is considered to have been resolved at the time of the warning. After the time of such transmittal, the summary shall be reviewed by the Chairman of the Board of Supervisors, or his designee, to determine what, if any, additional action shall be taken. The Chairman or his designee may make such investigation or inquiry as may be necessary to determine any further course of action, including efforts to resolve the matter through informal means. At the discretion of the Chairman or such designee, the matter may be considered settled at that time, or further action may be required. The Chairman, or his designee, may at that time determine to deliver a written warning (a "Notice of First Offense"), which shall be sent by such designee or the District Manager by

certified mail to the resident's mailing address on file. (The Notice of First Offense may not necessarily occur immediately at the time of the violation, due to frequent, past instances of Patrons' refusal to provide their name or contact information to Staff.) The Notice of First Offense shall have a term of sixty (60) days. However, if the Chairman or his designee believes that a longer term is warranted, the matter may be referred to the Board of Supervisors, which may, by action taken at a Board meeting, elect for the Notice of First Offense to have a longer term. Notwithstanding the foregoing, in the event that the First Offense falls within the scope of conduct described above under "Expulsion from Premises," no warning shall be necessary prior to contacting the Sheriff's Department and issuing the trespass notice described above. If the offense involves interference with the integrity of the guardhouse policies or the GAD policy, the Board may elect to suspend and deactivate any GAD that has been assigned to the offender and may suspend the offender's right to register names with the guardhouse or make use of automatic call boxes to permit entry remotely at gates.

2. Second Offense – In the event that a second violation of the rules regulations and procedures set forth herein occurs during the effective term of an existing Notice of First Offense, or in the event that more than one Notice of First Offense has been delivered to the offender during the twelve (12) month period immediately preceding the offense, the offender shall be subject to suspension of all Amenity Facilities privileges by District Manager or the Board of Supervisors until further notice, for a period of up to ninety (90) days. Again, confirmation of this action shall be sent by certified mail to the resident.

A written report shall be provided by the Amenity Manager or the District ~~Field~~ Operations Manager to the District Manager, and a final decision relating to the final term of suspension of privileges shall be made by the Board of Supervisors either within one (1) month of the incident or by the next Board of Supervisors meeting, whichever comes first.

3. Third Offense – Automatic suspension of all Amenity Facilities privileges for a minimum of ninety (90) days, with confirmation sent to the resident by certified mail. At the next Board of Supervisors meeting, a written account of all previous offenses shall be submitted by the Amenity Manager, ~~Field~~ Operations Manager or District Manager and shall be reviewed by the Board of Supervisors, with possible suspension of privileges beyond ninety (90) days, including possible termination of the Patron's, House Guest's and Daily Guest's privileges for one (1) or more years.

Note 1: Should a Patron, House Guests and Daily Guests ignore or otherwise violate his or her suspension of privileges by such behavior as continuing to attempt to use the ~~amenity~~ ~~Amenity facilities~~ ~~Facilities~~, Staff has the authority to call the Sheriff's deputy to report a trespass upon the District's premises.

Note 2: Adherence to the above procedures for suspension and/or termination of district-use privileges has no bearing whatsoever on whether a Patron, House Guests and Daily Guests may be physically removed from District premises, as described previously.

Note 3: Amenity Access cards will be confiscated or deactivated upon suspension and/or termination of privileges, with notification to the ~~Field~~ Operations Manager and Amenity Manager.-

### **Notification and Right to Hearing.**

Upon the taking of action by the Board of Supervisors regarding the suspension or expulsion of a person from the use of the Amenity Facilities, the District Manager shall provide notice, by certified mail, of the Board's determination, at the most recent address provided by such person in the District's records. Within fifteen (15) days from receipt of such notice, the person having been suspended or expelled (the "Affected Person") may request in writing, sent by certified mail to the District Offices, that the Board of Supervisors conduct a hearing regarding the suspension or expulsion. The right to a hearing, the requirement of written notice and the address to which such notice is to be sent, shall be clearly set forth in the District Manager's notice.

If the Affected Person requests a hearing, the Board of Supervisors shall set a date and time, not later than forty-five (45) days after the written request, and shall conduct a hearing regarding its decision to suspend or expel the person from the amenity facilities. The District Manager shall give written notice, by certified mail, of the date and time of the hearing. At such hearing:

The Affected Person shall have the right:

- to counsel of his/her own choice;
- to hear or read a full report of testimony of witnesses;
- to confront and cross-examine witnesses who appear in person at the hearing;
- to present his or her own witnesses;
- to testify in his or her own behalf and to give reasons for his or her conduct; and
- to a fair and impartial decision based on substantial evidence.

The District shall keep a record of the proceedings by tape recording or court reporter, at its option. However, if anyone chooses to appeal any decision of the Board with respect to any matter considered at the hearing, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which such appeal is to be based.

The conduct of the hearing shall proceed generally in accordance with the Florida Rules of Civil Procedure and Florida Evidence Code, except that the formality of the proceedings shall not be as great as that of a court proceeding. The introduction of hearsay evidence shall not be objectionable.

At the conclusion of the hearing, the District's Board of Supervisors shall, by majority vote, determine whether to uphold or modify its prior action. The Board's actions shall be read into the record at the hearing and shall include findings of fact supporting the action.

If the Affected Person wishes to appeal the determination of the Board of Supervisors, he/she may file a petition for writ of certiorari as authorized in the manner prescribed by the state appellate

rules in the circuit court of the county, to review the decision of the Board of Supervisors. The court shall not conduct a trial de novo. The proceedings before the Board of Supervisors, including the testimony of witnesses, and any exhibits, photographs or other documents filed before them, shall be subject to review by the circuit court of the county. The petition together with the transcript of the testimony of the witnesses, as record of the proceedings, shall be filed in the circuit court within thirty (30) days after the pronouncement of the ruling by the Board of Supervisors to which such petition is addressed.

# EXHIBIT 10



# DISTRICT MANAGER'S SUMMARY

[Return to Agenda](#)



# ACTIONS TAKEN IN BUDGET DEVELOPMENT

- THE BOARD OF SUPERVISORS HAS WORKED ON DRAFTING THE FY 2022-2023 BUDGET IN MEETINGS AND WORKSHOPS SINCE BEFORE THE BEGINNING OF THE CURRENT FISCAL YEAR (OCTOBER, 2021).
- BOTH THE LONG-TERM CAPITAL PLAN (CHOOSING PROJECTS BY YEAR) AND THE OPERATIONS AND MAINTENANCE (O&M) PORTION OF THE BUDGET WERE REVIEWED AND REVISED.
- THE BIGGEST CHALLENGE WAS TRYING TO PREDICT NEXT YEAR'S COST IN THE CURRENT ECONOMIC CONDITIONS, WITH PRESENT INFLATION RUNNING AT 9+ PERCENT.
- THE DISTRICT'S BUDGET IS COMPRISED OF 2 ASSESSMENTS—THE GENERAL FUND (COMMONLY CALLED “O&M”) AND THE SPECIAL RESERVE FUND (ALSO CALLED “THE CAPITAL FUND”).

# GENERAL FUND

THE GENERAL FUND IS COMPRISED OF 8 DEPARTMENTS WITH EACH HAVING SEVERAL LINE ITEMS. THE DEPARTMENTS ARE:

- ADMINISTRATIVE
- INFORMATION AND TECHNOLOGY
- INSURANCE
- UTILITIES
- FIELD OPERATIONS
- STAFF SUPPORT
- AMENITY OPERATIONS
- SECURITY

# GENERAL FUND

IN REVIEWING THE O&M EXPENSE PORTION OF THE BUDGET, SOME DEPARTMENTS ARE PROJECTED TO INCREASE HIGHER THAN THE RATE OF INFLATION, WHILE MOST ARE PROJECTED TO INCREASE AT LOWER AMOUNTS.

- ELECTRICITY IS PROJECTED TO INCREASE AT 15%.
- HEALTH INSURANCE IS PROJECTED TO INCREASE AT 10%.
- PROPERTY INSURANCE IS PROJECTED TO INCREASE AT 8%.
- A MAJORITY OF DEPARTMENTS ARE PROJECTED TO INCREASE AT 5%.
- SOME DEPARTMENT'S EXPENSES ARE CONTROLLED BY CONTRACTS WITH FIXED RATES FOR SERVICE PROVIDED (E.G. LANDSCAPE CONTRACT AND GUARD CONTRACTS).
- SEVERAL OF THE O&M PROJECT COSTS CAN BE CONTAINED BY USING "IN-HOUSE" LABOR.

# GENERAL FUND

- TOTAL EXPENSES ASSOCIATED WITH THE O&M PORTION OF THE PROPOSED FY 2023 BUDGET ARE PROJECTED TO RISE ABOUT 4.8% FROM THE CURRENT YEAR'S ADOPTED BUDGET.
- THE PROPOSED 4.8% INCREASE ALLOWS FOR A STEADY RISE IN O&M COSTS AS OPPOSED TO A RAPID INCREASE IN COST IN THE FUTURE.
- IN ORDER FOR THE BOARD'S GOAL OF HAVING PROJECTED O&M REVENUE EQUAL PROJECTED O&M EXPENSES, IT WILL BE NECESSARY TO RAISE THE O&M ASSESSMENT FOR FY 2023 AS FOLLOWS:
  - \$2,081.25 FOR SINGLE LOTS (AN INCREASE OF \$99.54 OVER CURRENT YEAR)
- O&M ASSESSMENTS FROM 2016 FORWARD HAVE RISEN FROM AS HIGH AS 9.1% (2020) TO AS LOW AS 1.5% (2018), AVERAGING 5.48% OVER THE LAST 6 YEARS. THE PROJECTED FY 2023 4.8% INCREASE IN THE O&M ASSESSMENT IS BELOW THE 6 YEAR AVERAGE DESPITE AN INFLATION RATE OF 9+ PERCENT.

# SPECIAL RESERVE FUND (SRF)

- THE SPECIAL RESERVE FUND, WHICH WAS CREATED LAST YEAR, PROVIDES MONIES FOR CAPITAL PROJECTS. THESE PROJECTS CONSISTS OF ITEMS FOUND IN OUR RESERVE STUDY (WHICH WAS COMPLETED IN 2020) PLUS ITEMS THAT THE BOARD AGREED NEEDED TO BE ADDRESSED NEXT FISCAL YEAR. FOR FY 2023, THESE PROJECTED CAPITAL PROJECTS TOTAL JUST OVER \$803,000 IN PROJECTS
- MAJOR CAPITAL PROJECTS INCLUDE CONCRETE AND GUTTER WORKS AT \$150,000, ROAD PAVING PROJECTS AT \$219,000 AND LANDSCAPE ENHANCMENT PROJECTS AT \$55,000.
- THEREFORE, TO FUND THE PROPOSED CAPTIAL PROJECTS USING THE BOARD'S GOAL OF USING SOME BUT NOT ALL OF THE SRF FUND BALANCE, THE SRF ASSESSMENT FOR FY 2023 WILL NEED TO BE:
  - **\$457.09 FOR SINGLE LOTS (AN INCREASE OF \$21.77 OVER CURRENT YEAR)**
- THE SRF ASSESSMENT INCREASE IS **5.3%** OVER THE CURRENT YEAR'S RATE.

# COMBINED GENERAL FUND AND SPECIAL RESERVE FUND

- **CONSIDERING THE ABOVE INFORMATION, THE BOARD APPROVED TOTAL ASSESSMENTS FOR FY 2023 TO BE:**
  - **\$2,538.34 FOR SINGLE LOTS (A TOTAL INCREASE OF \$121.31 OVER THE CURRENT YEAR'S TOTAL ASSESSMENT)**

# EXHIBIT 11

## RESOLUTION 2022-10

### **THE ANNUAL APPROPRIATION RESOLUTION OF THE GRAND HAVEN COMMUNITY DEVELOPMENT DISTRICT (THE “DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023**

**WHEREAS**, the District Manager has, prior to the fifteenth (15<sup>th</sup>) day of June, 2022, submitted to the Board of Supervisors (the “Board”) a proposed budget for the next ensuing budget year along with an explanatory and complete financial plan for each fund of the Grand Haven Community Development District, pursuant to the provisions of Section 190.008(2)(a), Florida Statutes; and

**WHEREAS**, at least sixty (60) days prior to the adoption of the proposed annual budget (the “Proposed Budget”), the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), Florida Statutes; and

**WHEREAS**, the Board set August 18, 2022, as the date for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), Florida Statutes; and

**WHEREAS**, Section 190.008(2)(a), Florida Statutes, requires that, prior to October 1, of each year, the District Board by passage of the Annual Appropriation Resolution shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

**WHEREAS**, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

### **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF GRAND HAVEN COMMUNITY DEVELOPMENT DISTRICT;**

#### **Section 1. Budget**

- a. That the Board of Supervisors has reviewed the District Manager’s Proposed Budget, a copy of which is on file with the Office of the District Treasurer and the Office of the Recording Secretary, and hereby approves certain amendments thereto, as shown in Section 2 below.



- b. That the District Manager’s Proposed Budget, as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), Florida Statutes, and incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures for Fiscal Year 2022 and/or revised projections for Fiscal Year 2023.
- c. That the adopted budget, as amended, shall be maintained in the Office of the District Treasurer and the District Recording Secretary and identified as “The Budget for Grand Haven Community Development District for the Fiscal Year Ending September 30, 2023”, as adopted by the Board of Supervisors on August 18, 2022.

**Section 2. Appropriations**

There is hereby appropriated out of the revenues of the Grand Haven Community Development District, for the Fiscal Year beginning October 1, 2022, and ending September 30, 2023, the sum of \$4,621,507, to be raised by the levy of assessments and otherwise, which sum is deemed by the Board of Supervisors to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	<u>\$3,795,054</u>
TOTAL CAPITAL RESERVE FUND	<u>\$826,453</u>
TOTAL ALL FUNDS	<u>\$4,621,507</u>

**Section 3. Supplemental Appropriations**

The Board may authorize by resolution, supplemental appropriations or revenue changes for any lawful purpose from funds on hand or estimated to be received within the fiscal year as follows:

- a. Board may authorize a transfer of the unexpended balance or portion thereof of any appropriation item.
- b. Board may authorize an appropriation from the unappropriated balance of any fund.
- c. Board may increase any revenue or income budget amount to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.

The District Manager and Treasurer shall have the power within a given fund to authorize the transfer of any unexpected balance of any appropriation item or any portion thereof, provided such transfers do not exceed Ten Thousand Dollars (\$10,000) or have the effect of causing more than 10% of the total appropriation of a given program or project to be transferred previously approved transfers included. Such transfer shall not have the effect of causing a more than

\$10,000 or 10% increase, previously approved transfers included, to the original budget appropriation for the receiving program. Transfers within a program or project may be approved by the Board of Supervisors. The District Manager or Treasurer must establish administrative procedures which require information on the request forms proving that such transfer requests comply with this section.

Introduced, considered favorably, and adopted this 18<sup>th</sup> day of August, 2022.

ATTEST:

**BOARD OF SUPERVISORS OF THE  
GRAND HAVEN COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_

Its: \_\_\_\_\_

**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
GENERAL FUND**

	<b>FY 2022 ADOPTED</b>	<b>FY 2022 ACTUAL THROUGH 6/30/2022</b>	<b>FY 2023 PROPOSED</b>	<b>VARIANCE FY 2022 - FY 2023</b>
1 <b>REVENUES</b>				
2 <b>Assessments Levied (net of allowable discounts):</b>				
3     Assessment Levy - General Fund	\$ 3,559,266	\$ 3,550,572	\$ 3,738,054	\$ 178,788
4     Assessment Levy - Escalante Fund	8,281	8,262	-	(8,281)
5 <b>Additional Revenues:</b>				
6     Reuse water	23,166	80,618	23,000	(166)
7     Gate & amenity guest	8,000	11,269	9,000	1,000
8     Tennis	500	235	3,000	2,500
9     Room rentals	500	3,066	2,000	1,500
10     Interest and miscellaneous	23,676	11,418	20,000	(3,676)
15 <b>TOTAL REVENUES</b>	<b>3,623,389</b>	<b>3,665,440</b>	<b>3,795,054</b>	<b>171,665</b>
16				
17 <b>EXPENDITURES</b>				
18 <b>ADMINISTRATIVE</b>				
19     Supervisors - regular meetings	12,000	9,000	12,000	-
20     Supervisor - workshops	9,000	7,800	9,000	-
21     District management	39,125	29,344	40,299	1,174
22     Administrative	10,400	7,800	10,712	312
23     Accounting	21,475	16,106	22,119	644
24     Assessment roll preparation	9,450	7,088	9,734	284
25     Office supplies	1,000	2,636	1,050	50
26     Postage	3,000	-	3,150	150
27     Audit	11,300	-	4,850	(6,450)
28     Legal - general counsel	103,000	67,991	103,000	-
29     Engineering	30,000	32,047	31,500	1,500
30     Engineer Stormwater Analysis		-	5,000	5,000
31     Legal advertising	5,200	1,762	5,460	260
32     Bank fees	1,500	818	1,575	75
33     Dues & licenses	175	175	184	9
34     Property taxes	2,400	2,087	2,520	120
36     Contingency	500	841	-	(500)
37 <b>TOTAL ADMINISTRATIVE</b>	<b>259,525</b>	<b>185,495</b>	<b>262,153</b>	<b>2,628</b>
38				

**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
GENERAL FUND**

	<b>FY 2022 ADOPTED</b>	<b>FY 2022 ACTUAL THROUGH 6/30/2022</b>	<b>FY 2023 PROPOSED</b>	<b>VARIANCE FY 2022 - FY 2023</b>
39 <b>INFORMATION AND TECHNOLOGY</b>				
40 IT support	26,670	30,092	28,004	1,334
41 Village Center and Creekside telephone & fax	6,546	5,135	6,873	327
42 Cable/internet-village center/creekside	9,782	9,165	10,271	489
43 Wi-Fi for gates	4,894	1,528	5,139	245
44 Landlines/hot spots for gates and cameras	26,400	8,036	27,720	1,320
45 Cell phones	7,282	5,559	7,646	364
46 Website hosting & development	1,515	1,136	1,591	76
47 ADA website compliance	210	210	221	11
48 Communications: e-blast	500	419	525	25
49 <b>TOTAL INFORMATION AND TECHNOLOGY</b>	<b>83,799</b>	<b>61,280</b>	<b>87,990</b>	<b>4,191</b>
50				
51 <b>INSURANCE</b>				
52 Insurance: general liability & public officials	11,935	11,935	12,532	597
53 Insurance: property	76,435	76,613	82,550	6,115
54 Insurance: auto general liability	3,153	3,153	3,311	158
55 Flood insurance	3,600	-	4,140	540
56 <b>TOTAL INSURANCE</b>	<b>95,123</b>	<b>91,701</b>	<b>102,533</b>	<b>7,410</b>
57				
58 <b>UTILITIES</b>				
59 Electric				
60 Electric services - #12316, 85596, 65378	5,200	4,275	5,980	780
61 Electric- Village Center - #18308	31,500	23,183	36,225	4,725
62 Electric - Creekside - #87064, 70333	21,500	17,769	24,725	3,225
63 Street lights <sup>1</sup>	20,000	16,866	23,000	3,000
64 Propane - spas/café	40,600	31,683	42,630	2,030
65 Garbage - amenity facilities	15,200	8,242	15,960	760
66 Water/sewer				
67 Water services <sup>2</sup>	115,000	94,832	120,750	5,750
68 Water - Village Center - #324043-44997	13,500	9,214	14,175	675
69 Water - Creekside - #324043-45080	7,300	4,976	7,665	365
70 Pump house shared facility	15,500	3,316	16,275	775
71 <b>TOTAL UTILITIES</b>	<b>285,300</b>	<b>214,356</b>	<b>307,385</b>	<b>22,085</b>
72				

**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
GENERAL FUND**

	<b>FY 2022 ADOPTED</b>	<b>FY 2022 ACTUAL THROUGH 6/30/2022</b>	<b>FY 2023 PROPOSED</b>	<b>VARIANCE FY 2022 - FY 2023</b>
73 <b>FIELD OPERATIONS</b>				
74 Stormwater system				
75 Aquatic contract	51,438	41,733	54,010	2,572
76 Aquatic contract: lake watch	4,076	3,264	4,280	204
77 Aquatic contract: aeration maintenance	4,000	1,252	4,200	200
78 Lake bank spraying	6,128	-	6,434	306
79 Stormwater system repairs & maintenance	15,000	-	15,750	750
80 Property maintenance				
81 Horticultural consultant	9,600	7,200	10,080	480
82 Landscape repairs & replacement	20,000	34,257	21,000	1,000
83 Landscape maintenance contract services	585,814	439,360	615,105	29,291
84 Landscape maintenance: croquet	50,800	37,511	53,340	2,540
85 Tree maintenance (Oak tree pruning)	35,000	48,700	36,750	1,750
86 Optional flower rotation	20,000	23,127	21,000	1,000
87 Irrigation repairs & replacement	22,000	15,804	40,000	18,000
88 Roads & bridges repairs	15,000	-	15,750	750
89 Street light maintenance	15,000	556	15,750	750
90 Vehicle repairs & maintenance	5,000	6,482	5,250	250
91 Office supplies: field operations	14,000	8,493	14,700	700
92 Holiday lights	9,000	3,568	9,450	450
93 CERT operations	500	114	500	-
94 Community maintenance	98,040	71,290	120,000	21,960
95 Storm clean-up	26,000	-	27,300	1,300
96 Miscellaneous contingency	4,000	5,100	-	(4,000)
97 <b>TOTAL FIELD OPERATIONS</b>	<b>1,010,396</b>	<b>747,811</b>	<b>1,090,649</b>	<b>80,253</b>
98				
99 <b>STAFF SUPPORT</b>				
100 Payroll	607,333	398,205	606,564	(769)
101 Merit pay/bonus	25,000	6,029	25,000	-
102 Payroll taxes	79,257	29,388	81,635	2,378
103 Health insurance	106,000	67,771	116,600	10,600
104 Insurance: workers' compensation	30,000	12,055	30,000	-
105 Payroll services	6,250	4,209	6,250	-
106 Mileage reimbursement	2,750	4,280	16,000	13,250
107 Vehicle Allowance	14,000	-	-	(14,000)
108 <b>TOTAL STAFF SUPPORT</b>	<b>870,590</b>	<b>521,937</b>	<b>882,049</b>	<b>11,459</b>
109				

**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
GENERAL FUND**

	<b>FY 2022 ADOPTED</b>	<b>FY 2022 ACTUAL THROUGH 6/30/2022</b>	<b>FY 2023 PROPOSED</b>	<b>VARIANCE FY 2022 - FY 2023</b>
110 <b>AMENITY OPERATIONS</b>				
111 Amenity Management	592,786	440,589	610,570	17,784
112 A/C maintenance and service	3,900	-	4,095	195
113 Fitness equipment service	7,500	805	7,875	375
114 Music licensing	3,520	3,757	3,757	237
115 Pool/spa permits	875	875	919	44
116 Pool chemicals	15,500	10,475	16,275	775
117 Pest control	3,900	1,330	4,095	195
118 Amenity maintenance	110,000	176,555	120,000	10,000
119 Special events	10,000	2,069	10,500	500
120 <b>TOTAL AMENITY</b>	<b>747,981</b>	<b>636,455</b>	<b>778,086</b>	<b>30,105</b>
121				
122 <b>SECURITY</b>				
123 Gate access control staffing	204,375	158,849	214,594	10,219
124 Additional guards	8,000	2,341	8,400	400
125 Guardhouse facility maintenance	16,000	18,687	16,800	800
126 Gate communication devices	21,000	6,665	22,050	1,050
127 Gate operating supplies	16,000	43,010	16,800	800
128 Fire & security system	5,300	3,666	5,565	265
129 <b>TOTAL SECURITY</b>	<b>270,675</b>	<b>233,218</b>	<b>284,209</b>	<b>13,534</b>
130				
131 <b>TOTAL EXPENDITURES</b>	<b>3,623,389</b>	<b>2,692,252</b>	<b>3,795,054</b>	<b>171,665</b>
132				
133 <b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>(1,721,111)</b>	<b>973,188</b>	<b>-</b>	<b>-</b>

**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
CONTRACT SUMMARY**

FINANCIAL STATEMENT CATEGORY	FY 2023 PROPOSED	SERVICE PROVIDER	COMMENS (SCOPE OF SERVICE)
<b>REVENUES</b>			
<b>Additional Revenues:</b>			
Reuse water	23,000	City of Palm Coast	
Gate & amenity guest	9,000	CDD	
Tennis	3,000	CDD	
Room rentals	2,000	CDD	
Interest and miscellaneous	20,000	Bank United	
Amenity activity share	-	Vesta	
Insurance proceeds	-	N/A	
Grant	-	N/A	
State reimbursement - Hurricane	-	N/A	
<b>TOTAL ADDITIONAL REVENUES</b>	<b>57,000</b>		
<b>EXPENDITURES</b>			
<b>ADMINISTRATIVE</b>			
Supervisors - regular meetings	12,000	CDD	Florida Statute, Chapter 190.006(8) sets a \$200 per Supervisor for each meeting of the Board of Supervisors not to exceed \$4,800 for each fiscal year per Supervisor. The District anticipates 12 meetings and 10 workshops
Supervisor - workshops	9,000	CDD	
District Management Services		DPFG	
District management	40,299	DPFG	Florida Statute, Chapter 190.007(1) states that the Board shall employ and fix the compensation of a District Manager. The District Manager shall have charge and supervision of the works of the District. The District entered into an agreement with DPFG-MC a wholly owned subsidiary of Vesta Property Services, Inc., for district management services on August 8, 2021, which remains in effect until such a time as either party terminates the agreement. The following services are provided under the District Management Agreement in addition to the District Management
Administrative	10,712	DPFG	DPFG provides administrative services to the District under the management services agreement. These services include preparation of meeting agenda and minutes, coordinating postings on the website, records retention, responding to resident requests and complying with all regulatory requirements involving District activities.
Accounting	22,119	DPFG	DPFG provides budget preparation and financial reporting, cash management, revenue reporting and accounts payable functions.
Assessment roll preparation	9,734	DPFG	DPFG provides assessment roll services, which include preparing, maintaining and transmitting the annual roll with the annual special assessment amounts for the operating, maintenance and capital assessments.
Office supplies	1,050	N/A	Office supplies used by the District Management company for the sole purpose of the District, billed annually in accordance with the adopted budget
Postage	3,150	N/A	Postage for mailings, including the annual 197 letters to residents related to the annual assessments and public hearings
Audit	4,850	DiBartolomeo	The District is required to have an independent examination of its financial accounting, records and accounting procedures each year. This audit is conducted pursuant to Florida State Law and the Rules of the Auditor General. An Independent Auditor is selected through a RFP process.

**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
CONTRACT SUMMARY**

FINANCIAL STATEMENT CATEGORY	FY 2023 PROPOSED	SERVICE PROVIDER	COMMENS (SCOPE OF SERVICE)
26 Legal - general counsel	103,000	Clark & Albaugh	Clark & Albaugh, LLP. provides on-going general counsel and legal representation. These lawyers are confronted with issues relating to public finance, public bidding, rulemaking, open meetings, public records, real property dedications, conveyances and contracts.
27 Engineering	31,500	Kimley-Horn	The District has engaged DRMP, a District Engineering firm to provide engineering, consulting and construction services to the District while crafting solutions with sustainability for the long-term interests of the community while recognizing the needs of government, the environment and maintenance of the District's facilities.
28 Engineer Stormwater Analysis	5,000	Kimley-Horn	
29 Legal advertising	5,460	CDD	Per Florida Statutes, the District advertises for all meetings, workshops, public hearings and public bids. These advertisements are to be in a newspaper of general circulation in the area in which the CDD is located.
30 Bank fees	1,575	Bank United	The District pays fees to various financial institutions for its bank accounts.
31 Dues & licenses	184	DEO	The District pays an annual registration fee to the State of Florida to fund the administration of the Uniform Special District Accountability Act.
32 Property taxes	2,520	Flagler County	
33 Tax collector	-	Flagler County	The District pays a fee to the Flagler County Tax Collector for the collection and disbursement of its annual assessment.
34 Contingency	-	N/A	
35 <b>TOTAL ADMINISTRATIVE</b>	<b>262,153</b>		
36			
37 <b>INFORMATION AND TECHNOLOGY</b>			
38 IT support	28,004	Celera	The District contracts with Celera I.T. Services, Inc. for technology services in the District offices.
39 Village Center and Creekside telephone & fax	6,873	AT&T	The District contracts with Fidelity for phone and fax service at the Village Center
40 Cable/internet-village center/creekside	10,271	AT&T	The District contracts with Spectrum for Village Center and Creekside Cable TV and for Creekside Internet. Village Center internet?
41 Wi-Fi for gates	5,139	AT&T	The District contracts with Spectrum for WiFi service for these three gates
42 Landlines/hot spots for gates and cameras	27,720	AT&T	The District contracts with AT&T for landline service/hot spot for the gates and cameras
43 Cell phones	7,646	Sprint	The District contracts with Sprint for cell phone service
44 Website hosting & development	1,591	Campus Suite	The District contracts with Campus Suite to produce and maintain the District's website which is required by the State of Florida. Includes IT support, security tools, email, quarterly technology alignment and vCIO reviews, roadmap, password manager, security awareness training, 24/7 security operations center etc.
45 ADA website compliance	221	Campus Suite	The District contracts with Campus Suite to ensure the District's website is ADA compliant
46 Communications: e-blast	525	Constant Contact	E-Blasts are sent out by CDD office as a means of communications with residents. Provide is Constant Contact. There is no formal contract for this service
47 <b>TOTAL INFORMATION AND TECHNOLOGY</b>	<b>87,990</b>		
48			
49 <b>INSURANCE</b>			
50 Insurance: general liability & public officials	12,532	FIA	The District obtains general liability and public officials insurance
51 Insurance: property	82,550	FIA	The District incurs expenses for property insurance
52 Insurance: auto general liability	3,311	FIA	The District incurs expenses for automobile general liability insurance
53 Flood insurance	4,140	FIA	The District incurs expenses for flood insurance
54 <b>TOTAL INSURANCE</b>	<b>102,533</b>		
55			
56 <b>UTILITIES</b>			
57 Electric		FPL	



**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
CONTRACT SUMMARY**

<b>FINANCIAL STATEMENT CATEGORY</b>	<b>FY 2023 PROPOSED</b>	<b>SERVICE PROVIDER</b>	<b>COMMENS (SCOPE OF SERVICE)</b>
58 Electric services - #12316, 85596, 65378	5,980	FPL	
59 Electric- Village Center - #18308	36,225	FPL	
60 Electric - Creekside - #87064, 70333	24,725	FPL	
61 Street lights <sup>1</sup>	23,000	FPL	
62 Propane - spas/café	42,630	Amerigas	The District has a contract with Amerigas to provide propane gas to the spas and café.
63 Garbage - amenity facilities	15,960	City of Palm Coast	The District has a contract with Waste Pro for garbage service at both Village Center and Creekside
64 Water/sewer		City of Palm Coast	
65 Water services <sup>2</sup>	120,750	City of Palm Coast	
66 Water - Village Center - #324043-44997	14,175	City of Palm Coast	
67 Water - Creekside - #324043-45080	7,665	City of Palm Coast	
68 Pump house shared facility	16,275	Escalante/CDD	
69 <b>TOTAL UTILITIES</b>	<b>307,385</b>		
70			
71 <b>FIELD OPERATIONS</b>			
72 Stormwater system			
73 Aquatic contract	54,010	Solitude	The District has a waterway management contract with SOLitude Lake Management
74 Aquatic contract: lake watch	4,280	Solitude	The District has a contract with SOLitude Lake Management
75 Aquatic contract: aeration maintenance	4,200	Solitude	The District has a maintenance contract with SOLitude Lake Management
76 Lake bank spraying	6,434	Solitude	The District has a contract with SOLitude Lake Management
77 Stormwater system repairs & maintenance	15,750	N/A	
78 Property maintenance			
79 Horticultural consultant	10,080	Louise Leister	The District has a contract with a horticulturalist to provide professional services regarding tree management within the community
80 Landscape repairs & replacement	21,000	N/A	
81 Landscape maintenance contract services	615,105	VerdeGo	The District has a contract with Verdego LLC to provide landscape maintenance services throughout the community. Contract expires on 9/30/2022 but can auto renew under terms for FY 2022.
82 Landscape maintenance: croquet	53,340	Precision Land Grading	The District will incur expenses with landscape maintenance specifically for croquet court
83 Tree maintenance (Oak tree pruning)	36,750	Shaw Tree	The District will incur expenses for oak tree pruning
84 Optional flower rotation	21,000	VerdeGo	The District will incur expenses for optional flower rotation
85 Irrigation repairs & replacement	40,000	VerdeGo	The District will incur expenses for irrigation repairs and replacements
86 Roads & bridges repairs	15,750	N/A	The District will incur expenses for roads and bridge repair
87 Street light maintenance	15,750	N/A	The District will incur expenses for street light maintenance
88 Vehicle repairs & maintenance	5,250	N/A	The District will incur expenses for vehicle repair and maintenance. This includes gas as well as repair and maintenance.
89 Office supplies: field operations	14,700	N/A	The District will incur expenses for office supplies for field operations staff (such as paper, printers, printer ink, pens, batteries, battery backups, computer accessories, office furniture, folders, cell phones, note pads, laptops, computers, etc.)
90 Holiday lights	9,450	N/A	The District will incur expenses for annual holiday light displays
91 CERT operations	500	N/A	The District may incur expenses for Community Emergency Response Team to educate volunteers about disaster preparedness
92 Community maintenance	120,000	N/A	The District will incur expenses for community maintenance (street signs, benches, garbage cans, power washing equipment, tools, camera repairs, bridge and pier repairs, mailbox maintenance/repairs, pond bank repairs, sidewalks, crosswalks, curb and gutters, bulkhead repairs/maintenance).

**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
CONTRACT SUMMARY**

FINANCIAL STATEMENT CATEGORY	FY 2023 PROPOSED	SERVICE PROVIDER	COMMENS (SCOPE OF SERVICE)
93 Storm clean-up	27,300	N/A	The District may incur expenses for storm clean-up. This is typically done by landscape company but is for more than their standard contract.
94 Miscellaneous contingency	-	N/A	
95 <b>TOTAL FIELD OPERATIONS</b>	<b>1,090,649</b>		
96			
97 <b>STAFF SUPPORT</b>			
98 Payroll	606,564	CDD Staff	The District has 12 full time employees
99 Merit pay/bonus	25,000	CDD Staff	The District provides a Board approved merit pay/bonus program for eligible employees
100 Payroll taxes	81,635	CDD Staff	As an employer, the Distric is required to pay this tax
101 Health insurance	116,600	CDD Staff	The District provides health insurance for eligible employees
102 Insurance: workers' compensation	30,000	CDD Staff	Premium for worker's compensation coverage which is required by Florida Statutes premium for eligible employees
103 Payroll services	6,250	CDD Staff	As an employer, the Distric is required to pay this tax
104 Mileage reimbursement	16,000	CDD Staff	The District pays a per mile reimbursement to employees when personal vehicles are used for District business
105 Vehicle Allowance	-	CDD Staff	
106 <b>TOTAL STAFF SUPPORT</b>	<b>882,049</b>		
107			
108 <b>AMENITY OPERATIONS</b>			
109 Amenity Management	610,570	Vesta Property Services	The District has a contract with Vesta Property Services for management of all amenities which expires on 9/30/2024.
110 A/C maintenance and service	4,095	N/A	The District will incur expenses for annual air conditioner maintenance and service
111 Fitness equipment service	7,875	Lloyd's Fitness	The District will incur expenses for annual fitness equipment service
112 Music licensing	3,757	Sesac	The District will incur expenses for use music
113 Pool/spa permits	919	FDOH	The District will incur expenses for annual permits
114 Pool chemicals	16,275	Poolsure	The District will incur expenses for chemicals to treat the pool
115 Pest control	4,095	Massey	The District will incur expenses for pest control in facilities
116 Amenity maintenance	120,000	N/A	The District will incur expenses for amenity maintenance --normally items that are underbudgeted (e.g. spa heater at Creekside; oven at the café, outdoor audio speaker at Village Center)
117 Special events	10,500	N/A	The District will incur expenses for special events throughout the year
118 <b>TOTAL AMENITY</b>	<b>778,086</b>		
119			
120 <b>SECURITY</b>			
121 Gate access control staffing	214,594	Guard One	The District pays for staffing of guards at certain gates within the community
122 Additional guards	8,400	Guard One	The District budgets for additional guards if the need arises
123 Guardhouse facility maintenance	16,800	N/A	The District will incur expenses for the on-going maintenance of the guardhouses
124 Gate communication devices	22,050	N/A	The District purchases "clickers" for resident's purchase
125 Gate operating supplies	16,800	N/A	The District pays for card readers, gate arms, control boards, motors, loop detectors and keypads
126 Fire & security system	5,565	Daytona	The District pays for inspections and repairs to the fire suppression systems
127 <b>TOTAL SECURITY</b>	<b>284,209</b>		

**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
CAPITAL RESERVE FUND (CRF)**

	<b>FY 2022 ADOPTED</b>	<b>FY 2022 ACTUAL THROUGH 6/30/2022</b>	<b>FY 2023 PROPOSED</b>	<b>VARIANCE 2022-2023</b>
<b>REVENUES</b>				
1 <sup>1</sup> Assessment Levy: Capital Reserve Fund	\$ 781,860	\$ 779,950	\$ 820,953	\$ 39,093
2   Interest & Miscellaneous	5,500		5,500	-
3 <b>TOTAL REVENUES</b>	<b>787,360</b>	<b>779,950</b>	<b>826,453</b>	<b>39,093</b>
4				
5 <b>EXPENDITURES</b>				
6 <b>Infrastructure Reinvestment</b>				
7   Capital Improvement Plan (CIP)	1,082,025	657,498	803,045	(278,980)
8 <b>TOTAL EXPENDITURES</b>	<b>1,082,025</b>	<b>657,498</b>	<b>803,045</b>	<b>(278,980)</b>
13   Transfer In From GF in FY22	1,721,211	3,642,439	-	(1,721,211)
14 <b>TOTAL OTHER FINANCING SOURCES &amp; USES</b>	<b>1,721,211</b>	<b>3,642,439</b>	<b>-</b>	<b>(1,721,211)</b>
15				
16 <b>NET CHANGE IN FUND BALANCE</b>	<b>1,426,546</b>	<b>3,764,891</b>	<b>23,408</b>	<b>(1,403,138)</b>

**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
CAPITAL IMPROVEMENT PLAN (CIP)**

PRIORITY	DESCRIPTION	FY 2023 PROPOSED
	<b>CAPITAL PROJECTS</b>	
1	<b>C</b> Concrete Replacement	50,000
2	<b>C</b> Firewise Projects	30,000
3	<b>E</b> Camera and DVR Replacement	10,000
4	<b>E</b> Gate & Gate Operator - Replacement	10,000
5	<b>E</b> Concrete Curb and Gutter Replacement	100,000
6	<b>E</b> Road Repairs	30,000
7	<b>LTCP</b> Roadway: River Park, Point, Landing, Front, Village View	218,545
8	<b>LTCP</b> Pavers, Interlocking - Front St North Access (Esplanade)	10,927
9	<b>LTCP</b> Pavers, Interlocking - Front St South Access (Esplanade)	10,927
10	<b>LTCP</b> Pavers, Interlocking - Front Street Park	10,927
11	<b>LTCP</b> Pavers, Interlocking - Front Street Village Entry	4,482
12	<b>LTCP</b> Finish, Carpet - Clubhouse ((CAC)) Office/Conference rooms	6,556
13	<b>LTCP</b> Replace Outdoor Tile Floors, Replace with Non-Skid - Clubhouse ((VC)) Gym	27,318
14	<b>LTCP</b> Refurbishment Allowance - Monument and Mailbox Creekside	8,195
15	<b>LTCP</b> Refurbishment Allowance - Monument and Mailbox East Lake	8,195
16	<b>LTCP</b> Vehicle Traffic, Speed Control Improvements	50,000
17	<b>LTCP</b> Landscape Enhancements-Annual Reinvestment	54,636
18	<b>LTCP</b> Dog Park Improvement Project	21,855
19	<b>RES</b> Paint Exterior and Waterproof - Clubhouse (CAC)	8,742
20	<b>RES</b> Paint Exterior and Waterproof - Tiki Bar (CAC)	2,394
21	<b>RES</b> Drinking Fountain, Outdoor - Village Center Amenities	3,000
22	<b>RES</b> Pool Equipment, Heat Pump (CAC) (4 units)	49,173
23	<b>RES</b> Street Signs and Poles, Replacement	5,000
24	<b>RES</b> Tennis Court Windscreen, 10' - (VC) Courts 1-7	14,853
25	<b>RES</b> Furniture, Outdoor - Pool Deck (VC)	27,318
26	<b>RES</b> Light Pole & Fixture - Replacement (estimated 5 poles)	30,000
27	<b>TOTAL CAPITAL PROJECTS</b>	<b>\$ 803,045</b>
28		
35	<b>TOTAL CAPITAL PROJECTS INCLUDING CARRY OVER</b>	<b>\$ 803,045</b>

**PRIORITY**

- C** Critical
- E** Essential
- RES** Reserve Study
- LTCP** Long Term Capital Plan
- CF** Carryforward

GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
ASSESSMENT ALLOCATION

**OPERATIONS & MAINTENANCE (O&M)**

NET O&M BUDGET	\$3,738,054
COUNTY COLLECTION COSTS	\$79,533
EARLY PAYMENT DISCOUNT	\$159,066
<b>GROSS O&amp;M ASSESSMENT</b>	<b>\$3,976,653</b>

PROJECTED FY22 O&M FUND BALANCE ENDING      \$2,007,628

**CAPITAL RESERVE FUND (CRF)**

NET CAPITAL RESERVE FUND	\$820,953
COUNTY COLLECTION COSTS	\$17,467
EARLY PAYMENT DISCOUNT	\$34,934
<b>GROSS CRF ASSESSMENT</b>	<b>\$873,354</b>

PROJECTED FY22 CRF FUND BALANCE ENDING      \$1,426,546

**ALLOCATION OF O&M ASSESSMENT**

UNIT TYPE	UNIT COUNT	ERU FACTOR	TOTAL ERU's	% TOTAL ERU's	TOTAL O&M	O&M PER UNIT
SINGLE LOT AND OCCUPIED CONDOS	1837	1.0	1837.0	96.14%	\$3,823,265	\$2,081
DOUBLE LOT	5	2.0	10.0	0.52%	\$20,813	\$4,163
UNFINISHED CONDOS	2	24.0	48.0	2.51%	\$99,900	\$49,950
ESCALANTE	1	15.7	15.7	0.82%	\$32,676	\$32,676
	<u>1845</u>		<u>1910.7</u>	<u>100.00%</u>	<u>\$3,976,653</u>	

**ALLOCATION OF CAPITAL RESERVE ASSESSMENT**

UNIT TYPE	ERU FACTOR	TOTAL ERU's	% TOTAL ERU's	CAPITAL RESERVE FUND	CRF PER UNIT
SINGLE LOT AND OCCUPIED CONDOS	1.0	1837.0	96.14%	\$839,667	\$457
DOUBLE LOT	2.0	10.0	0.52%	\$4,571	\$914
UNFINISHED CONDOS	24.0	48.0	2.51%	\$21,940	\$10,970
ESCALANTE	15.7	15.7	0.82%	\$7,176	\$7,176
		<u>1910.7</u>	<u>100.00%</u>	<u>\$873,354</u>	

**O&M VARIANCE**

FY 2021-2022	\$3,567,547
FY 2022-2023	\$3,738,054
<b>VARIANCE</b>	<b>\$170,507</b>

**CRF VARIANCE**

FY 2021-2022	\$781,860
FY 2022-2023	\$820,953
<b>VARIANCE</b>	<b>\$39,093</b>

**O&M ASSESSMENT PER UNIT VARIANCE**

UNIT TYPE	FY 2022 O&M PER UNIT	FY 2023 O&M PER UNIT	VARIANCE PER UNIT FY22 VS FY23	PERCENT VARIANCE
SINGLE LOT AND OCCUPIED CONDOS	\$1,981.71	\$2,081.25	\$99.54	5.02%
DOUBLE LOT	\$3,963.42	\$4,162.51	\$199.09	5.02%
UNFINISHED CONDOS	\$47,561.04	\$49,950.11	\$2,389.07	5.02%
ESCALANTE	\$31,112.85	\$32,675.70	\$1,562.85	5.02%

**CRF ASSESSMENT PER UNIT VARIANCE**

UNIT TYPE	FY 2022 CRF PER UNIT	FY 2023 CRF PER UNIT	VARIANCE PER UNIT FY22 VS FY23	PERCENT VARIANCE
SINGLE LOT AND OCCUPIED CONDOS	\$435.32	\$457.09	\$21.77	5.00%
DOUBLE LOT	\$870.64	\$914.17	\$43.53	5.00%
UNFINISHED CONDOS	\$10,447.68	\$10,970.06	\$522.38	5.00%
ESCALANTE	\$6,834.52	\$7,176.25	\$341.73	5.00%

**TOTAL ASSESSMENT PER UNIT VARIANCE**

UNIT TYPE	FY 2022 TOTAL PER UNIT	FY 2023 TOTAL PER UNIT	VARIANCE PER UNIT FY22 VS FY23	PERCENT VARIANCE
SINGLE LOT AND OCCUPIED CONDOS	\$2,417.03	<b>\$2,538.34</b>	\$121.31	5.02%
DOUBLE LOT	\$4,834.06	<b>\$5,076.68</b>	\$242.62	5.02%
UNFINISHED CONDOS	\$58,008.72	<b>\$60,920.18</b>	\$2,911.46	5.02%
ESCALANTE	\$37,947.37	<b>\$39,851.95</b>	\$1,904.58	5.02%

# EXHIBIT 12

**RESOLUTION 2022-11**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE GRAND HAVEN COMMUNITY DEVELOPMENT DISTRICT IMPOSING SPECIAL ASSESSMENTS AND CERTIFYING AN ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the Grand Haven Community Development District (the “District”) is a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

**WHEREAS**, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District’s adopted Improvement Plan and Chapter 190, Florida Statutes; and

**WHEREAS**, the Board of Supervisors of the District (“Board”) hereby determines to undertake various operations and maintenance activities described in the District’s budget for Fiscal Year 2022-2023 (“Operations and Maintenance Budget”), attached hereto as Exhibit “A” and incorporated by reference herein; and

**WHEREAS**, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the District’s budget for Fiscal Year 2022-2023; and

**WHEREAS**, the provision of such services, facilities, and operations is a benefit to lands within the district; and

**WHEREAS**, Chapter 190, Florida Statutes, provides that the District may impose special assessments on benefited lands within the District; and

**WHEREAS**, the District has previously levied an assessment for debt service, which the District now desires to collect on the tax roll pursuant to the Uniform Method and which is also indicated on Exhibit “A”; and

**WHEREAS**, Chapter 197, Florida Statutes, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector (“Uniform Method”); and

**WHEREAS**, the District has previously evidenced its intention to utilize this Uniform

Method; and

**WHEREAS**, the District has approved an Agreement with the Property Appraiser and Tax Collector of Flagler County to provide for the collection of the special assessments under the Uniform Method; and

**WHEREAS**, it is in the best interests of the District to proceed with the imposition of the special assessments; and

**WHEREAS**, it is in the best interests of the District to adopt the Assessment Roll of the Grand Haven Community Development District (the "Assessment Roll") attached to this Resolution as Exhibit "B" and incorporated as a material part of this Resolution by this reference, and to certify the Assessment Roll to the Flagler County Tax Collector pursuant to the Uniform Method; and

**WHEREAS**, it is in the best interest of the District to permit the District Manager to amend the Assessment Roll, certified to the Flagler County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for Flagler County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GRAND HAVEN COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1. BENEFIT.** The provision of the services, facilities, and operations as described in Exhibit "A" confer a special and peculiar benefit to the lands within the District, which benefits exceed or equal the costs of the assessments. The allocation of the costs to the specially benefited lands is shown in Exhibit "B"

**SECTION 2. ASSESSMENT IMPOSITION.** A special assessment for operation and maintenance as provided for in Chapter 190, Florida Statutes, is hereby imposed and levied on benefited lands within the District in accordance with Exhibit "B."

**SECTION 3. COLLECTION.** The collection of the operation and maintenance special assessments shall be at the same time and in the same manner as Flagler County taxes in accordance with the Uniform Method. The District shall also collect its previously levied debt service assessment pursuant to the Uniform Method, as indicated on Exhibit "B."

**SECTION 4. ASSESSMENT ROLL.** The District's Assessment Roll, attached to this Resolution as Exhibit "B," is hereby certified to the Flagler County Tax Collector and shall be collected by Flagler County Tax Collector in the same manner and time as Flagler County taxes. The proceeds therefrom shall be paid to the Grand Haven Community Development District.

**SECTION 5. ASSESSMENT ROLL AMENDMENT.** The District Manager shall keep appraised of all updates made to the Flagler County property roll by the Property Appraiser after the date of this Resolution and shall amend the District's Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the Flagler County property roll.



After any amendment of the Assessment Roll, the District Manager shall file the updates to the tax roll in the District records.

**SECTION 6. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

**SECTION 7. EFFECTIVE DATE.** This Resolution shall take effect upon the passage and adoption of this Resolution by the Board of Supervisors of the Grand Haven Community Development District.

**PASSED AND ADOPTED** this 18<sup>th</sup> day of August, 2022.

ATTEST:

**BOARD OF SUPERVISORS OF THE  
GRAND HAVEN COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_

Its: \_\_\_\_\_

Exhibit A: Adopted Budget  
Exhibit B: Assessment Roll

**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
GENERAL FUND**

	<b>FY 2022 ADOPTED</b>	<b>FY 2022 ACTUAL THROUGH 6/30/2022</b>	<b>FY 2023 PROPOSED</b>	<b>VARIANCE FY 2022 - FY 2023</b>
1 <b>REVENUES</b>				
2 <b>Assessments Levied (net of allowable discounts):</b>				
3     Assessment Levy - General Fund	\$ 3,559,266	\$ 3,550,572	\$ 3,738,054	\$ 178,788
4     Assessment Levy - Escalante Fund	8,281	8,262	-	(8,281)
5 <b>Additional Revenues:</b>				
6     Reuse water	23,166	80,618	23,000	(166)
7     Gate & amenity guest	8,000	11,269	9,000	1,000
8     Tennis	500	235	3,000	2,500
9     Room rentals	500	3,066	2,000	1,500
10     Interest and miscellaneous	23,676	11,418	20,000	(3,676)
15 <b>TOTAL REVENUES</b>	<b>3,623,389</b>	<b>3,665,440</b>	<b>3,795,054</b>	<b>171,665</b>
16				
17 <b>EXPENDITURES</b>				
18 <b>ADMINISTRATIVE</b>				
19     Supervisors - regular meetings	12,000	9,000	12,000	-
20     Supervisor - workshops	9,000	7,800	9,000	-
21     District management	39,125	29,344	40,299	1,174
22     Administrative	10,400	7,800	10,712	312
23     Accounting	21,475	16,106	22,119	644
24     Assessment roll preparation	9,450	7,088	9,734	284
25     Office supplies	1,000	2,636	1,050	50
26     Postage	3,000	-	3,150	150
27     Audit	11,300	-	4,850	(6,450)
28     Legal - general counsel	103,000	67,991	103,000	-
29     Engineering	30,000	32,047	31,500	1,500
30     Engineer Stormwater Analysis		-	5,000	5,000
31     Legal advertising	5,200	1,762	5,460	260
32     Bank fees	1,500	818	1,575	75
33     Dues & licenses	175	175	184	9
34     Property taxes	2,400	2,087	2,520	120
36     Contingency	500	841	-	(500)
37 <b>TOTAL ADMINISTRATIVE</b>	<b>259,525</b>	<b>185,495</b>	<b>262,153</b>	<b>2,628</b>
38				

**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
GENERAL FUND**

	<b>FY 2022 ADOPTED</b>	<b>FY 2022 ACTUAL THROUGH 6/30/2022</b>	<b>FY 2023 PROPOSED</b>	<b>VARIANCE FY 2022 - FY 2023</b>
39 <b>INFORMATION AND TECHNOLOGY</b>				
40 IT support	26,670	30,092	28,004	1,334
41 Village Center and Creekside telephone & fax	6,546	5,135	6,873	327
42 Cable/internet-village center/creekside	9,782	9,165	10,271	489
43 Wi-Fi for gates	4,894	1,528	5,139	245
44 Landlines/hot spots for gates and cameras	26,400	8,036	27,720	1,320
45 Cell phones	7,282	5,559	7,646	364
46 Website hosting & development	1,515	1,136	1,591	76
47 ADA website compliance	210	210	221	11
48 Communications: e-blast	500	419	525	25
49 <b>TOTAL INFORMATION AND TECHNOLOGY</b>	<b>83,799</b>	<b>61,280</b>	<b>87,990</b>	<b>4,191</b>
50				
51 <b>INSURANCE</b>				
52 Insurance: general liability & public officials	11,935	11,935	12,532	597
53 Insurance: property	76,435	76,613	82,550	6,115
54 Insurance: auto general liability	3,153	3,153	3,311	158
55 Flood insurance	3,600	-	4,140	540
56 <b>TOTAL INSURANCE</b>	<b>95,123</b>	<b>91,701</b>	<b>102,533</b>	<b>7,410</b>
57				
58 <b>UTILITIES</b>				
59 Electric				
60 Electric services - #12316, 85596, 65378	5,200	4,275	5,980	780
61 Electric- Village Center - #18308	31,500	23,183	36,225	4,725
62 Electric - Creekside - #87064, 70333	21,500	17,769	24,725	3,225
63 Street lights <sup>1</sup>	20,000	16,866	23,000	3,000
64 Propane - spas/café	40,600	31,683	42,630	2,030
65 Garbage - amenity facilities	15,200	8,242	15,960	760
66 Water/sewer				
67 Water services <sup>2</sup>	115,000	94,832	120,750	5,750
68 Water - Village Center - #324043-44997	13,500	9,214	14,175	675
69 Water - Creekside - #324043-45080	7,300	4,976	7,665	365
70 Pump house shared facility	15,500	3,316	16,275	775
71 <b>TOTAL UTILITIES</b>	<b>285,300</b>	<b>214,356</b>	<b>307,385</b>	<b>22,085</b>
72				

**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
GENERAL FUND**

	<b>FY 2022 ADOPTED</b>	<b>FY 2022 ACTUAL THROUGH 6/30/2022</b>	<b>FY 2023 PROPOSED</b>	<b>VARIANCE FY 2022 - FY 2023</b>
73 <b>FIELD OPERATIONS</b>				
74 Stormwater system				
75 Aquatic contract	51,438	41,733	54,010	2,572
76 Aquatic contract: lake watch	4,076	3,264	4,280	204
77 Aquatic contract: aeration maintenance	4,000	1,252	4,200	200
78 Lake bank spraying	6,128	-	6,434	306
79 Stormwater system repairs & maintenance	15,000	-	15,750	750
80 Property maintenance				
81 Horticultural consultant	9,600	7,200	10,080	480
82 Landscape repairs & replacement	20,000	34,257	21,000	1,000
83 Landscape maintenance contract services	585,814	439,360	615,105	29,291
84 Landscape maintenance: croquet	50,800	37,511	53,340	2,540
85 Tree maintenance (Oak tree pruning)	35,000	48,700	36,750	1,750
86 Optional flower rotation	20,000	23,127	21,000	1,000
87 Irrigation repairs & replacement	22,000	15,804	40,000	18,000
88 Roads & bridges repairs	15,000	-	15,750	750
89 Street light maintenance	15,000	556	15,750	750
90 Vehicle repairs & maintenance	5,000	6,482	5,250	250
91 Office supplies: field operations	14,000	8,493	14,700	700
92 Holiday lights	9,000	3,568	9,450	450
93 CERT operations	500	114	500	-
94 Community maintenance	98,040	71,290	120,000	21,960
95 Storm clean-up	26,000	-	27,300	1,300
96 Miscellaneous contingency	4,000	5,100	-	(4,000)
97 <b>TOTAL FIELD OPERATIONS</b>	<b>1,010,396</b>	<b>747,811</b>	<b>1,090,649</b>	<b>80,253</b>
98				
99 <b>STAFF SUPPORT</b>				
100 Payroll	607,333	398,205	606,564	(769)
101 Merit pay/bonus	25,000	6,029	25,000	-
102 Payroll taxes	79,257	29,388	81,635	2,378
103 Health insurance	106,000	67,771	116,600	10,600
104 Insurance: workers' compensation	30,000	12,055	30,000	-
105 Payroll services	6,250	4,209	6,250	-
106 Mileage reimbursement	2,750	4,280	16,000	13,250
107 Vehicle Allowance	14,000	-	-	(14,000)
108 <b>TOTAL STAFF SUPPORT</b>	<b>870,590</b>	<b>521,937</b>	<b>882,049</b>	<b>11,459</b>
109				

**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
GENERAL FUND**

	<b>FY 2022 ADOPTED</b>	<b>FY 2022 ACTUAL THROUGH 6/30/2022</b>	<b>FY 2023 PROPOSED</b>	<b>VARIANCE FY 2022 - FY 2023</b>
110 <b>AMENITY OPERATIONS</b>				
111 Amenity Management	592,786	440,589	610,570	17,784
112 A/C maintenance and service	3,900	-	4,095	195
113 Fitness equipment service	7,500	805	7,875	375
114 Music licensing	3,520	3,757	3,757	237
115 Pool/spa permits	875	875	919	44
116 Pool chemicals	15,500	10,475	16,275	775
117 Pest control	3,900	1,330	4,095	195
118 Amenity maintenance	110,000	176,555	120,000	10,000
119 Special events	10,000	2,069	10,500	500
120 <b>TOTAL AMENITY</b>	<b>747,981</b>	<b>636,455</b>	<b>778,086</b>	<b>30,105</b>
121				
122 <b>SECURITY</b>				
123 Gate access control staffing	204,375	158,849	214,594	10,219
124 Additional guards	8,000	2,341	8,400	400
125 Guardhouse facility maintenance	16,000	18,687	16,800	800
126 Gate communication devices	21,000	6,665	22,050	1,050
127 Gate operating supplies	16,000	43,010	16,800	800
128 Fire & security system	5,300	3,666	5,565	265
129 <b>TOTAL SECURITY</b>	<b>270,675</b>	<b>233,218</b>	<b>284,209</b>	<b>13,534</b>
130				
131 <b>TOTAL EXPENDITURES</b>	<b>3,623,389</b>	<b>2,692,252</b>	<b>3,795,054</b>	<b>171,665</b>
132				
133 <b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>(1,721,111)</b>	<b>973,188</b>	<b>-</b>	<b>-</b>

**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
CONTRACT SUMMARY**

FINANCIAL STATEMENT CATEGORY	FY 2023 PROPOSED	SERVICE PROVIDER	COMMENS (SCOPE OF SERVICE)
<b>REVENUES</b>			
<b>Additional Revenues:</b>			
Reuse water	23,000	City of Palm Coast	
Gate & amenity guest	9,000	CDD	
Tennis	3,000	CDD	
Room rentals	2,000	CDD	
Interest and miscellaneous	20,000	Bank United	
Amenity activity share	-	Vesta	
Insurance proceeds	-	N/A	
Grant	-	N/A	
State reimbursement - Hurricane	-	N/A	
<b>TOTAL ADDITIONAL REVENUES</b>	<b>57,000</b>		
<b>EXPENDITURES</b>			
<b>ADMINISTRATIVE</b>			
Supervisors - regular meetings	12,000	CDD	Florida Statute, Chapter 190.006(8) sets a \$200 per Supervisor for each meeting of the Board of Supervisors not to exceed \$4,800 for each fiscal year per Supervisor. The District anticipates 12 meetings and 10 workshops
Supervisor - workshops	9,000	CDD	
District Management Services		DPFG	
District management	40,299	DPFG	Florida Statute, Chapter 190.007(1) states that the Board shall employ and fix the compensation of a District Manager. The District Manager shall have charge and supervision of the works of the District. The District entered into an agreement with DPFG-MC a wholly owned subsidiary of Vesta Property Services, Inc., for district management services on August 8, 2021, which remains in effect until such a time as either party terminates the agreement. The following services are provided under the District Management Agreement in addition to the District Management
Administrative	10,712	DPFG	DPFG provides administrative services to the District under the management services agreement. These services include preparation of meeting agenda and minutes, coordinating postings on the website, records retention, responding to resident requests and complying with all regulatory requirements involving District activities.
Accounting	22,119	DPFG	DPFG provides budget preparation and financial reporting, cash management, revenue reporting and accounts payable functions.
Assessment roll preparation	9,734	DPFG	DPFG provides assessment roll services, which include preparing, maintaining and transmitting the annual roll with the annual special assessment amounts for the operating, maintenance and capital assessments.
Office supplies	1,050	N/A	Office supplies used by the District Management company for the sole purpose of the District, billed annually in accordance with the adopted budget
Postage	3,150	N/A	Postage for mailings, including the annual 197 letters to residents related to the annual assessments and public hearings
Audit	4,850	DiBartolomeo	The District is required to have an independent examination of its financial accounting, records and accounting procedures each year. This audit is conducted pursuant to Florida State Law and the Rules of the Auditor General. An Independent Auditor is selected through a RFP process.

**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
CONTRACT SUMMARY**

FINANCIAL STATEMENT CATEGORY	FY 2023 PROPOSED	SERVICE PROVIDER	COMMENS (SCOPE OF SERVICE)
26 Legal - general counsel	103,000	Clark & Albaugh	Clark & Albaugh, LLP. provides on-going general counsel and legal representation. These lawyers are confronted with issues relating to public finance, public bidding, rulemaking, open meetings, public records, real property dedications, conveyances and contracts.
27 Engineering	31,500	Kimley-Horn	The District has engaged DRMP, a District Engineering firm to provide engineering, consulting and construction services to the District while crafting solutions with sustainability for the long-term interests of the community while recognizing the needs of government, the environment and maintenance of the District's facilities.
28 Engineer Stormwater Analysis	5,000	Kimley-Horn	
29 Legal advertising	5,460	CDD	Per Florida Statutes, the District advertises for all meetings, workshops, public hearings and public bids. These advertisements are to be in a newspaper of general circulation in the area in which the CDD is located.
30 Bank fees	1,575	Bank United	The District pays fees to various financial institutions for its bank accounts.
31 Dues & licenses	184	DEO	The District pays an annual registration fee to the State of Florida to fund the administration of the Uniform Special District Accountability Act.
32 Property taxes	2,520	Flagler County	
33 Tax collector	-	Flagler County	The District pays a fee to the Flagler County Tax Collector for the collection and disbursement of its annual assessment.
34 Contingency	-	N/A	
35 <b>TOTAL ADMINISTRATIVE</b>	<b>262,153</b>		
36			
37 <b>INFORMATION AND TECHNOLOGY</b>			
38 IT support	28,004	Celera	The District contracts with Celera I.T. Services, Inc. for technology services in the District offices.
39 Village Center and Creekside telephone & fax	6,873	AT&T	The District contracts with Fidelity for phone and fax service at the Village Center
40 Cable/internet-village center/creekside	10,271	AT&T	The District contracts with Spectrum for Village Center and Creekside Cable TV and for Creekside Internet. Village Center internet?
41 Wi-Fi for gates	5,139	AT&T	The District contracts with Spectrum for WiFi service for these three gates
42 Landlines/hot spots for gates and cameras	27,720	AT&T	The District contracts with AT&T for landline service/hot spot for the gates and cameras
43 Cell phones	7,646	Sprint	The District contracts with Sprint for cell phone service
44 Website hosting & development	1,591	Campus Suite	The District contracts with Campus Suite to produce and maintain the District's website which is required by the State of Florida. Includes IT support, security tools, email, quarterly technology alignment and vCIO reviews, roadmap, password manager, security awareness training, 24/7 security operations center etc.
45 ADA website compliance	221	Campus Suite	The District contracts with Campus Suite to ensure the District's website is ADA compliant
46 Communications: e-blast	525	Constant Contact	E-Blasts are sent out by CDD office as a means of communications with residents. Provide is Constant Contact. There is no formal contract for this service
47 <b>TOTAL INFORMATION AND TECHNOLOGY</b>	<b>87,990</b>		
48			
49 <b>INSURANCE</b>			
50 Insurance: general liability & public officials	12,532	FIA	The District obtains general liability and public officials insurance
51 Insurance: property	82,550	FIA	The District incurs expenses for property insurance
52 Insurance: auto general liability	3,311	FIA	The District incurs expenses for automobile general liability insurance
53 Flood insurance	4,140	FIA	The District incurs expenses for flood insurance
54 <b>TOTAL INSURANCE</b>	<b>102,533</b>		
55			
56 <b>UTILITIES</b>			
57 Electric		FPL	

**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
CONTRACT SUMMARY**

	<b>FINANCIAL STATEMENT CATEGORY</b>	<b>FY 2023 PROPOSED</b>	<b>SERVICE PROVIDER</b>	<b>COMMENS (SCOPE OF SERVICE)</b>
58	Electric services - #12316, 85596, 65378	5,980	FPL	
59	Electric- Village Center - #18308	36,225	FPL	
60	Electric - Creekside - #87064, 70333	24,725	FPL	
61	Street lights <sup>1</sup>	23,000	FPL	
62	Propane - spas/café	42,630	Amerigas	The District has a contract with Amerigas to provide propane gas to the spas and café.
63	Garbage - amenity facilities	15,960	City of Palm Coast	The District has a contract with Waste Pro for garbage service at both Village Center and Creekside
64	Water/sewer		City of Palm Coast	
65	Water services <sup>2</sup>	120,750	City of Palm Coast	
66	Water - Village Center - #324043-44997	14,175	City of Palm Coast	
67	Water - Creekside - #324043-45080	7,665	City of Palm Coast	
68	Pump house shared facility	16,275	Escalante/CDD	
69	<b>TOTAL UTILITIES</b>	<b>307,385</b>		
70				
71	<b>FIELD OPERATIONS</b>			
72	Stormwater system			
73	Aquatic contract	54,010	Solitude	The District has a waterway management contract with SOLitude Lake Management
74	Aquatic contract: lake watch	4,280	Solitude	The District has a contract with SOLitude Lake Management
75	Aquatic contract: aeration maintenance	4,200	Solitude	The District has a maintenance contract with SOLitude Lake Management
76	Lake bank spraying	6,434	Solitude	The District has a contract with SOLitude Lake Management
77	Stormwater system repairs & maintenance	15,750	N/A	
78	Property maintenance			
79	Horticultural consultant	10,080	Louise Leister	The District has a contract with a horticulturalist to provide professional services regarding tree management within the community
80	Landscape repairs & replacement	21,000	N/A	
81	Landscape maintenance contract services	615,105	VerdeGo	The District has a contract with Verdego LLC to provide landscape maintenance services throughout the community. Contract expires on 9/30/2022 but can auto renew under terms for FY 2022.
82	Landscape maintenance: croquet	53,340	Precision Land Grading	The District will incur expenses with landscape maintenance specifically for croquet court
83	Tree maintenance (Oak tree pruning)	36,750	Shaw Tree	The District will incur expenses for oak tree pruning
84	Optional flower rotation	21,000	VerdeGo	The District will incur expenses for optional flower rotation
85	Irrigation repairs & replacement	40,000	VerdeGo	The District will incur expenses for irrigation repairs and replacements
86	Roads & bridges repairs	15,750	N/A	The District will incur expenses for roads and bridge repair
87	Street light maintenance	15,750	N/A	The District will incur expenses for street light maintenance
88	Vehicle repairs & maintenance	5,250	N/A	The District will incur expenses for vehicle repair and maintenance. This includes gas as well as repair and maintenance.
89	Office supplies: field operations	14,700	N/A	The District will incur expenses for office supplies for field operations staff (such as paper, printers, printer ink, pens, batteries, battery backups, computer accessories, office furniture, folders, cell phones, note pads, laptops, computers, etc.)
90	Holiday lights	9,450	N/A	The District will incur expenses for annual holiday light displays
91	CERT operations	500	N/A	The District may incur expenses for Community Emergency Response Team to educate volunteers about disaster preparedness
92	Community maintenance	120,000	N/A	The District will incur expenses for community maintenance (street signs, benches, garbage cans, power washing equipment, tools, camera repairs, bridge and pier repairs, mailbox maintenance/repairs, pond bank repairs, sidewalks, crosswalks, curb and gutters, bulkhead repairs/maintenance).



**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
CONTRACT SUMMARY**

FINANCIAL STATEMENT CATEGORY	FY 2023 PROPOSED	SERVICE PROVIDER	COMMENS (SCOPE OF SERVICE)
93 Storm clean-up	27,300	N/A	The District may incur expenses for storm clean-up. This is typically done by landscape company but is for more than their standard contract.
94 Miscellaneous contingency	-	N/A	
95 <b>TOTAL FIELD OPERATIONS</b>	<b>1,090,649</b>		
96			
97 <b>STAFF SUPPORT</b>			
98 Payroll	606,564	CDD Staff	The District has 12 full time employees
99 Merit pay/bonus	25,000	CDD Staff	The District provides a Board approved merit pay/bonus program for eligible employees
100 Payroll taxes	81,635	CDD Staff	As an employer, the Distric is required to pay this tax
101 Health insurance	116,600	CDD Staff	The District provides health insurance for eligible employees
102 Insurance: workers' compensation	30,000	CDD Staff	Premium for worker's compensation coverage which is required by Florida Statutes premium for eligible employees
103 Payroll services	6,250	CDD Staff	As an employer, the Distric is required to pay this tax
104 Mileage reimbursement	16,000	CDD Staff	The District pays a per mile reimbursement to employees when personal vehicles are used for District business
105 Vehicle Allowance	-	CDD Staff	
106 <b>TOTAL STAFF SUPPORT</b>	<b>882,049</b>		
107			
108 <b>AMENITY OPERATIONS</b>			
109 Amenity Management	610,570	Vesta Property Services	The District has a contract with Vesta Property Services for management of all amenities which expires on 9/30/2024.
110 A/C maintenance and service	4,095	N/A	The District will incur expenses for annual air conditioner maintenance and service
111 Fitness equipment service	7,875	Lloyd's Fitness	The District will incur expenses for annual fitness equipment service
112 Music licensing	3,757	Sesac	The District will incur expenses for use music
113 Pool/spa permits	919	FDOH	The District will incur expenses for annual permits
114 Pool chemicals	16,275	Poolsure	The District will incur expenses for chemicals to treat the pool
115 Pest control	4,095	Massey	The District will incur expenses for pest control in facilities
116 Amenity maintenance	120,000	N/A	The District will incur expenses for amenity maintenance --normally items that are underbudgeted (e.g. spa heater at Creekside; oven at the café, outdoor audio speaker at Village Center)
117 Special events	10,500	N/A	The District will incur expenses for special events throughout the year
118 <b>TOTAL AMENITY</b>	<b>778,086</b>		
119			
120 <b>SECURITY</b>			
121 Gate access control staffing	214,594	Guard One	The District pays for staffing of guards at certain gates within the community
122 Additional guards	8,400	Guard One	The District budgets for additional guards if the need arises
123 Guardhouse facility maintenance	16,800	N/A	The District will incur expenses for the on-going maintenance of the guardhouses
124 Gate communication devices	22,050	N/A	The District purchases "clickers" for resident's purchase
125 Gate operating supplies	16,800	N/A	The District pays for card readers, gate arms, control boards, motors, loop detectors and keypads
126 Fire & security system	5,565	Daytona	The District pays for inspections and repairs to the fire suppression systems
127 <b>TOTAL SECURITY</b>	<b>284,209</b>		

**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
CAPITAL RESERVE FUND (CRF)**

	<b>FY 2022 ADOPTED</b>	<b>FY 2022 ACTUAL THROUGH 6/30/2022</b>	<b>FY 2023 PROPOSED</b>	<b>VARIANCE 2022-2023</b>
<b>REVENUES</b>				
1 <sup>1</sup> Assessment Levy: Capital Reserve Fund	\$ 781,860	\$ 779,950	\$ 820,953	\$ 39,093
2   Interest & Miscellaneous	5,500		5,500	-
3 <b>TOTAL REVENUES</b>	<b>787,360</b>	<b>779,950</b>	<b>826,453</b>	<b>39,093</b>
4				
5 <b>EXPENDITURES</b>				
6 <b>Infrastructure Reinvestment</b>				
7   Capital Improvement Plan (CIP)	1,082,025	657,498	803,045	(278,980)
8 <b>TOTAL EXPENDITURES</b>	<b>1,082,025</b>	<b>657,498</b>	<b>803,045</b>	<b>(278,980)</b>
13   Transfer In From GF in FY22	1,721,211	3,642,439	-	(1,721,211)
14 <b>TOTAL OTHER FINANCING SOURCES &amp; USES</b>	<b>1,721,211</b>	<b>3,642,439</b>	<b>-</b>	<b>(1,721,211)</b>
15				
16 <b>NET CHANGE IN FUND BALANCE</b>	<b>1,426,546</b>	<b>3,764,891</b>	<b>23,408</b>	<b>(1,403,138)</b>

**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
CAPITAL IMPROVEMENT PLAN (CIP)**

PRIORITY	DESCRIPTION	FY 2023 PROPOSED
	<b>CAPITAL PROJECTS</b>	
1	<b>C</b> Concrete Replacement	50,000
2	<b>C</b> Firewise Projects	30,000
3	<b>E</b> Camera and DVR Replacement	10,000
4	<b>E</b> Gate & Gate Operator - Replacement	10,000
5	<b>E</b> Concrete Curb and Gutter Replacement	100,000
6	<b>E</b> Road Repairs	30,000
7	<b>LTCP</b> Roadway: River Park, Point, Landing, Front, Village View	218,545
8	<b>LTCP</b> Pavers, Interlocking - Front St North Access (Esplanade)	10,927
9	<b>LTCP</b> Pavers, Interlocking - Front St South Access (Esplanade)	10,927
10	<b>LTCP</b> Pavers, Interlocking - Front Street Park	10,927
11	<b>LTCP</b> Pavers, Interlocking - Front Street Village Entry	4,482
12	<b>LTCP</b> Finish, Carpet - Clubhouse ((CAC)) Office/Conference rooms	6,556
13	<b>LTCP</b> Replace Outdoor Tile Floors, Replace with Non-Skid - Clubhouse ((VC)) Gym	27,318
14	<b>LTCP</b> Refurbishment Allowance - Monument and Mailbox Creekside	8,195
15	<b>LTCP</b> Refurbishment Allowance - Monument and Mailbox East Lake	8,195
16	<b>LTCP</b> Vehicle Traffic, Speed Control Improvements	50,000
17	<b>LTCP</b> Landscape Enhancements-Annual Reinvestment	54,636
18	<b>LTCP</b> Dog Park Improvement Project	21,855
19	<b>RES</b> Paint Exterior and Waterproof - Clubhouse (CAC)	8,742
20	<b>RES</b> Paint Exterior and Waterproof - Tiki Bar (CAC)	2,394
21	<b>RES</b> Drinking Fountain, Outdoor - Village Center Amenities	3,000
22	<b>RES</b> Pool Equipment, Heat Pump (CAC) (4 units)	49,173
23	<b>RES</b> Street Signs and Poles, Replacement	5,000
24	<b>RES</b> Tennis Court Windscreen, 10' - (VC) Courts 1-7	14,853
25	<b>RES</b> Furniture, Outdoor - Pool Deck (VC)	27,318
26	<b>RES</b> Light Pole & Fixture - Replacement (estimated 5 poles)	30,000
27	<b>TOTAL CAPITAL PROJECTS</b>	<b>\$ 803,045</b>
28		
35	<b>TOTAL CAPITAL PROJECTS INCLUDING CARRY OVER</b>	<b>\$ 803,045</b>

**PRIORITY**

- C** Critical
- E** Essential
- RES** Reserve Study
- LTCP** Long Term Capital Plan
- CF** Carryforward

**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 PROPOSED BUDGET  
ASSESSMENT ALLOCATION**

**OPERATIONS & MAINTENANCE (O&M)**

NET O&M BUDGET	\$3,738,054
COUNTY COLLECTION COSTS	\$79,533
EARLY PAYMENT DISCOUNT	\$159,066
<b>GROSS O&amp;M ASSESSMENT</b>	<b>\$3,976,653</b>

PROJECTED FY22 O&M FUND BALANCE ENDING      \$2,007,628

**CAPITAL RESERVE FUND (CRF)**

NET CAPITAL RESERVE FUND	\$820,953
COUNTY COLLECTION COSTS	\$17,467
EARLY PAYMENT DISCOUNT	\$34,934
<b>GROSS CRF ASSESSMENT</b>	<b>\$873,354</b>

PROJECTED FY22 CRF FUND BALANCE ENDING      \$1,426,546

**ALLOCATION OF O&M ASSESSMENT**

UNIT TYPE	UNIT COUNT	ERU FACTOR	TOTAL ERU's	% TOTAL ERU's	TOTAL O&M	O&M PER UNIT
SINGLE LOT AND OCCUPIED CONDOS	1837	1.0	1837.0	96.14%	\$3,823,265	\$2,081
DOUBLE LOT	5	2.0	10.0	0.52%	\$20,813	\$4,163
UNFINISHED CONDOS	2	24.0	48.0	2.51%	\$99,900	\$49,950
ESCALANTE	1	15.7	15.7	0.82%	\$32,676	\$32,676
	<b>1845</b>		<b>1910.7</b>	<b>100.00%</b>	<b>\$3,976,653</b>	

**ALLOCATION OF CAPITAL RESERVE ASSESSMENT**

UNIT TYPE	ERU FACTOR	TOTAL ERU's	% TOTAL ERU's	CAPITAL RESERVE FUND	CRF PER UNIT
SINGLE LOT AND OCCUPIED CONDOS	1.0	1837.0	96.14%	\$839,667	\$457
DOUBLE LOT	2.0	10.0	0.52%	\$4,571	\$914
UNFINISHED CONDOS	24.0	48.0	2.51%	\$21,940	\$10,970
ESCALANTE	15.7	15.7	0.82%	\$7,176	\$7,176
		<b>1910.7</b>	<b>100.00%</b>	<b>\$873,354</b>	

**O&M VARIANCE**

FY 2021-2022	\$3,567,547
FY 2022-2023	\$3,738,054
<b>VARIANCE</b>	<b>\$170,507</b>

**CRF VARIANCE**

FY 2021-2022	\$781,860
FY 2022-2023	\$820,953
<b>VARIANCE</b>	<b>\$39,093</b>

**O&M ASSESSMENT PER UNIT VARIANCE**

UNIT TYPE	FY 2022 O&M PER UNIT	FY 2023 O&M PER UNIT	VARIANCE PER UNIT FY22 VS FY23	PERCENT VARIANCE
SINGLE LOT AND OCCUPIED CONDOS	\$1,981.71	\$2,081.25	\$99.54	5.02%
DOUBLE LOT	\$3,963.42	\$4,162.51	\$199.09	5.02%
UNFINISHED CONDOS	\$47,561.04	\$49,950.11	\$2,389.07	5.02%
ESCALANTE	\$31,112.85	\$32,675.70	\$1,562.85	5.02%

**CRF ASSESSMENT PER UNIT VARIANCE**

UNIT TYPE	FY 2022 CRF PER UNIT	FY 2023 CRF PER UNIT	VARIANCE PER UNIT FY22 VS FY23	PERCENT VARIANCE
SINGLE LOT AND OCCUPIED CONDOS	\$435.32	\$457.09	\$21.77	5.00%
DOUBLE LOT	\$870.64	\$914.17	\$43.53	5.00%
UNFINISHED CONDOS	\$10,447.68	\$10,970.06	\$522.38	5.00%
ESCALANTE	\$6,834.52	\$7,176.25	\$341.73	5.00%

**TOTAL ASSESSMENT PER UNIT VARIANCE**

UNIT TYPE	FY 2022 TOTAL PER UNIT	FY 2023 TOTAL PER UNIT	VARIANCE PER UNIT FY22 VS FY23	PERCENT VARIANCE
SINGLE LOT AND OCCUPIED CONDOS	\$2,417.03	<b>\$2,538.34</b>	\$121.31	5.02%
DOUBLE LOT	\$4,834.06	<b>\$5,076.68</b>	\$242.62	5.02%
UNFINISHED CONDOS	\$58,008.72	<b>\$60,920.18</b>	\$2,911.46	5.02%
ESCALANTE	\$37,947.37	<b>\$39,851.95</b>	\$1,904.58	5.02%





























**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 ASSESSMENT ROLL**

GEO ID	situs_num	situs_street	CDD USE	ERU'S	O&M ASSMT	CRF ASSMT	TOTAL ASSMT
22-11-31-3850-00000-0420	5	DEERFIELD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3850-00000-0430	3	DEERFIELD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3850-00000-0440	1	DEERFIELD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0010	3	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0020	5	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0030	9	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0040	11	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0050	13	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0060	15	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0070	17	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0080	19	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0090	21	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0100	23	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0110	26	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0120	24	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0130	22	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0140	20	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0150	18	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0160	16	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0170	14	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0180	12	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0190	10	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0200	8	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0210	6	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0220	4	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3851-00000-0230	2	TANGLEWOOD CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-3995-00C10-0000	425	RIVERFRONT DR	CONDOS	26.68	\$55,534.95	\$12,196.61	\$67,731.56
22-11-31-3995-00C20-0000	NULL	NULL	CONDOS	21.32	\$44,365.27	\$9,743.52	\$54,108.79
22-11-31-5190-00000-0010	1	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0020	3	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0030	5	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0040	7	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0050	9	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0060	11	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0070	13	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0080	15	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0090	17	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0100	19	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0110	21	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0120	23	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0130	25	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0140	27	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0150	29	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0160	31	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0170	36	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0180	34	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0190	32	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0200	30	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0210	28	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0220	26	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0230	24	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0240	22	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0250	20	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0260	18	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0270	16	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0280	14	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0290	12	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0300	10	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0310	8	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0320	6	SHINNECOCK DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0330	1	SHINNECOCK CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0340	3	SHINNECOCK CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0350	5	SHINNECOCK CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0360	7	SHINNECOCK CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0370	8	SHINNECOCK CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0380	6	SHINNECOCK CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0390	4	SHINNECOCK CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5190-00000-0400	2	SHINNECOCK CT	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5310-00000-0010	7	RIVER LANDING WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5310-00000-0020	5	RIVER LANDING WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5310-00000-0030	3	RIVER LANDING WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5310-00000-0040	1	RIVER LANDING WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5310-00000-0050	37	RIVER LANDING DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5310-00000-0060	35	RIVER LANDING DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5310-00000-0070	33	RIVER LANDING DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5310-00000-0080	31	RIVER LANDING DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
22-11-31-5310-00000-0090	29	RIVER LANDING DR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34























**GRAND HAVEN CDD  
FISCAL YEAR 2022-2023 ASSESSMENT ROLL**

GEO ID	situs_num	situs_street	CDD USE	ERU'S	O&M ASSMT	CRF ASSMT	TOTAL ASSMT
48-11-31-1710-00000-0630	43	SCARLET OAK CIR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0640	39	SCARLET OAK CIR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0650	35	SCARLET OAK CIR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0660	33	SCARLET OAK CIR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0670	27	SCARLET OAK CIR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0680	23	SCARLET OAK CIR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0690	19	SCARLET OAK CIR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0700	17	SCARLET OAK CIR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0710	15	SCARLET OAK CIR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0720	13	SCARLET OAK CIR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0730	11	SCARLET OAK CIR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0740	9	SCARLET OAK CIR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0750	7	SCARLET OAK CIR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0760	5	SCARLET OAK CIR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0770	1	SCARLET OAK CIR	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0780	227	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0790	223	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0800	221	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0810	217	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0820	215	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0830	213	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0840	211	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0850	209	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0860	207	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0870	2	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0880	4	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0890	6	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0900	8	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0910	10	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0920	12	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0930	14	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0940	16	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0950	18	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0960	20	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0970	22	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0980	24	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-0990	26	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1000	30	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1010	35	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1020	33	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1030	31	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1040	29	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1050	27	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1060	23	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1070	21	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1080	19	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1090	17	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1100	15	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1110	13	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1120	11	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1130	9	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1140	7	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1150	3	BLUE OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1160	197	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1170	195	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1180	191	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1190	189	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1200	187	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1210	185	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1220	183	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1230	4	TURKEY OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1240	6	TURKEY OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1250	8	TURKEY OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1260	10	TURKEY OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1270	13	TURKEY OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1280	11	TURKEY OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1290	9	TURKEY OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1300	7	TURKEY OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1310	5	TURKEY OAK LN	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1320	3	TURKEY OAK LN	DOUBLE LOT	2.00	\$4,162.51	\$914.17	\$5,076.68
48-11-31-1710-00000-1340	179	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1350	177	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1360	175	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
48-11-31-1710-00000-1370	173	WILLOW OAK WAY	SINGLE LOT	1.00	\$2,081.25	\$457.09	\$2,538.34
<b>Total</b>				<b>1,910.70</b>	<b>\$3,976,653.19</b>	<b>\$873,354.26</b>	<b>\$4,850,006.28</b>